

INTERNAL AUDIT STEERING COMMITTEE

November 13, 2020

Minutes of a Meeting of the Internal Audit Steering Committee conducted electronically via Zoom on the above date at 10:30 a.m.

Present:

M. Madamombe (Chair)
Councillor Brodhead
Councillor Hughes

Absent:

Mayor Heron
D. Bailey (Vice-Chair)

Staff:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Slokar, Manager, Corporate Planning, Risk & Insurance
V. Petrach, Senior Advisor, Strategic Services & Information Technology
S. Chapman, Director, Strategic Services & Information Technology
C. Wong, Deputy City Clerk, Legal & Legislative Services
T. Dallimore, Legislative Officer, Legal & Legislative Services

Other Attendees:

M. Bhamani, Ernst & Young
A. Thom, Ernst & Young
N. Vallat, Ernst & Young

Call to Order

The meeting was called to order at 10:33 a.m.

Adoption of Agenda

Moved by Councillor Hughes

That the November 13, 2020 Internal Audit Steering Committee Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Adoption of Minutes

Moved by Councillor Brodhead

That the October 14, 2020 Internal Audit Steering Committee Meeting Minutes be adopted as presented.

CARRIED UNANIMOUSLY

Operational and Fiscal Review – Phase One Report - Ernst & Young

Moved by Councillor Brodhead

That the Committee move in camera to discuss a matter pursuant to s.17 and s. 24(1)(a) of the *Freedom of Information and Privacy Act*.

CARRIED UNANIMOUSLY

The Committee went in camera at 10:35 a.m.

Moved by Councillor Hughes

That the Committee reconvene in public.

CARRIED UNANIMOUSLY

The Committee reconvened in public at 11:36 a.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s. 153 of the *Municipal Government Act*.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes.

That the Internal Audit Steering Committee recommend to Council that the Operational and Fiscal Review - Final Phase One Report be received as information at the November 30, 2020 City Council meeting.

CARRIED UNANIMOUSLY

Next Meeting Date: January 29, 2021

Adjournment

The Chair declared the meeting adjourned at 11:38 a.m.

McDonald Madamombe

McDonald Madamombe (Feb 2, 2021 01:10 MST)

CHAIR

Tamara Dallimore

Tamara Dallimore (Feb 2, 2021 08:01 MST)

DESIGNATED OFFICER