



Legislation Details (With Text)

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Presented by: Kelly Jerrott, Director

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Attachments: 1. Revised workplan

Date	Ver.	Action By	Action	Result
1/7/2019	1	City Council	approved	Pass
1/7/2019	1	City Council	approved	Pass

TAMRMS#: B06

Heritage Advisory Committee Annual Report

Presented by: Kelly Jerrott, Director

RECOMMENDATION(S)

That the revised 'Heritage Advisory Committee Annual Update Recommended 2018 - 2021 Priorities', provided as an attachment to the January 7, 2019 agenda report entitled "Heritage Advisory Committee Annual Update", be received as information.

PURPOSE OF REPORT

The annual report of the Heritage Advisory Committee (HAC) provides a summary of their revised workplan and priorities for 2018-2021

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

N/A

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

N/A

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

On August 27, 2018 Council passed the following motion:

(AR-17-493)

That the matter be referred back to the Committee for further consideration, to come back to Council by January 14, 2019.

BACKGROUND AND DISCUSSION

On August 27, 2018, the Heritage Advisory Committee's 2018 Annual Update Recommended Priorities was presented to Council. As the scope of the workplan was found to be quite ambitious and the timelines too narrow, Council directed Administration to bring back a revised workplan with a revised/narrower scope and adjusted timelines. A revised workplan is now being presented keeping the following directives front of mind:

Committee Roles and Responsibilities as per Bylaw 43/2017

The committee shall:

- a) Provide recommendations to Council on the maintenance and growth of the community's Places of Interest List and Heritage Inventory;
- b) Regularly review the City's Municipal historic conservation Program and provide recommended updates and alterations to the program to Administration;
- c) Make recommendations to Council on all applications for Designation as a Municipal historic Resource;
- d) Review any application by a Municipal Heritage Resource owner to alter, disturb, or destroy the Historic Place and provide comments to Administration;
- e) Evaluate all financial and non-financial application from heritage resource owners and make recommendations about them to Council;
- f) Develop materials and communications to educate the public about the benefits that heritage conservation and Designation brings to the community as well as to owners; and
- g) Report to Council at least once per year regarding;
 - The Committee's progress in reference to its mandate;
 - Issues of significance to the Heritage Advisory Committee, and
 - The Committee's annual priorities and goals.

Priorities as identified by the Committee:

1. Heritage inventory: review, update and expand existing Heritage Inventory.
2. Guiding Principles: prioritize what is most urgent for the committee, define policies and procedures and establish a budget utilization plan.
3. Form and process review; review and adapt application forms for designation.
4. Communication and Marketing: develop a communications plan on how to designate and establish a heritage conservation and recognition plan.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

The HAC includes a minimum of three and a maximum of five members who are residents of the city; one member who is a Councilor; and one member from the Arts and Heritage Foundation. One representative from the City's Community Services Department and one representative from the City's Planning and Development Department shall attend regular committee meetings and participate in discussions and debates, and act as a resource and facilitator for the committee; but may not make motions or vote on any issue before the committee.

The HAC approved the revised proposal for the 2018-2021 priorities at their October 9, 2018 meeting.

The HAC has a webpage on the City website which includes the HAC Bylaw, the minutes of meetings and member listing. The webpage will be updated with more information once the workplan is approved. <https://stalbert.ca/cosa/leadership/committees/hac/>

IMPLICATIONS OF RECOMMENDATION(S)

Financial:

None at this time

Legal / Risk:

None at this time

Program or Service:

None at this time

Organizational:

None at this time

ALTERNATIVES AND IMPLICATIONS CONSIDERED

If Council does not wish to support the recommendation, the following alternatives could be considered:

1. To refer the matter back to the Heritage Advisory Committee for further consideration with direction from Council.

Report Date: January 7, 2019

Author(s): Kelly Jerrott

Committee/Department: Community Services Department

Deputy Chief Administrative Officer/Chief People Officer: Michelle Bonnici

Chief Administrative Officer: Kevin Scoble