



## Legislation Details (With Text)

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Presented by: Connie Smigielski, Manager, Community Strategy

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Date	Ver.	Action By	Action	Result
11/28/2016	1	City Council	approved	Pass

**TAMRIMS#: B06**

### Youth Council Bylaw

Presented by: Connie Smigielski, Manager, Community Strategy

## RECOMMENDATION(S)

1. That Bylaw 26/2016 being a Bylaw to form the St. Albert Youth Council be read a first time.
2. That Bylaw 26/2016 be read a second time.
3. That unanimous consent be given to consider third reading of Bylaw 26/2016.
4. That Bylaw 26/2016 be given third and final reading.
5. That, during the deliberations of the 2017 Budget, Council consider the following postponed motion" That \$5,000 be added to the Community & Social Development operating budget in 2017 to cover costs associated with a St. Albert Youth Council."

## PURPOSE OF REPORT

The purpose of this report is to present a draft bylaw to form the St. Albert Youth Council and a budget to cover costs associated with a St. Albert Youth Council.

## COUNCIL DIRECTION

On June 20, 2016 Council passed the following motions:

(C394-2016)

That Administration work with St. Albert youth and develop a bylaw to form St. Albert Youth Council in accordance with the information as outlined within the June 20, 2016 agenda report entitled "Youth Council".

That for the remainder of 2016, Administration be authorized to draw up to \$1,000 from Council Contingency to cover costs associated with the St. Albert Youth Council and that an appropriate allowance be planned for and added to the 2017 Operating Budget to address these costs ongoing.

## BACKGROUND AND DISCUSSION

In October 2015, Council passed a motion to bring forward a proposed Terms of Reference for the creation of a St. Albert Youth Council. Community & Social Development staff put a call out to the community to engage youth. Administration met with youth and developed a framework based on their feedback. In June 2016, a proposed Terms of Reference was presented to Council. Council directed Administration to work with St. Albert youth and develop a bylaw to form the St. Albert Youth Council in accordance with the information presented.

In consultation with youth, a draft bylaw was developed. In summary, the intent of the bylaw is as follows:

### Structure

The Committee shall:

- a. Consist of a minimum of (8) members to a maximum of (16) members.
- b. Eligibility must be youth between the ages of 15 and 24 years, with a maximum of 25% of non-resident youth who are attending high school in St. Albert.
- c. Council will by resolution, appoint members of the committee from nominations submitted by the City Manager.
- d. Committee members will receive no salary or honorarium for their voluntary services.
- e. The City of St. Albert will reimburse out of pocket expenses in accordance to the City of St. Albert's policies.
- f. The City Manager shall provide the Committee with administrative support as required.

### Roles and Responsibilities

The Committee shall:

- a. Research and write policy proposals for Council's consideration, in reference to matters that impact youth in the community.
- b. Receive and act on direction from Council on youth matters.
- c. Develop and maintain relationships with individuals and organizations that focus on youth matters.
- d. Solicit feedback from youth in the community when appropriate at their discretion or at the discretion of Council.
- e. Advise Council on initiatives that support the well-being of youth.
- f. Provide a way for youth to experience city governance, procedures and policy making.

- g. Consult with City Administration and other organizations supporting youth initiatives and other municipalities.
- h. Inform Council of initiatives of other levels of government that could affect youth and where appropriate advocate directly to those levels of government.
- i. Report to Council at least once per year regarding the committee's progress in reference to its mandate, issues of significance to the Youth Council, and the work plan for the next year.

#### Administrative Recommendations

Attached is the draft St. Albert Youth Council Bylaw to form the St. Albert Youth Council. Administration is recommending the bylaw come into effect January 1, 2017 to allow youth who have participated in developing this draft, but are at the end of the age eligibility criteria to participate for a one-year term.

It is of importance to mention the decision by the youth who were engaged in drafting this bylaw to include eligibility of youth who do not reside in St. Albert to participate. It was felt that youth who attend high school in St. Albert and engage in other extra curricular activities in St. Albert, are connected to the community and should have a voice in the community that they feel a connection to. Administration supports their decision and placed a caveat that a maximum of 25% of members may reside outside of St. Albert.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

Stakeholder engagement has occurred to this point and input used to create this report. Ongoing stakeholder engagement will be critical to ensure the voices of St. Albert's youth are reflected in the work of the St. Albert Youth Council.

## **IMPLICATIONS OF RECOMMENDATION(S)**

#### Financial:

Community & Social Development has allocated \$2,000 in their 2017 budget for the St. Albert Youth Council.

#### Legal / Risk:

None at this time.

#### Program or Service:

None at this time.

#### Organizational:

Should the Bylaw to form the St. Albert Youth Council be passed, Community & Social Development will use current resources to provide administrative support to the committee.

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

If Council does not wish to pass the bylaw, the following alternatives could be considered:

Refer back to Administration to amend, as per the general discussion and direction of Council, and present back at a future date.

## **STRATEGIC CONNECTIONS**

a. Council's Strategic Outcomes and Priorities (See Policy C-CG-01)

**CULTIVATE A SAFE, HEALTHY AND INCLUSIVE COMMUNITY:** A community that provides opportunities for everyone to realize their potential in a thinking, caring and connected way.

Report Date: November 28, 2016

Author(s): Connie Smigielski, Manager, Community Strategy

Committee/Department: Community & Social Development

Acting General Manager: Diane Enger

Interim City Manager: C. Jardine