



Legislation Details (With Text)

File #: BL-20-035 **Version:** 1 **Name:**
Type: Bylaw **Status:** Passed
File created: 8/14/2020 **In control:** City Council
On agenda: 11/16/2020 **Final action:** 11/16/2020
Title: Master Rates & Bylaw Fees
Presented by: Diane McMordie, Director, Finance & Assessment/CFO

Sponsors:

Indexes:

Code sections:

Attachments: 1. Master Rates Amending BL 40-2020, 2. Bylaw 21-2002 Fire Services Bylaw - Schedule A, 3. Bylaw 43-2000 Business License Bylaw - Schedule A, 4. Schedule A - Master Rates, 5. Schedule B - Master Rates, 6. Schedule C - Master Rates, 7. Schedule E - Master Rates, 8. Schedule F - Master Rates, 9. Schedule G - Master Rates, 10. Schedule S - Master Rates, 11. Schedule T - Master Rates

Date	Ver.	Action By	Action	Result
11/16/2020	1	City Council	receive first reading	
11/16/2020	1	City Council	received second reading	
11/16/2020	1	City Council	consent to third reading	
11/16/2020	1	City Council	received third reading	

TAMRMS#: B06

Master Rates & Bylaw Fees

Presented by: Diane McMordie, Director, Finance & Assessment/CFO

RECOMMENDATION(S)

1. That Bylaw 40/2020, being a bylaw to amend the Master Rates and Bylaw Fees, be read a first time.
2. That Bylaw 40/2020 be read a second time.
3. That unanimous consent be given for consideration of third reading of Bylaw 40/2020.
4. That Bylaw 40/2020 be read a third and final time.

PURPOSE OF REPORT

Administration is proposing adjustments to the City’s fees contained in bylaws and Council Policies as part of the 2021-2023 Municipal Budget Process.

ALIGNMENT TO PRIORITIES IN COUNCIL’S STRATEGIC PLAN

N/A

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

Financial Planning

Stewardship and Development of annual operating and capital budgets for Municipal and Utility operations.

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

On October 13, 2020 the Community Growth and Infrastructure Standing Committee passed the following motion:

AR-20-243

1. That the proposed fees, rates and charges shown in the attachments entitled "Fees, Rates and Charges Established by Bylaw", "Council Policy C-IS-02 Fees" and "Council Policy C-FS-16 Fees and Charges" to the October 13, 2020 agenda report titled "Fees, Rates and Charges for 2021", be received for information.
2. That a deadline of 12:00 noon on October 23, 2020 be set for Council members to submit requests to the Director of Finance and Assessment for amendments to the proposed fees, rates and charges, and that all such requests be expressed in the form of proposed Motions brought to Council for consideration on November 2, 2020.
3. That a bylaw to amend the Master Rates Bylaw and the bylaws referenced in Schedule 12 to Council Policy C-FS-16, reflecting any motions passed on November 2, 2020, be presented to Council for consideration of three readings on November 16, 2020.

BACKGROUND AND DISCUSSION

On October 13, 2020 Administration presented recommendations to the Community Growth & Infrastructure Standing Committee with respect to the fees contained in bylaws and Council Policy to be in effect as of January 2021. Administration recommended that some fees be amended, and others remain the same.

Committee members were given the opportunity to provide postponed motions for amendments to the fees presented by Administration. No motions were submitted.

Administration is not seeking any changes to fees previously established under Council Policy C-IS-02 Fees.

The attachments to this report include the "clean copies" of amended fee schedules being recommended by Administration. The "redline" versions of these schedules, showing where they differ from the versions currently in force for 2020.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

N/A

IMPLICATIONS OF RECOMMENDATION(S)

Financial:

The amended fees as detailed in the attachments are estimated to generate an incremental \$16,300 in Municipal Operating Revenue which will be incorporated into the 2021 Proposed Municipal Operating Budgets. This will provide funding for the delivery of various municipal programs and services while continuing to support the City's user pay philosophy.

Legal / Risk:

None at this time

Program or Service:

None at this time

Organizational:

None at this time

ALTERNATIVES AND IMPLICATIONS CONSIDERED

N/A

Report Date: November 16, 2020

Author: Diane McMordie

Department: Finance & Assessment

Deputy Chief Administrative Officer: Kerry Hilts

Chief Administrative Officer: Kevin Scoble