



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - FINAL

Monday, August 30, 2021

2:00 PM Council Chambers / Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Joly
Councillor MacKay
Councillor Watkins

VIA ZOOM:

Councillor Hansen
Councillor Hughes

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer

STAFF VIA ZOOM:

R. McDonald, Legislative Officer
M. Caufield, Deputy City Solicitor
D. McMordie, Director, Financial Services & IT/Chief
Financial Officer

2. Adoption of Agenda

2.1 AR-21-318 Adoption of Agenda

Moved by Councillor MacKay
That the August 30, 2021 Agenda be adopted as amended.

CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Bob Russell, resident, spoke in opposition of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Mike Killick, resident, spoke in opposition of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Ken Crutchfield, resident, spoke in opposition of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Matt Bachewich, resident, spoke in opposition of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Bruce Gladue, President, St Albert - Sturgeon County Metis Local, spoke in favor of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Tanya Doran, resident, spoke in favor of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

5. Consent Agenda

- 5.1** CA-21-020 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Brodhead
That the recommendations in the following agenda reports be approved:
- 6.1 Regular Council Meeting Minutes of August 16, 2021
 - 7.1 CGISC Recommendation: Capital Prioritization Matrix
 - 7.2 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from August 23, 2021

- 7.3 CLSC Recommendation Arising From Arts Development Advisory Committee (Mayor's Celebration of the Arts Policy)
 - 7.5 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from August 23, 2021
 - 7.6 CGISC Recommendation: Audit Management Recommendations
 - 8.3 Edmonton Annexation - Request for Funds from Capital Reserve
 - 9.1 Bylaw 30/2021 Master Rates Bylaw 46/2020 Amendments (1st reading)
- CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-21-036 Regular Council Meeting Minutes of August 16, 2021

The following motion was approved on Consent Agenda:
That the Regular Council Meeting Minutes of August 16, 2021 be adopted as presented.

7. Committee Business

- 7.1 CB-21-052 CGISC Recommendation: Capital Prioritization Matrix
Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:
That the revised Capital Prioritization Matrix, provided as an attachment to the July 12, 2021 agenda report to the Community Growth and Infrastructure Standing Committee entitled "Capital Prioritization Matrix", be approved and utilized by Administration to guide funding recommendations for the 2022 budget and beyond.

That an Automation, Modernization and Planning fund be gradually established through an annual operating business case, funded through assessment growth, over

the next 4-5 years to achieve an ultimate fund balance of \$700,000.

- 7.2** CB-21-061 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from August 23, 2021
Presented by: Councillor Joly
- The following motion was approved on Consent Agenda:
That the Draft (unadopted) Minutes of the August 23, 2021 Community Living Standing Committee meeting be received as information.

- 7.3** CB-21-059 CLSC Recommendation Arising From Arts Development Advisory Committee (Mayor's Celebration of the Arts Policy)
Presented by: Councillor Joly
- The following motion was approved on Consent Agenda:
That Council Policy C-CC-22 be accepted with the following amendments to include a review of the Policy at least once every three years and review the jury selection process by the end of Q1 2024; and,
- be amended to change the definition of the "Jury" and 'service standards/expectations' to the Arts Development Advisory Committee and external professional advice as needed, to adjudicate the recipients of awards and make recommendations to Council.

That the Arts Development Advisory Committee Bylaw 09/2020 be amended to align with the changes made to Council Policy C-CC-22.

- 7.4** CB-21-060 CLSC Recommendation: Review of Effectiveness of Community Living Standing Committee
Presented by: Councillor Joly
Moved by Councillor MacKay

That the CLSC Recommendation: Review of Effectiveness of CLSC be postponed to a date sometime before June 30, 2022.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and MacKay

Against: 2 - Hughes, and Watkins

- 7.5** CB-21-064 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from August 23, 2021

Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:
That the Draft (unadopted) Minutes of the August 23, 2021 Community Growth & Infrastructure Standing Committee meeting be received as information.

- 7.6** CB-21-062 CGISC Recommendation: Audit Management Recommendations
Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:
That the Audit Management Recommendations Report, dated August 23, 2021 be received as information.

- 7.7** CB-21-063 CGISC Recommendation: Review of Effectiveness of Community Growth & Infrastructure Standing Committee
Presented by: Councillor Hansen

Moved by Councillor Hansen

That the CGISC Recommendation: Review of Effectiveness of CGISC be postponed to a date sometime before June 30, 2022.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and MacKay

Against: 2 - Hughes, and Watkins

Moved by Councillor Hansen

That Bylaws 39/2019 and Bylaw 40/2019 be amended to postpone the review of the effectiveness of the Standing Committees to a date before June 30, 2022, upon the basis of an evaluation matrix developed no later than March 31, 2022.

CARRIED

For: 4 - Heron, Brodhead, Hansen, and Watkins

Against: 3 - Hughes, Joly, and MacKay

8. Business Items

- 8.1 AR-21-295 COVID-19 Recovery Task Force Final Report
Presented by: Trevor Duley, Manager, Government Relations

Jason Krips and Sandyne Beach-McCutcheon gave a presentation to Council.

Moved by Councillor MacKay

That the COVID-19 Recovery Task Force Final Report attached to the agenda report dated August 30, 2021 be received as information.

That the CAO be directed to include the COVID-19 Recovery Task Force Final Report on the agenda of the 2022 Council Strategic Planning Session to inform the development of Council priorities and the Council Strategic Plan for 2022-2025.

CARRIED UNANIMOUSLY

- 8.2 AR-21-339 Council Policy C-CG-06 - City of St. Albert Strategic Framework
Presented by: Darija Slokar, Strategic Services and Communications

Moved by Councillor Hansen

That the amended Council Policy C-CG-06 - City of St. Albert Strategic Framework, provided as an attachment to the August 30, 2021 agenda report entitled "Council Policy C-CG-06, City of St. Albert Strategic Framework Policy", be approved.

That Administration review and bring forward any other Council policies that may require updates as a result of amended Council Policy C-CG-06 - City of St. Albert Strategic Framework by the end of Q2 2022.

CARRIED UNANIMOUSLY

8.3 AR-21-337 Edmonton Annexation - Request for funds from Capital Reserve

Presented by: Adryan Slaght, Director, Planning & Development

The following motion was approved on Consent Agenda:
That Council approve \$50,000 from the Capital Reserve to be utilized for work related to the proposed annexation of City of Edmonton lands.

8.4 AR-21-361 Set Budget Dates

Presented by: Stanley Chan, Divisional Controller, Finance and Information Technology

Moved by Councillor Hughes

That Administration amend the budget calendar dates to move the budget presentation sessions to start after November 7, 2021 and bring back for Council's approval by September 13, 2021 and adjust any other dates accordingly.

CARRIED UNANIMOUSLY

9. Bylaws

9.1 BL-21-063 Bylaw 30/2021 Master Rates Bylaw 46/2020 Amendments

(1st reading)

Presented by: Stanley Chan, Divisional Controller,
Financial Services & Information and Technology

The following motion was approved on Consent Agenda:

That the proposed fees, rates and charges shown in the attachments entitled "Fees, Rates and Charges Established by Bylaw", "Council Policy C-IS-02 Fees" and "Council Policy C-FS-16 Municipal Fees and Charges" to the August 30, 2021 agenda report titled "Bylaw 30/2021 Master Rates Bylaw 46/2020 Amendments" be received as information.

That Bylaw 30/2021, being a bylaw to amend the Master Rates and Bylaw Fees, be read a first time.

That the revised version of policy C-FS-16 Municipal Fees and Charges shown in the attachment entitled "Revised Version C-FS-16 Municipal Fees and Charges" be approved.

- 9.3** **BL-21-064** Bylaw 49/2021 Off-Site Levy Bylaw Amendment (1st, 2nd & 3rd readings)
Presented by: Tanya Hynes, Supervisor of Long Term Engineering, Engineering Services

Moved by Councillor Watkins
That Bylaw 49/2021, being Amendment 9 to Off-Site Levy Bylaw 30/2013, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor Watkins
That Bylaw 49/2021 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That unanimous consent be given for consideration of third and final reading of Bylaw 49/2021.
CARRIED UNANIMOUSLY

Moved by Councillor Watkins

That Bylaw 49/2021 be read a third and final time.

CARRIED UNANIMOUSLY

Council recessed at 5:36 p.m.

Council reconvened at 6:06 p.m.

9.2 BL-21-072

Bylaw 35/2021 Solar Farm Borrowing Bylaw (2nd & 3rd Readings)

Presented by: Kevin Scoble, Chief Administrative Officer

Malcolm Parker, resident, spoke in opposition of Bylaw 35/2021 Solar Farm Borrowing Bylaw.

Moved by Councillor MacKay

That a remediation study, a portion of 2022 project charter ENV-001 Contaminated Sites Remediation, be advanced for approval in 2021 and be funded in the amount of \$35,000 from the Capital Reserve.

That the funding source for the pre-construction work on the Solar Farm Project ENV-004 in the amount of \$135,000 be amended from debt financing to Capital Reserve.

Councillor Hughes requested that the motion be split.

Moved by Councillor MacKay

That a remediation study, a portion of 2022 project charter ENV-001 Contaminated Sites Remediation, be advanced for approval in 2021 and be funded in the amount of \$35,000 from the Capital Reserve.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That the funding source for the pre-construction work on the Solar Farm Project ENV-004 in the amount of \$135,000 be amended from debt financing to Capital Reserve.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That Administration undertake enhanced public engagement, inclusive of the broader community within St. Albert, in Phase 3 of the solar farm project and that \$30K be funded from the Stabilization Reserve to complete this work.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and MacKay

Against: 2 - Hughes, and Watkins

Moved by Councillor Hughes

That Bylaw 35/2021, being a Borrowing Bylaw to design and construct a Solar Farm, be read a second time.

Council recessed at 8:30 p.m.

Council reconvened at 8:37 p.m.

Moved by Councillor Brodhead

That second reading of Bylaw 35/2021 to design and construct a Solar Farm be postponed to a date determined at the discretion of administration in Phase 3.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

11. Information Requests / Notices of Motion / Announcements

Information Request - Councillor Joly

What was the original intent behind the elevated cannabis business licence fee, and is that intent still valid?

Do we have increased costs with cannabis retailers

compared to other businesses - bars, convenience stores, etc.?

Is there a concern that elevated fees reduce competitiveness in general, and specifically compared to black-market dealers?

14. In Camera

- 14.2 INC-21-064 Land Matter (St. Thomas Street)
Presented by: Lory Scott, Affordable Housing Liaison

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Erickson, Acting Director, Economic Development (Advice and Information)

L. Scott, Affordable Housing Liaison (Advice and Information)

K. Peters, Manager, Planning and Development (Advice and Information)

Moved by Councillor Joly

That Council move in camera to discuss a matter pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 8:53 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 9:26 p.m.

Moved by Councillor Brodhead

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

14.1 INC-21-063

Business Incubation Supports

Presented by: Mike Erickson, Acting Director, Economic Development

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Erickson, Acting Director, Economic Development (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 16 (Disclosure harmful to business interests of a third party) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 9:27 p.m.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 9:36 p.m.

Moved by Councillor Watkins

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.3** INC-21-059 Council/Chief Administrative Officer Dialogue
Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24 (1) (a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 9:37 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 10:11 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.4** INC-21-062 Personnel Matter
Presented by: Ryan Stovall, Director of Human Resources

Moved by Councillor Watkins

That Council move in camera to discuss the Annual CAO Evaluation in pursuant to section 19 (Confidential Evaluations) and section 24(1)(a) (Advice, Proposals, Recommendations, Analyses or Policy Options Developed by or for Council) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 10:13 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 10:37 p.m.

Moved by Councillor Joly

That the details of the in camera discussion regarding the Annual CAO evaluation remain confidential pursuant to section 19 (Confidential Evaluations) of the Freedom of Information and Protection of Privacy Act and section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

15. Adjournment

The Mayor adjourned the meeting at 10:38 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER