



Legislation Details (With Text)

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**Title:** 10 Year Utility RMR Capital Plan  
Presented by: Diane McMordie, Director, Finance and Assessment

**Sponsors:**

**Indexes:**

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**Attachments:** 1. 10 Year Utility Capital Plan, 2. 2021 Utility RMR Capital Budget Variance, 3. 2021 Utility RMR Capital Charters

Date	Ver.	Action By	Action	Result
6/9/2020	1	Community Growth & Infrastructure Standing Committee	approved	Pass

**TAMRMS#: B06**

**10 Year Utility RMR Capital Plan**

Presented by: Diane McMordie, Director, Finance and Assessment

**RECOMMENDATION(S)**

That Community Growth & Infrastructure Standing Committee recommend to Council that

1. The 10 Year Utility RMR Capital plan provided as an attachment to the June 9, 2020 agenda report titled "10 Year Utility RMR Capital Plan" be received as information.
2. That Council members submit any motions for proposed amendments to the 10 Year Utility RMR plan to Administration by June 17, 2020.
3. That Administration prepare backgrounders for proposed changes to the 10 Year Utility RMR Plan and present to Council at the July 6, 2020 meeting for consideration of approval.

**PURPOSE OF REPORT**

To provide Council with a preliminary view of the 10 Year Utility RMR Capital plan for future consideration of approval for the 2021 projects.

**ALIGNMENT TO COUNCIL STRATEGIC PRIORITY**

N/A

**ALIGNMENT TO SERVICE DELIVERY**

## Financial Planning

Stewardship of development of annual operating and capital budgets for Municipal and Utility operations.

### **ALIGNMENT TO COUNCIL (OR COMMITTEE) DIRECTION OR MANDATORY STATUTORY PROVISION**

Council Policy C-FS-05 Budget and Taxation Guiding Principles

Service Standards/Expectations

3-Municipal and Utility capital budgets shall be prepared and approved by Council for a rolling ten (10) year period and Administration shall be given approval to execute on year one (1) of the plan.

5-The approved operating and capital budgets shall serve as the financial plan for the City and provide Administration with the direction and resources necessary to accomplish Council's strategic direction and Council approved services and service levels in accordance with the Services and Service Levels Inventory.

7- The City is committed to the preservation and long term viability of its current infrastructure and as such commits available capital dollars towards the repair, maintenance and replacement of existing assets prior to consideration of new capital growth projects and assets.

19e-Council shall review and provide final approval of the RMR Capital Budget approximately six months prior to the next fiscal year.

19f- This approval shall grant Administration the authority to issue binding procurement documents such as Request for Proposals, Invitations to Tender and purchase orders and to award contracts at any time after final approval is received from Council.

Any contracts awarded will ensure that the goods and/or services will not be received until after January 1 of the following year when the budget dollars become available. Complete project charters supporting the current year's RMR capital plan will be provided to Council as part of the review process.

### **BACKGROUND AND DISCUSSION**

The 10 Year Capital Plan is a long-term planning document that provides key strategic inputs for the upcoming budget year, a framework for the three-year budget plan, and a future outlook of long-range capital requirements. The plan identifies the capital projects and budget requirements (as compiled within a Capital Project Charter) to maintain the City's existing utility infrastructure while minimizing future risk. In addition, the Utility Capital Plan will form the basis for calculation of the overall utility rates for the subsequent year.

The 10 Year Capital Plan is developed by compiling information from several different sources, including lifecycle infrastructure studies, diverse master plans, and Council's current priorities and

goals.

Several corporate assumptions have been considered to ensure that projects relating to repair, maintain, and replace (RMR) represent an accurate view of what requirements to address the City's utility infrastructure:

- Assessment of impact or risk to community relating to public health, safety, legal obligations, or regulatory requirements;
- Annual detailed review of lifecycle and replacement plans;
- Staff resources and capacity during project implementation;
- The effect of potential operational impacts and long term requirements; and
- Federal, Provincial and Reserve funds available

As such, Administration is better equipped to provide and recommend a complete and comprehensive 10 Year Capital Plan for GPFC for Council consideration and approval and is detailed in the attachment titled "10 Year Utility RMR Capital Plan".

### 10 Year (2021-2030) Utility RMR Capital Plan

As the City's 10 Year Capital Plan has a direct impact on the Supplementary Capital Fee portion of the Utility rates, comparing the previous 10 Year Capital Plan to this year's proposed 10 Year Capital Plan is imperative to understand the effects and trends of the fee. To ensure that a robust capital budget is brought forward, several factors were reviewed in preparation of the 10 Year Utility RMR Capital Plan.

The total 10 year variance as compared to the previous year's plan is an overall increase of \$4,196 thousand as detailed below:

Previously Approved 2020-29 Capital Plan (in thousands)	\$141,682
Less 2020 Approved Capital Budget	(11,623)
Add 2030 Proposed Year	11,761
Less 2021 Proposed Variances *	(2,300)
Add 2022-2029 Proposed Variances	6,330
Proposed 2021-2030 RMR Utility Capital Plan	<u>\$145,850</u>

\* The 2021 proposed variances are detailed in the attachment titled "2021 Utility RMR Capital Budget Variance."

### 2021 Capital Budget & Funding

For 2021, the capital budget includes 10 projects totaling \$19,127,000.

In accordance with C-FS-14 Utility Fiscal Policy, each type of required infrastructure is funded by its respective Utility Reserve.

The 2021 Utility RMR Capital Projects recommended funding commitments are as follows:

Funding Source	Total
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Water Reserve	3.2
Wastewater Reserve	1.7
Storm Reserve	<u>14.2</u>
Total	\$19.1 million

The Capital Project Charters regarding the above are outlined in the attachment titled “2021 Utility RMR Capital Charters”.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

N/A

## **IMPLICATIONS OF RECOMMENDATION(S)**

### Financial:

The City has two main sources of funding available to be used towards Capital Utility Infrastructure: Utility revenue and grants. The Utility revenue is collected from both consumption usage and flat fees with rates approved by Council; and is calculated to cover both operating cost and capital costs.

Capital costs to support provision of Utility services comprise over 30% of the total costs. The capital costs required to be financed bears significant impacts to the Utility rate and its bylaws to be approved tentatively in December 2020.

### Legal / Risk:

None at this time

### Program or Service:

If the recommendation for approval to Council is passed, this would authorize the Chief Administrative Officer and Administration to begin the preparatory work relating to site planning, establishing commitments, RFP process, and submission of grant applications. This would be accomplished with the understanding that no spending is to occur until the 2021 Budget is approved, as per Council Policy C-FS-05 Budget and Taxation Guiding Principles.

The RMR 10 Year Capital Plan identifies the requirements to maintain the City’s existing Utility infrastructure. If approval is not made, the future risk of Utility programs/services provided to residents could be significantly impacted.

### Organizational:

None at this time

## **ALTERNATIVES AND IMPLICATIONS CONSIDERED**

As per the presented recommendations, Council may submit motion(s) to amend the 10 Year Utility RMR plan. These motions will be scheduled for debate at the July 6, 2020 Council meeting.

Committee/Department: Finance & Assessment  
Deputy Chief Administrative Officer: Kerry Hiltz  
Chief Administrative Officer: Kevin Scoble