



Legislation Details (With Text)

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**Title:** Amendment to Previously Approved Motion - FTE Approval  
Presented by: Chris Belke, Chief Legislative Officer

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Date	Ver.	Action By	Action	Result
8/21/2017	1	City Council		

TAMRMS#: B06

**Amendment to Previously Approved Motion - FTE Approval**

Presented by: Chris Belke, Chief Legislative Officer

**RECOMMENDATION(S)**

That Council Motion AR-17-356 be amended by deleting "\$87,000" and inserting "\$112,000" in its place.

**PURPOSE OF REPORT**

This report presents, for Council consideration, a proposed amendment to a previously approved motion to correct an error.

**COUNCIL DIRECTION**

On July 10, 2017, Council passed the following motion:

AR-17-356

That 1.0 FTE be added to the Legislative Services Department for a Manager, Records and Privacy position, and that the funding for this position is found within the current budget savings and efficiencies, and that the following postponed motion be approved:

PM-06-2018

"That \$87,000 be added to the 2018 operating budget for the annualized funding for the Manager, Records and Privacy to be funded through taxes."

**BACKGROUND AND DISCUSSION**

On July 10, 2017, Council approved a motion that: Approved a new FTE for a Manager, Records

and Privacy; provided funding for this position in the current year; and approved annualized funding for the FTE in future years.

An oversight was made in the amount of funding required for this position for 2018. In the previous agenda report to Council the pro-rated amount of 75% of funding was utilized rather than 100% of the year funding that is required to fund the FTE for the entire year. The funding required in 2018 for this position is \$112,000, not \$87,000 as was stated in the previous agenda report.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

N/A

## **IMPLICATIONS OF RECOMMENDATION(S)**

### Financial:

Approval of this motion will ensure that the proper annual funding of \$112,000 is included in the 2018 budget.

### Legal / Risk:

N/A

### Program or Service:

The recruitment for the Manager, Records and Privacy have been put on hold pending correction of the identified error. If the Recommendation is passed, recruitment will commence.

### Organizational:

N/A

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

If Council does not wish to support the recommendation, the following alternatives could be considered:

Alternative 1. Do not pass the Recommendation. This would mean that recruitment could proceed for the approved FTE, but the approved funding would only be sufficient to fund a Classification Level 3 position, whereas the FTE was classified by Human Resources as a Level 5 position. Therefore, with the un-amended funding, it is unlikely that we would not be able to attract and retain an appropriate candidate for the position's expectations.

## **STRATEGIC CONNECTIONS**

### Council Policy C-CG-02 City of St. Albert Strategic Plan

### Governance Strategy

Council is committed to ensuring that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Corporate Objectives (Corporate Business Plan)

Attract and retain high quality employees

Deliver programs and services that meet or exceed our standards

Report Date: August 21, 2017

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Committee/Department: Legislative Services

General Manager: n/a

City Manager: Kevin Scoble