



## Legislation Text

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**TAMRMS#: B06**

### **Corporate Business Plan**

Presented by: Kevin Scoble, City Manager

### **RECOMMENDATION(S)**

That the City of St. Albert Corporate Business Plan 2018-2021, provided as an attachment to the March 5, 2018 agenda report entitled "Corporate Business Plan" be received as information.

### **PURPOSE OF REPORT**

The City Manager has prepared a Corporate Business Plan 2018 to 2021 that identifies the specific initiatives developed by Administration to implement the City of St. Albert Council Strategic Plan. It also addresses organizational priorities to ensure a comprehensive and coordinated Administrative plan that complements the City's core program and service delivery.

### **COUNCIL DIRECTION**

City Council Policy C-CG-02 City of St. Albert Strategic Plan states that:

The City Manager is responsible for ensuring the strategic plan aligns with the Community Vision and Pillars of Sustainability and that Administration consult with the strategic plan in preparation of the City's action plans and supporting budget.

### **BACKGROUND AND DISCUSSION**

Council held a strategic planning workshop, on January 11 and 12, 2018 and February 6, 2018, to clarify their common vision for St. Albert and to identify their strategic priorities for their four-year term. The City of St. Albert Council Strategic Plan 2018 to 2021 was presented to Council for approval on March 5, 2018.

Administration has used the Council Strategic Plan as the basis for preparing the Corporate Business Plan 2018 to 2021 as well as identifying additional Administrative priorities to support the organization's program/service delivery. The Corporate Business Plan has been prepared and attached to this report for Council's information.

### **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

Administration will provide opportunities for the community to engage with Council during the 2019-2021 business planning and budget process. These include holding a community world café and a

town hall meeting with residents once the proposed budget has been released.

## **IMPLICATIONS OF RECOMMENDATION(S)**

### **Financial:**

- Funding requirements, if any, for the actions identified within the Corporate Business Plan will be identified through the annual budgeting process. Administration initiatives starting in 2018 that require funding, outside of the 2018 approved budget, may be brought to Council for additional funding.

### **Legal / Risk:**

- None at this time.

### **Program or Service:**

- None at this time.

### **Organizational:**

- City Council Policy C-CG-02, City of St. Albert Strategic Plan 2018 to 2021, is the primary mechanism to direct the City Administration in preparing a business plan and budget that reflect Council's strategic priorities.

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

N/A

## **STRATEGIC CONNECTIONS**

- a) City of St. Albert Strategic Plan (See Policy C-CG-02)
  - The updated Council Policy C-CG-02 will provide clear direction to Administration on Council's strategic priorities, supporting more efficient planning and improved governance.
- b) Long Term Plans (e.g. MDP, Social Master Plan, Cultural Master Plan, etc.)
  - The City of St. Albert Council Strategic Plan 2018 to 2021 is the primary directional document from Council to City Administration. Council's strategic priorities take priority over other strategies, projects and/or initiatives outlined in the City's long-term plans.
- c) Council Policies
  - C-CG-01 Council's Vision, Mission and Values
  - C-CG-02 City of St. Albert Strategic Plan
  - C-CG-03 Council Governance Approach
  - C-CG-06 City of St. Albert Strategic Framework
  - C-FS-05 Budget and Taxation Guiding Principles - Services and Service Level Inventory
- d) Other Plans or Initiatives (Business Plans, Implementation Strategies, etc.)
  - The Council Strategic Plan directs the resultant Corporate Business Plan and associated department plans and proposed budgets.

Report Date: March 5, 2018

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