



Legislation Text

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13.1

Quarterly Update - Finance

Presented by: Kevin Scoble, CAO and Diane McMordie, Director, Finance & Information Technology

RECOMMENDED MOTION(S)

That the attachment to the May 17, 2021 agenda report entitled "Corporate Quarterly Report - Quarter 1 2021" be received as information.

PURPOSE OF REPORT

The City of St. Albert Corporate Quarterly Report - Quarter 1 2021 provides Council with regular and formal communication from the Chief Administrative Officer about progress during the quarter ending March 31, 2021, related to Council Policy C-CG-02 City of St. Albert Strategic Plan.

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

Progress updates for all initiatives related to Council's Strategic Plan priorities are provided in the Quarterly Report and Quarter One financial update.

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

Corporate Reporting - Corporate reports are provided to Council on a quarterly basis to meet Council's need for regular and formal communication from the Chief Administrative Officer.

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

Council Policy C-CAO-01, Chief Administration Officer Delegations, requires quarterly financial reporting to Council and C-FS-03, Debt Management Policy requires quarterly reporting on compliance with that policy.

The CAO Bylaw 13/2002 states, "6. The CAO shall ... b) be responsible for advising on and communicating with Council with respect to: (i) the operations of the City, (ii) the financial state of the City, ... (c) prepare and submit to Council such reports, including recommendations where appropriate, and answer such inquiries, as required by Council."

Council passed the following motion on April 6, 2021:

(AR-21-059)

That an updated version of Council Policy C-CG-02, City of St. Albert Council Strategic Plan, provided as an attachment to the April 6, 2021 agenda report entitled "Council Strategic Plan Update and Updated Corporate Business Plan" be approved. That the Corporate Business Plan 2021 to 2022, provided as an attachment to the April 6, 2021 agenda report entitled "Council Strategic Plan Update and Updated Corporate Business Plan" be received as information.

BACKGROUND AND DISCUSSION

The Corporate Quarterly report is produced four times a year to communicate progress made on initiatives in progress to achieve the Council's Strategic Plan presented in the Corporate Business Plan and to present the City's financial position for the quarter.

There are two parts to this report:

1. Strategic Initiatives Reporting - includes progress updates on projects that support Council's strategic priorities.
2. Financial Summary - provides a quarterly update on the City's financial position. Included in this section of the report are three charts each for municipal, utility and capital projects, showing budget vs. forecast, project progress and project schedule.

Projects related to the City's core service delivery (annual/ongoing operational work) are not included in the report. This streamlined and focused approach provides clearer communication to Council on priority projects related to the Strategic Plan, while still providing highlights of services that may be of interest to Council and the community.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

N/A

IMPLICATIONS OF RECOMMENDATION(S)

Financial:

None at this time.

Legal / Risk:

None at this time.

Program or Service:

None at this time.

Organizational:
None at this time.

ALTERNATIVES AND IMPLICATIONS CONSIDERED

None at this time.

Report Date: May 17, 2021
Author(s): Dawn Fedorvich
Department: Strategic Services and Communications
Deputy Chief Administrative Officer: Kerry Hilts
Chief Administrative Officer: Kevin Scoble