



Legislation Details (With Text)

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**File created:** 7/12/2017    **In control:** City Council  
**On agenda:** 9/11/2017    **Final action:**  
**Title:** Safety Enhancement Program  
Presented by: Denise Isbister, Health & Safety Compliance Specialist

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Wildland UTV Trailer and Supplies Request, 2. Emergency Supplies for Emergency Response Trailer Request, 3. AED's for Clubhouses (Lacombe & Willoughby) Request, 4. Intelex Incident Reporting App Request, 5. Loader Trained Trainer Program Request, 6. Snow Plow & Attachments Trained Trainer Program Request, 7. Shoring Safety System Request, 8. Confined Space GAP Analysis & Code of Practice Compliance Request, 9. Safety Enhancement Reserve

Date	Ver.	Action By	Action	Result
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**TAMRMS#: B06**

**Safety Enhancement Program**

Presented by: Denise Isbister, Health & Safety Compliance Specialist

**RECOMMENDATION(S)**

That the following Safety Program Enhancement Requests, described in the Safety Enhancement Program Request Forms provided as attachments to the September 5, 2017 agenda report titled, "Safety Enhancement Program", be funded from the Safety Enhancement Reserve:

1. Wildland UTV Trailer and Supplies: \$14,219.27
2. Emergency Supplies for Emergency Response Trailer: \$37,082.00
3. Final phase of Clubhouse AED Implementation - AED's for Lacombe and Willoughby Clubhouses: \$4,000
4. Intelex Incident Reporting App: \$12,000
5. Loader Trained Trainer Program: \$14,500
6. Snow Plow and Attachments Trained Trainer Program: \$14,500
7. Shoring Safety System: \$20,000
8. Confined Space Entry/Fall Arrest Gap Analysis and Code of Practice Compliance: \$20,000

**PURPOSE OF REPORT**

According to Council Policy C-FS-01 Financial Reserves, withdrawals from reserves shall occur as outlined within the Reserve Policy Schedules and be approved by Council through either a business case or an agenda report.

## COUNCIL DIRECTION

On September 22, 2014, Council approved the following motion which amended Council Policy C-FS-01, Financial Reserves. The Amendment included the addition of Schedule 9 - Safety Enhancement Reserve.

### C453-2014

That Budget and Taxation Guiding Principles Policy C-FS-05 be amended by substituting Budget and Taxation Guiding Principles Policy C-FS-05 included as Attachment 1 and that Financial Reserves Policy C-FS-01 be amended by substituting Financial Reserves Policy C-FS-01 included as Attachment 2 to the agenda report "Annual Overview of Financial Policies" dated September 22, 2014.

## BACKGROUND AND DISCUSSION

The Safety Enhancement Reserve and administrative directive governing the Safety Enhancement Program was designed to ensure emerging or urgent resources to increase safety for our employees could be funded through the reserve and acquired with Council permission throughout the year. As emerging or urgent safety priorities are identified, this process allows an expedited solution as opposed to waiting for a budget cycle or be dependent upon tax funding. All requests put forward to access the Safety Enhancement Program funds have been reviewed by the Joint Health and Safety Enhancement Committee as per the Safety Enhancement Program directive, A-HRS-04.16. Please refer to the attached Safety Enhancement Program Request Forms (provided as attachments) for information about the specific item for which funding is requested.

## STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

Stakeholder communication and engagement regarding the importance of the safety program COR audit has been through Senior Leadership reporting as well as through the affected Joint Health and Safety Committees.

## IMPLICATIONS OF RECOMMENDATION(S)

### Financial:

1. The costs to implement the safety enhancements requests listed in this report would be approximately \$136,301.27. These requests would be fully funded through the safety reserve, reinvesting Workers' Compensation Board (WCB) savings back into employee safety. Reinvesting in safety enhancements from the safety reserve as opposed to the normal budget process does not directly impact resident taxes.

Please refer to the attachment titled "Safety Enhancement Reserve" for reserve balance details.

### Legal / Risk:

None at this time.

### Program or Service:

None at this time.

Organizational:  
None at this time.

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

If Council does not wish to support the recommendation, the following alternatives could be considered:

- a) Accept the risks associated with the potential injury that could occur.

## **STRATEGIC CONNECTIONS**

Exercise strong fiscal management

Alberta Occupational Health & Safety Act Regulations and Code

Report Date: September 5, 2017  
Author(s): Denise Isbister, Health & Safety Compliance Specialist  
Committee/Department: Human Resources  
General Manager: Michelle Bonnici, GM of Corporate Services  
City Manager: Kevin Scoble