



Legislation Details (With Text)

**File #:** AR-17-106    **Version:** 1    **Name:**  
**Type:** Agenda Reports    **Status:** Passed  
**File created:** 1/30/2017    **In control:** City Council  
**On agenda:** 2/27/2017    **Final action:** 2/27/2017  
**Title:** 2017 Mobile Vehicle & Equipment Purchase (Sole Source)  
Presented by: Anthony Lake, Director, Public Works

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
2/27/2017	1	City Council	approved	

**TAMRMS#: B06**

**2017 Mobile Vehicle & Equipment Purchase (Sole Source)**

Presented by: Anthony Lake, Director, Public Works

**RECOMMENDATION(S)**

That Administration be authorized to sole source the purchase of one 2017 Toro Groundsmaster 5910-D 16-foot Wide Area Mower for the sum of \$134,022.00.

**PURPOSE OF REPORT**

An Expression of Interest notice for the purchase of a 16-foot-Wide Area Mower was posted publicly on the Alberta Purchasing Connection. This posting specified certain design criteria intended to solicit interest from current manufacturers of Wide Area Mowers. Only one manufacturer could meet the specifications that were identified resulting in this sole source recommendation as per City policies and attached for information.

**COUNCIL DIRECTION**

In accordance with City Council Policy C-CAO-01 (City Manager Delegations) and Administrative Policy A-PUR-01 (Single-Sole Source purchases), only City Council may authorize a sole source purchase in an amount greater than \$100,000.

**BACKGROUND AND DISCUSSION**

The City’s commercial Wide Area lawn mowers are utilized in the summer for grass cutting in playing fields and other large green space areas. This unit is one of four, 16-foot-Wide Area Mowers used to do this task. Road speed and cutting speed are critical to ensuring that Public Works can meet established grass cutting cycles. A 16-foot mower, in an open field can cut 30% more efficiently and

travel 35% faster between sites (road travel speed) than a competitive 12-foot mower. It is also critical that local product support is available for these complex machines, as downtime for repairs can delay service provisions.

During the summer of 2016, Public Works evaluated an alternative piece of equipment to determine if the Wide Area Mower efficiency could be replicated by a 16-foot mower attachment on a municipal tractor. The evaluation process determined that the Wide Area Mower was the more efficient machine for cutting large grassed areas.

Therefore in 2017 the City moved forward with an “Expression of Interest” in order to see if any other manufacturers can supply a 16-foot mower. The opportunity to provide this equipment is limited to products with distributors and service depots within the metro Edmonton area. Through the “Expression of Interest” process no other local based vendors came forward as being able to supply a 16-foot machine.

Based on the information, it is Administration’s recommendation to purchase the Toro Groundsmaster 5910-D.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

Purchasing Services was consulted and provided input. Public Works Parks staff are involved in the selection process for the Wide Area Mower.

## **IMPLICATIONS OF RECOMMENDATION(S)**

### Financial:

Funding for the sole source recommendation is part of the 2017 RMR Capital Budget PW Mobile Equipment Replacement Project Charter PW-001 and is within approved budget.

### Legal / Risk:

None at this time.

### Program or Service:

The Toro Groundsmaster 5910-D is consistent with our fleet standards and enables the ability to meet grass cutting service levels.

### Organizational:

None at this time.

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

If Council does not wish to support the recommendation, the following alternatives could be considered:

Alternative 1. To defer the purchase of the equipment and extend the life cycle for the machine slated for replacement by another year. Repair costs increase the longer the machines are kept past the end of life cycle. Down time can also increase thus compromising Public Works ability to meet service standards.

## STRATEGIC CONNECTIONS

Corporate Objectives (See Corporate Business Plan)

Deliver programs and services that meet or exceed our standards

Exercise strong fiscal management

Ensure our customers are very satisfied

Council Policies, Bylaws or Federal/Provincial statutes

City Council Policy C-CAO-05 (CAO Limitations on Financial Conditions and Activities)

City Council Policy C-CAO-01 (City Manager Delegations)

City Administration Policy A-PUR-01 (Section 4 Single/ Sole Source purchases)

Report Date (Council Meeting Date): February 27, 2017

Author(s): Tony Lake

Committee/Department: Public Works

General Manager: Glenn Tompolski

City Manager: Kevin Scoble