



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Monday, May 17, 2021

12:30 PM conducted electronically via Zoom

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**1. Attendance (at start of meeting)**

**This meeting was conducted electronically via ZOOM**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
M. Caufield, Deputy City Solicitor  
D. McMordie, Director, Financial Services & Information  
Technology/Chief Financial Officer  
C. Wong, Deputy City Clerk  
T. Dallimore, Legislative Officer  
R. McDonald, Legislative Officer

**2. Adoption of Agenda**

**2.1    AR-21-135    Adoption of Agenda**

Moved by Councillor MacKay  
That the May 17, 2021 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

### 3. In Camera

#### 3.1 INC-21-035 Land Matter

Presented by: Lory Scott, Affordable Housing Liaison and  
Adryan Slaght, Director Planning & Development

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and  
Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and  
Information)

M. Caufield, Deputy City Solicitor

A. Slaght, Director, Planning and Development (Advice  
and Information)

K. Peter, Manager, Planning and Development (Advice  
and Information)

L. Scott, Affordable Housing Liaison Officer, Planning  
and Development (Advice and Information)

Moved by Councillor Hughes

That Council move in camera to discuss a matter pursuant  
to Section 24(1)(a) of the Freedom of Information and  
Protection of Privacy Act (advice, proposals,  
recommendations, analyses or policy options developed by  
or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 12:33 p.m.

Moved by Councillor Brodhead

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 1:04 p.m.

Moved by Councillor Joly

That the details of the in camera discussion remain  
confidential pursuant to Section 153(e) of the Municipal

Government Act.  
CARRIED UNANIMOUSLY

- 3.2**     INC-21-042     Edmonton Annexation  
Presented by: Lyndsay Francis, Planner, Planning &  
Development Department

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)  
K. Hilts, Deputy Chief Administrative Officer (Advice and Information)  
M. Caufield, Deputy City Solicitor (Advice and Information)  
A. Slaght, Director, Planning and Development (Advice and Information)  
K. Peters, Manager, Planning and Development (Advice and Information)  
T. Duley, Manager, Government Relations (Advice and Information)  
V. Dodge, Senior Planner Annexation, Planning and Development (Advice and Information)  
L. Francis, Planner, Planning and Development (Advice and Information)

Moved by Councillor Joly

That Council move in camera to discuss a matter pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for a public body).

CARRIED UNANIMOUSLY

Council went in camera at 1:06 p.m.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 1:55 p.m.

Moved by Councillor Hansen

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**3.5**     INC-21-038     EOC Update - TIME SPECIFIC 2:00 p.m.

Presented by: Percy Janke, Director, Emergency Management

**STAFF:**

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Caufield, Deputy City Solicitor (Advice and Information)

P. Janke, Director, Emergency Management (Advice and Information)

Dr. Sikora, Alberta Health Services (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to discuss a matter pursuant to Section 21(1)(b) of the Freedom of Information and Protection of Privacy Act -- information provided in confidence by the Government of Alberta.

CARRIED UNANIMOUSLY

Council went in camera at 2:07 p.m.

Moved by Councillor Watkins

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 2:44 p.m.

Moved by Councillor Joly

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

#### **4. Presentations, Delegations, and Announcements**

Mayor Heron declared May 16th - 22nd National Public Works Week.

Raj Jaiswal, NABI, spoke regarding Business Incubation Supports: NABI Update

Ken Crutchfield, spoke regarding Bylaw 37/2021

Special Purpose Public Hearing Procedure Bylaw (1st, 2nd, 3rd reading).

Jerry Husar, spoke regarding Bylaw 37/2021 Special Purpose Public Hearing Procedure Bylaw (1st, 2nd, 3rd reading).

#### **6. Consent Agenda**

##### **6.1 CA-21-012 Consent Agenda**

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Joly

That the recommendations in the following agenda report be approved:

8.1 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from May 10, 2021

8.2 CLSC Recommendation Arising From Arts Development Advisory Committee

8.3 CLSC Recommendation Arising From Community

Services Advisory Committee

8.5 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from May 10, 2021

8.6 CGISC Recommendation: 10 Year Municipal RMR Plan & Budget

8.7 CGISC Recommendation: 10 Year Utility RMR Plan & Budget

9.1 Free All Aboard Program

9.3 Rescind First Reading of Bylaw 18/2021 Land Use Bylaw - Downtown District

10.1 Bylaw 20/2021 LUB Riverside Stage 33 Redistricting (1st Reading)

10.2 Bylaw 36/2021 Land Use Bylaw Amendment (Direct Control District) - 23 Akins Drive (1st Reading)

13.1 Quarterly Report - Finance

14.1 Civic and External Agency - Councillors' Updates  
CARRIED UNANIMOUSLY

## 7. Adoption of Minutes

- 7.1 MIN-21-026 Regular Council Meeting Minutes of April 19, 2021 and May 3, 2021, and Special City Council Minutes of February 22 and February 23, 2021

The February 22nd and 23rd, 2021 Special City Council minutes were referred back to Administration to identify electronic vs in person attendance and be brought back to a future City Council meeting for approval.

Moved by Councillor Joly

That the Regular Council Minutes of April 19, 2021 and May 3, 2021, be adopted as presented.

CARRIED UNANIMOUSLY

## 8. Committee Business

- 8.1 CB-21-040 Community Living Standing Committee (CLSC) Draft

(unadopted) Minutes and Agenda Items from May 10, 2021

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:

That the Draft (unadopted) Minutes of the May 10, 2021

Community Living Standing Committee meeting be

received as information.

**8.2     CB-21-041     CLSC Recommendation Arising From Arts Development  
Advisory Committee**

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:

That the following applications for the Young Artist Legacy

Award Program be awarded as follows:

Ben Brown

Funding request: \$423.75

Ben would like to attend a virtual writing program hosted by  
Second City in Toronto.

Mara Larmand

Funding request: \$500

Mara would like to attend a virtual jazz and contemporary  
summer intensive at the Joffrey School of Ballet in New  
York.

Abigail Angell

Funding request: \$250

Abigail would like to attend a virtual creative writing  
residency program hosted by the Writers' Guild of Alberta.

Total: \$1,173.75

**8.3     CB-21-042     CLSC Recommendation Arising From Community Services  
Advisory Committee**

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:

That the following applications for the "Ad Hoc" Community Grant Program for 2021 Spring Intake be awarded as follows:

Jukebox Saturday Night Association  
Rock'n August 25th Anniversary Celebration Parade  
\$5,000

Outloud Foundation for LGBTQ Community Supports and Services  
St. Albert Pride  
\$5,000

Total: \$10, 000

**8.4     CB-21-043**     CLSC Recommendation Arising From Community Services Advisory Committee  
Presented by: Councillor Joly

Moved by Councillor Hughes  
That the following applications for the 2021 Community Capital Grant Program be awarded as follows:

Kinsmen Club of St. Albert  
Renovations / improvements to the Kinsmen Banquet Centre and RV Park Upgrades  
\$41,250

Muriel Martin Fundraising Society  
Replacement of Play Structure Component  
\$2,661

St. Albert Soccer Association  
Upgrades to Riel Field #1  
\$27,847

Wild Rose Parent's Society



Replacement of Play Structure Component  
\$2,661

Total: \$74,419

Moved by Councillor Hughes

That Dynamyx Gymnastics Club of St. Albert receive an additional funding allocation of \$29,415 from the 2021 Community Capital Grant Program which would increase their capital grant for their new building development project to a total of \$94,415 which would put it in line with the 2020 recommendation of Community Services Advisory Committee.

DEFEATED

For: 2 - Hughes, and MacKay

Against: 5 - Heron, Brodhead, Hansen, Joly, and Watkins

- 8.5**    CB-21-044    Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from May 10, 2021

Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the May 10, 2021 Community Growth & Infrastructure Standing Committee meeting be received as information.

- 8.6**    CB-21-045    CGISC Recommendation: 10 Year Municipal RMR Plan & Budget

Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:  
That:

The 10 Year Municipal RMR Capital plan provided as an attachment to the May 10, 2021 agenda report titled "10 Year Municipal RMR Capital Plan" be received as

information.

That Council members submit any postponed motions for proposed amendments to the 10 Year Municipal RMR Capital Plan to Administration by May 20, 2021.

That Administration prepare backgrounders for proposed changes to the 10 Year Municipal RMR Capital Plan and present to Council at the June 8, 2021 meeting for consideration of approval.

**8.7     CB-21-046**     CGISC Recommendation: 10 Year Utility RMR Plan & Budget

Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:  
That:

The 10 Year Utility RMR Capital plan provided as an attachment to the May 10, 2021 agenda report titled "10 Year Utility RMR Capital Plan" be received as information.

That Council members submit any motions for proposed amendments to the 10 Year Utility RMR plan to Administration by May 20, 2021.

That Administration prepare backgrounders for proposed changes to the 10 Year Utility RMR Plan and present to Council at the June 8, 2021 meeting for consideration of approval.

## **9.     Business Items**

**9.1     AR-21-111**     Free All Aboard Program

Presented by: Corrine Ball, Handibus Coordinator, Public Works & Transit

The following motion was approved on Consent Agenda:

That the Trial Period for CM-20-010 "Free All-Aboard Program" (free local access to St. Albert Transit's Handibus service for all residents who qualify for the "All Aboard" Program) be extended to the end of 2021 and be funded by the Stabilization Fund for up to \$30,870.

That the trial period for the parallel program CM-20-006 "Free Transit for Seniors" also be extended in the same fashion as CM-20-010 above, and be funded by the Stabilization Fund for up to \$29,000.

Upon conclusion of the proposed trial period extension to December 2021, that the programs continue to be supported as on-going programs beginning in the 2022 budget in the amount of \$59,870.

Council recessed at 4:35 p.m.

Council reconvened at 5:00 p.m.

## **11. Public Hearing - 5:00 P.M**

- 11.1**    PH-21-010    Bylaw 26/2021 Clean Energy Improvement Program Bylaw (2nd and 3rd Reading)  
Presented by: Christian Benson, Manager, Environment  
The Mayor declared the Public Hearing on Bylaw 26/2021 open.

Steven Ottoni, MCCAC, spoke regarding Bylaw 26/2021 Clean Energy Improvement Program Bylaw.  
Leigh Bond, PACE, spoke regarding Bylaw 26/2021 Clean Energy Improvement Program Bylaw.

Moved by Councillor Joly  
That the public hearing on Bylaw 26/2021 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 26/2021 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 26/2021 be read a third and final time.

CARRIED UNANIMOUSLY

- 11.2**    PH-21-013    Bylaw 16/2021 Jensen Lakes 10th Redistricting - Land Use  
Bylaw Schedule A Amendment (2nd & 3rd Readings)  
Presented by: Eric Schultz, Planner, Planning &  
Development Department

The Mayor declared the Public Hearing on Bylaw  
16/2021 open.

Moved by Councillor Brodhead

That the Public Hearing on Bylaw 16/2021 be closed.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That Bylaw 16/2021, being amendment 191 to the Land  
Use Bylaw Schedule A, be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That Bylaw 16/2021, being amendment 191 to the Land  
Use Bylaw Schedule A,  
be read a third time.

CARRIED UNANIMOUSLY

## **9.     Business Items - Continued**

- 9.2**    AR-21-216    Business Incubation Supports  
Presented by: Mike Erickson, Acting Director, Economic  
Development

Moved by Councillor Joly

That the City pause financial support for the Northern  
Alberta Business Incubator.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
MacKay

Against: 2 - Hughes, and Watkins

Moved by Councillor Brodhead

That Administration prepare options for the divestment and redevelopment of 13 Mission Avenue for Council's consideration.

CARRIED UNANIMOUSLY

**9.3**    AR-21-243    Rescind First Reading of Bylaw 18/2021 Land Use Bylaw -  
Downtown District

Presented by: Adryan Slaght, Director, Planning &  
Development

The following motion was approved on Consent Agenda:  
That motion B-21-014:

That Bylaw 18/2021, being amendment 193 to the Land  
Use Bylaw 9/2005, be read a first time.

That a Public Hearing for Bylaw 18/2021 be scheduled on  
May 31, 2021 be rescinded.

## **10. Bylaws**

**10.1**    BL-21-024    Bylaw 20/2021 - Riverside Stage 33 Redistricting (1st  
Reading)

Presented by: Tracy Tsui, Planner, Planning &  
Development

The following motion was approved on Consent Agenda:  
That Bylaw 20/2021, being amendment 194 to Land Use  
Bylaw 9/2005, be read a first time.

That the Public Hearing for Bylaw 20/2021 be scheduled  
for June 21, 2021.

- 10.2**    BL-21-037    Bylaw 36/2021 - Land Use Bylaw Amendment (Direct Control District) - 23B Akins Drive (1st reading)  
Presented by: Adryan Slaght, Director, Planning & Development

The following motion was approved on Consent Agenda:  
That Bylaw 36/2021, being amendment 199 to the Land Use Bylaw, be read a first time.

That the Public Hearing on Bylaw 36/2021 be scheduled for June 8, 2021.

- 10.3**    BL-21-007    Bylaw 33/2021 Smart Fare - Transit Bylaw Amendment (1st, 2nd, and 3rd Reading)  
Presented by: Will Steblyk, Transit Service Delivery Manager

Moved by Councillor Brodhead  
That Bylaw 33/2021, being amendment 1 to Transit Bylaw 23/2017, be read a first time.  
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead  
That Bylaw 33/2021, be read a second time.  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That unanimous consent be given for consideration of third reading of Bylaw 33/2021.  
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead  
That Bylaw 33/2021 be read a third and final time.  
CARRIED UNANIMOUSLY

- 10.4**    BL-21-026    Bylaw 27/2021 - 2021 Tax Rate Bylaw (1st, 2nd & 3rd readings)  
Presented by: Stephen Bannerman, Senior Manager, Assessment & Taxation

Councillor Watkins left the meeting at 7:53 p.m.

Moved by Councillor Hansen

That Bylaw 27/2021, being a bylaw to authorize the rates of property taxation for 2021 be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 27/2021 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That unanimous consent be given for consideration of third reading of Bylaw 27/2021.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 27/2021 be read a third and final time.

CARRIED UNANIMOUSLY

Council recessed at 8:10 p.m.

Council reconvened at 8:20 p.m.

**10.5** BL-21-036

Bylaw 37/2021 Special Purpose Public Hearing Procedure  
Bylaw (1st, 2nd, 3rd reading)

Presented by: Marta Caufield, Deputy City Solicitor

Councillor Watkins rejoined the meeting at 8:34 p.m.

Moved by Councillor Brodhead

That Bylaw 37/2021, being the Special Purpose Public Hearing Procedure Bylaw, be read a first time.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
Watkins

Against: 2 - Hughes, and MacKay

Moved by Councillor Brodhead

That Bylaw 37/2021 be read a second time.

Moved by Councillor Joly

That Bylaw 37/2021 be amended by deleting sections 2(k), 7(m), and 7(n).

DEFEATED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 37/2021 be amended by deleting section 11, and adding the following at the end of section 7(m):

“During the course of the Public Hearing, a registered speaker may alert the moderator of their intent to speak to New Information by emailing [legislative@stalbert.ca](mailto:legislative@stalbert.ca).”

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 37/2021 be amended to delete all references stating how a person claims to be affected.

CARRIED

For: 4 - Heron, Hansen, Hughes, and Watkins

Against: 3 - Brodhead, Joly, and MacKay

Moved by Councillor Hughes

That Bylaw 37/2021 is amended by removing 6(b).

DEFEATED UNANIMOUSLY

Moved by Councillor Hughes

That Bylaw 37/2021 is amended by removing section 6(b) and replacing it with the following: written submissions received either by administration or councillors after the deadline noted in section 6(a) and by 12 noon on June 7, 2021 will be posted to the City's website, and anything received after 12 noon on June 7 will not be considered at the Public Hearing.

CARRIED

For: 4 - Heron, Brodhead, Hughes, and Watkins

Against: 3 - Hansen, Joly, and MacKay

Moved by Councillor Brodhead



That Bylaw 37/2021 be read a second time, as amended.  
CARRIED UNANIMOUSLY

Moved by Councillor Joly  
That unanimous consent be given for consideration of third  
reading of Bylaw 37/2021.  
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead  
That Bylaw 37/2021 be read a third and final time.  
CARRIED UNANIMOUSLY

Moved by Councillor Joly  
That Procedure Bylaw 3/2018 be amended in alignment  
with Bylaw 37/2021 by May 31, 2021.  
CARRIED UNANIMOUSLY

### **13. Council Information Items**

- 13.1**    II-21-009    Quarterly Update - Finance  
Presented by: Kevin Scoble, CAO and Diane McMordie,  
Director, Finance & Information Technology
- The following item was approved on Consent Agenda:  
That the attachment to the May 17, 2021 agenda report  
entitled "Corporate Quarterly Report - Quarter 1 2021" be  
received as information.

### **14. Civic and External Agencies - Councillors' Updates**

- 14.1**    AR-21-136    Civic and External Agency - Councillors' Updates
- The following item was approved on Consent Agenda:  
Councillors provided updates on the work and activities of  
the civic and external agencies on which they serve as  
Council's representatives.

### **15. Council Motions**

The following items were moved to the May 31, 2021  
City Council meeting:

3.3 Council/Chief Administrative Officer Dialogue

3.4 Council Dialogue

15.1 Driveway Fire Pit Pilot Program

## **16. Information Requests / Notices of Motion / Announcements**

### Information Request - Councillor Joly

What would be involved in requiring EV charging-ready infrastructure in new developments? Is this something we're already working on?

### Information Request - Councillor Joly

Please provide a listing, including current balances, of any reserve (or sub-reserve) that has had no activity in the last 3 years (2018 to current date). Please also include any background information that would aid in the understanding of the reserve.

## **19. Adjournment**

The Mayor adjourned the meeting at 10:13 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER