



## Legislation Text

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**File #:** AR-20-273, **Version:** 1

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**TAMRMS#:** B09

### **Request to Withdraw from Heritage Advisory Reserve Fund**

Presented by: Paul Pearson, Manager, Creative Industries & Cultural Development

#### **RECOMMENDATION(S)**

That the Community Living Standing Committee recommend to Council that \$16,400 be withdrawn from the Heritage Reserve Fund, to support the hiring of a consultant to update the Heritage Inventory and Properties of Interest lists.

#### **PURPOSE OF REPORT**

To obtain authorization from Council to withdraw funds from the Heritage Reserve fund to be used to cover a portion of the consultant fees to update the Heritage Inventories.

#### **ALIGNMENT TO COUNCIL STRATEGIC PRIORITY**

N/A

#### **ALIGNMENT TO SERVICE DELIVERY**

A commitment to heritage assets is set out in the City of St. Albert Services and Service Levels Inventory:

Service Definition: Management of the Partnerships for the Delivery of Heritage Programming: Provision of grants, funding and other supports to deliver heritage services, programming in the community and the heritage conservation program.

Service Component: Heritage Programming

Service Level: A range of diverse and relevant heritage programming is provided to the community. This includes animation of heritage sites and locations around the community.

#### **ALIGNMENT TO COUNCIL (OR COMMITTEE) DIRECTION OR MANDATORY STATUTORY PROVISION**

N/A

#### **BACKGROUND AND DISCUSSION**

The first meeting of the Heritage Advisory Committee (HAC) took place on February 14, 2018 and in

subsequent meetings the committee decided on the following priorities.

1. Review, update, and expand the 2010 St. Albert Heritage Inventory
2. Create and adopt application forms for heritage designation
3. Establish guiding principles and policies to guide the work of the Heritage Advisory Committee
4. Develop a communications plan with key messages and a marketing strategy to promote awareness of the Heritage Conservation Program.

The Heritage Advisory Committee includes members who are residents of the city; one member who is a Councillor; one member from the Arts and Heritage Foundation and administration representatives.

The foremost priority of the committee, as outlined in their workplan, was to review, update and expand the 2010 St. Albert Heritage Inventory. A sub-committee was formed in 2020 to provide input into the RFP, evaluate submissions and choose an appropriate candidate to update the inventory.

To move forward with the granting of the contract, the Heritage Advisory Committee (HAC) is requesting \$16,400 from the City's Heritage Reserve Fund to assist in hiring a consultant at approximately 20% of the total cost. The total cost to hire the selected contractor is \$81,400 and the Heritage Advisory Committee currently has \$65,000 from the Historic Conservation Program budget line to assist in this project.

The proposed budget is as follows:

<u>Total Estimated Cost:</u>	<u>\$ 81, 400</u>
Historic Conservation Program budget	\$ 65,000
<b>Balance required:</b>	<b>\$ 16,400</b>

The last comprehensive Heritage Inventory was completed in 2010 when the Heritage Management Plan was created.

Any unspent monies in the Historic Conservation Program budget line is transferred annually to the Heritage Reserve fund. The uncommitted balance in the Heritage Reserve Fund as of July 29, 2020: \$125,000.

## STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

N/A

## IMPLICATIONS OF RECOMMENDATION(S)

### Financial:

As of July 29, 2020, the uncommitted balance of the reserve fund is \$125,000.

There are currently no commitments from this reserve; there are sufficient funds available to support the request for \$16,400 to assist in updating the Heritage Inventory.

Legal / Risk:

N/A

Program or Service:

N/A

Organizational:

None at this time.

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

Alternative 1.

To not approve funding as requested from the Heritage Reserve Fund. This option would result in a delay in hiring of the consultant.

Alternative 2.

To refer the matter back to Administration with direction from Council.

Report Date: September 14, 2020

Author: Paul Pearson

Department: Community Services

Deputy Chief Administrative Officer: Kerry Hilts

Chief Administrative Officer: Kevin Scoble