



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - FINAL

Monday, January 11, 2021

2:00 PM conducted electronically via Zoom

1. Attendance (at start of meeting)

This meeting was conducted Electronically Via ZOOM.

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director of Legal & Legislative Services/CLO
D. McMordie, Director of Finance & Assessment/CFO
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer

2. Adoption of Agenda

2.1 AR-20-455 Adoption of Agenda

Moved by Councillor MacKay
That the January 11, 2021 Agenda be adopted as amended with the addition of item 8.1 Council Code of Conduct Process.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Proclamation - Founder's Day - Shari Strachan, Director of Heritage Museum was in attendance to accept the Proclamation.

Mary Noden, resident, spoke regarding Short Term Rental properties.

5. Consent Agenda

5.1 CA-21-001 Consent Agenda

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Brodhead

That the recommendations in the following agenda report be approved:

6.1 Regular Council Meeting Minutes of December 21, 2020

7.1 Time Extension Request - Bylaw re Opt-Out Flyers
CARRIED UNANIMOUSLY

6. Adoption of Minutes

6.1 MIN-21-001 Regular Council Meeting Minutes of December 21, 2020

The following motion was approved on Consent Agenda:
That the Regular Council Minutes of December 21, 2020, be adopted as presented.

7. Business Items

7.1 AR-20-472 Time Extension Request - Bylaw re Opt-Out Flyers

Presented by: Kevin Scoble, Chief Administration Officer

The following motion was approved on Consent Agenda:
That a deadline extension for the following item be approved:

Time Extension Request - Bylaw re Opt-Out Flyers be extended to Q2 2021.

8. Emergent Items

- 8.1 **AR-21-016** Council Code of Conduct Process
Presented by: David Leflar, Director, Legal & Legislative Services

The Director of Legal & Legislative Services, provided Council with an overview of the Council Code of Conduct Process, in regard to a formal complaint received by Administration.

12. In Camera

- 12.1 **INC-20-085** Council/Chief Administrative Officer Dialogue
Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 3:08 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:02 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

12.2 INC-20-093 Annual CAO Evaluation

Presented by: Ryan Stovall, Director, Human Resources & Safety Department

In Attendance:

R. Stovall, Director, Human Resources & Safety Department (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to discuss the Annual CAO Evaluation in pursuant to section 19 (Confidential Evaluations) and section 24(1)(a) (Advice, Proposals, Recommendations, Analyses or Policy Options Developed by or for Council) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:03 p.m.

Moved by Councillor Watkins

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:10 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion regarding the Annual CAO evaluation remain confidential pursuant to section 19 (Confidential Evaluations) of the Freedom of

Information and Protection of Privacy Act and section 153(e) of the Municipal Government Act.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That, per the City's agreement with Mr. Scoble sec 5.3 that Council conduct an annual performance appraisal in accordance with Bylaw 13/2002 (or subsequent amendments) prior to March 31st, 2021 and that the review proceed using the same methodology as occurred in Q1 2020. That the review be completed by end of February to allow time to review compensation.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That the results of the performance review be utilized to assess CAO compensation, at a meeting date prior to March 31st, 2021.
CARRIED UNANIMOUSLY

13. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.
The Mayor adjourned the meeting at 4:11 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER