



Legislation Details (With Text)

**File #:** CM-24-011    **Version:** 1    **Name:**  
**Type:** Council Motion    **Status:** Passed  
**File created:** 5/15/2024    **In control:** City Council  
**On agenda:** 6/4/2024    **Final action:** 6/4/2024  
**Title:** Stabilization Reserve funds for Executive Committee of the Canadian Urban Transit Association  
 Notice given by: Councillor MacKay

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/4/2024	1	City Council	approved	

TAMRMS#: B06

**11.1**

**Stabilization Reserve funds for Executive Committee of the Canadian Urban Transit Association**

Notice given by: Councillor MacKay

**PROPOSED MOTION(S):**

That up to \$8,500 from the Stabilization Reserve Fund be used to cover travel and accommodation and other miscellaneous costs for Councillor Brodhead in 2024 in relation to his role as a member of the Executive Committee of the Canadian Urban Transit Association.

**ADMINISTRATION’S UNDERSTANDING OF THE INTENT OF THE MOTION**

The intent of the motion is for Council to approve up to \$8,500 from the Stabilization Reserve Fund be used to to cover travel, accommodation, and other miscellaneous costs for Councillor Brodhead in 2024 in relation to his role as a member of the Executive Committee of the Canadian Urban Transit Association.

**PURPOSE OF REPORT**

The purpose of this report is to present a motion for which Councillor MacKay gave notice on May 14, 2024.

**BACKGROUND AND DISCUSSION**

Council passed a motion in 2022 and in 2023 to provide funding to cover travel, accommodation, and other miscellaneous expenses for Councillor Brodhead in relation to his role as a member of the

Executive Committee of the Canadian Urban Transit Association (“CUTA”) for those years. As the motions did not provide funding for years after 2023, the motion now proposed by Councillor MacKay, if passed, would provide a funding source for Councillor Brodhead to his role as member of the Executive Committee of CUTA in 2024.

Council Policy C-CAO-03 City Council and Expense Reimbursement does not explicitly provide for reimbursement of a Councillor’s expenses associated with participation in a national organization (other than Federation of Canadian Municipalities) so a Council resolution is required to authorize payment of these expenses related to serving on a CUTA committee, as well as to specify the source of funds. The proposed motion from Councillor MacKay accomplishes both of those things.

The Council Contingency is not recommended as a funding source as up to \$10,000 was approved through AR-24-147 on April 2, 2024, to fund costs associated with Mayor Heron attending FCM’s Board of Directors meetings, if elected, leaving a balance of \$5,000.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

N/A

## **IMPACTS OF RECOMMENDATION(S)**

### Financial:

If approved, \$8,500 would be funded from the Stabilization Reserve. The current uncommitted balance in the Stabilization Reserve is \$8.8 million.

### Compliance & Legal:

None at this time.

### Program or Service:

None at this time

### Organizational:

None at this time

### Risks

None at this time

## **ALIGNMENT TO PRIORITIES IN COUNCIL’S STRATEGIC PLAN**

N/A

## **ALIGNMENT TO LEVELS OF SERVICE DELIVERY**

N/A

## **ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION**

On February 7, 2023 Council passed the following motion:

CM-23-05

That \$7,500 from the Council Contingency fund be used to cover travel and accommodation and other miscellaneous costs for Councillor Brodhead in 2023 in relation to his role as a member of the Executive Committee of the Canadian Urban Transit Association.

On March 21, 2022 Council passed the following motion:

AR-22-126

That up to \$10,000 from the Stabilization Reserve fund be used to cover travel and accommodation and other miscellaneous costs for Councillor Brodhead in 2022 in relation to his role as a member of the Executive Committee of the Canadian Urban Transit Association.

**IMPACTS OF ALTERNATIVES CONSIDERED**

Do not provide funding approval in 2024. If Council does not wish to support the recommendation, Councillor Brodhead will not have approved funding to attend further events associated with CUTA.

Financial:

N/A

Compliance & Legal:

N/A

Program or Service:

N/A

Organizational:

N/A

Risks

If the motion is not approved, Councillor Brodhead will not have funds to attend CUTA events and represent St. Albert's interests at a national level.

Report Date: June 4, 2024

Author: Suzanne Findlay

Department: Financial & Strategic Services

Department Director: Anne Victoor

Managing Director: Diane McMordie

Chief Administrative Officer: William Fletcher