



Legislation Details (With Text)

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Title: Time Extension - CAO Performance Evaluation
Presented by: David Leflar, Director of Legal and Legislative Services

Sponsors:

Indexes:

Code sections:

Attachments: 1. C-CAO-14 - Monitoring CAO Performance Policy & Procedures

Date	Ver.	Action By	Action	Result
3/18/2019	1	City Council		

TAMRMS#: B06

Time Extension - CAO Performance Evaluation

Presented by: David Leflar, Director of Legal and Legislative Services

RECOMMENDATION(S)

That the performance evaluation and salary review of the Chief Administrative Officer be extended to April 30, 2019, notwithstanding Council Policy C-CAO-14 - Monitoring Chief Administrative Officer Performance.

PURPOSE OF REPORT

To request an extension to the deadline for the performance evaluation and salary review for the Chief Administrative Officer.

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

Council has adopted Policy C-CAO-14 -- Monitoring Chief Administrative Officer Performance which aligns with section 205.1 of the *Municipal Government Act* in requiring an "annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities".

BACKGROUND AND DISCUSSION

Section 2 of the Procedures attached to Council Policy C-CAO-14 - Monitoring Chief Administrative Officer Performance indicates that the CAO performance evaluation and salary review "should be completed by March 31 annually". In order to provide Council time to oversee a thorough evaluation, a time extension to April 30, 2019 is requested. Council has the prerogative to extend or override

the requirements of any Council Policy they have approved.

IMPLICATIONS OF RECOMMENDATION(S)

Financial:

None at this time.

Legal / Risk:

None at this time.

ALTERNATIVES AND IMPLICATIONS CONSIDERED

Council can choose not to approve the time extension, however the March 31 deadline indicated in Council Policy C-CAO-14 - Monitoring Chief Administrative Officer Performance will not be met.

Report Date: March 18, 2019

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