



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Monday, November 2, 2020

12:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor MacKay  
Councillor Watkins

**VIA ZOOM:**

Councillor Hughes  
Councillor Joly

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal & Legislative Services/Chief  
Legislative Officer  
C. Wong, Deputy City Clerk  
T. Dallimore, Legislative Officer

**VIA ZOOM:**

D. McMordie, Director of Finance & Assessment/Chief  
Financial Officer

**2. Adoption of Agenda**

**2.1**    AR-20-345    Adoption of Agenda

Moved by Councillor MacKay

That the November 2, 2020 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

### **3. Presentations, Delegations, and Announcements**

The Mayor Proclaimed November 2nd-9th, 2020, as Cadet Week. Warrant Officer First Class Calvin Shaw and Mr. Claude Carignan were in attendance to accept the Proclamation.

### **5. Consent Agenda**

#### **5.1 CA-20-020 Consent Agenda**

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Hansen

That the recommendations in the following agenda report be approved:

6.1 Regular Council Meeting Minutes of October 19, 2020 and Special Council Meeting Minutes of October 27, 2020

8.1 Bylaw 21/2020 Dual Access District Text Amendment (1st reading)

8.2 Bylaw 33/2020 Zero Lot Line Text Amendment (1st reading)

8.3 Bylaw 35/2020 North Ridge Phase II Redistricting (1st reading)

CARRIED UNANIMOUSLY

### **6. Adoption of Minutes**

#### **6.1 MIN-20-042 Regular Council Meeting Minutes of October 19, 2020, and Special Council Meeting Minutes of October 27, 2020**

The following motion was approved on Consent Agenda:

That the Regular Council Minutes of October 19, 2020, and Special Council Minutes of October 27, 2020 be adopted as presented.

## 7. Business Items

- 7.1     AR-20-330     CAO Presentation of the Proposed Financial Plan and 2021 Budget  
Presented by: Kevin Scoble, Chief Administrative Officer  
  
Moved by Councillor MacKay  
That the proposed City of St. Albert financial plan and 2021 budget be received as information and referred to the Committee of the Whole meeting scheduled to commence at 2:00 p.m., Tuesday, November 3rd, 2020.  
CARRIED UNANIMOUSLY
- 7.2     AR-20-363     RR260 Project Charter  
Presented by: Dawny George, Director, Engineering  
  
Moved by Councillor Brodhead  
That Capital Project Charter ENGS-079, RR260-Community Amenities & Lakeview Business District Servicing, be approved.  
CARRIED UNANIMOUSLY
- 7.3     AR-20-356     Active Communities Alberta - Value for Money Assessment  
Presented by: Kerry Hilts, Deputy Chief Administrative Officer, Office of the Deputy Chief Administrative Officer  
  
Council recessed at 1:54 p.m.  
  
Council reconvened at 2:17 p.m.  
  
Moved by Councillor Hansen  
That Council direct Administration to proceed with the Active Communities Alberta (ACA) Memorandum of Understanding after ACA has had the opportunity to fully address the MNP report recommendations and those recommendations have been accepted by City administration and approved by Council.  
DEFEATED  
  
For:                    3 - Hansen, MacKay, and Watkins

Against: 4 - Heron, Brodhead, Hughes, and Joly

Moved by Councillor Brodhead

That Council Motions CM-18-045 and CM-18-047 directing Administration to execute an MOU with Active Communities Alberta, be rescinded.

CARRIED

For: 4 - Heron, Brodhead, Hughes, and Joly

Against: 3 - Hansen, MacKay, and Watkins

## 8. Bylaws

- 8.1 BL-20-043 Bylaw 21/2020 - Residential Front Back (RFB) District Text Amendment (1st Reading)  
Presented by: Barb Dupuis, Planner, Planning & Development

The following motion was approved on Consent Agenda:  
That Bylaw 21/2020, being amendment 170 to the Land Use Bylaw, be read a first time.  
That the Public Hearing on Bylaw 21/2020 be scheduled for November 30, 2020.

- 8.2 BL-20-042 Bylaw 33/2020 Zero Lot Line for Single Family Dwellings Text Amendment (1st Reading)  
Presented by: Barb Dupuis, Planner, Planning & Development

The following motion was approved on Consent Agenda:  
That Bylaw 33/2020, being amendment 181 to the Land Use Bylaw, be read a first time.  
That the Public Hearing on Bylaw 33/2020 be scheduled for November 30, 2020.

- 8.3 BL-20-040 Bylaw 35/2020 - North Ridge Phase II Redistricting (1st reading)  
Presented by: Barb Dupuis, Planner, Planning &

Development

The following motion was approved on Consent Agenda:

That Bylaw 35/2020, being amendment 183 to the Land Use Bylaw, be read a first time.

That the Public Hearing on Bylaw 35/2020 be scheduled for November 30, 2020.

- 8.4**    BL-20-049    Borrowing Bylaw Range Road 260 & Lakeview Business District Servicing (1st Reading)  
Presented by: Diane McMordie, Director, Finance & Assessment/CFO
- Moved by Councillor MacKay  
That Bylaw 41/2020, being a Borrowing Bylaw to finance the design and construction of water, sanitary, stormwater and road infrastructure necessary to support the community amenities site and the Lakeview Business District, be read a first time.  
CARRIED UNANIMOUSLY

**9.    Public Hearing - 5:00 P.M**

- 9.1**    PH-20-012    Bylaw 34/2020 Kingswood Land Use Bylaw Schedule A Amendment (Public Hearing)  
Presented by: Eric Schultz, Planner, Planning & Development Department
- The Mayor declared the Public Hearing Open.
- Moved by Councillor Brodhead  
That the Public Hearing on Bylaw 34/2020 be closed.  
CARRIED UNANIMOUSLY
- Moved by Councillor Watkins  
That Bylaw 34/2020, being amendment 182 to the Land Use Bylaw (Schedule A) be read a second time.  
CARRIED UNANIMOUSLY

Moved by Councillor Watkins  
That Bylaw 34/2020 be read a third time.  
CARRIED UNANIMOUSLY

## 11. Council Motions

- 11.1 CM-20-032 Sponsor  
Notice given by: Mayor Heron  
The Mayor relinquished the Chair to Deputy Mayor Hughes.  
Moved by Mayor Heron  
That Council sponsor the Jessica Martel Foundation fundraiser Christmas in November in the amount of \$1,000.  
CARRIED UNANIMOUSLY

The Mayor resumed the Chair.

## 15. In Camera

- 15.2 INC-20-068 Revenue Opportunities  
Presented by: Kate Polkovsky, Director, Utilities & Environment  
**In Attendance:**  
K. Scoble, Chief Administrative Officer (Advice and Information)  
K. Hilts, Deputy Chief Administrative Officer (Advice and Information)  
D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)  
K. Polkovsky, Director, Utilities & Environment (Advice and Information)

Moved by Councillor Watkins  
That Council move in camera to discuss a matter pursuant to section 24(1)(a) of the Freedom of Information and

Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 3:30 p.m.

Moved by Councillor Brodhead  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 4:41 p.m.

Moved by Councillor MacKay  
That the details of the in camera discussion remain  
confidential pursuant to s.153(e) of the Municipal  
Government Act.  
CARRIED UNANIMOUSLY

- 15.3**    INC-20-031    Renaming of the Range Road 260 Neighbourhood  
Presented by: Tracy Tsui, Planner, Planning &  
Development

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and  
Information)  
K. Hilts, Deputy Chief Administrative Officer (Advice and  
Information)  
K. Peter, Manager, Planning & Development  
T. Tsui, Planner, Planning & Development (Advice and  
Information)

Moved by Councillor Hansen  
That Council move in camera to discuss a matter requiring  
confidentiality pursuant to policy C-CC-05 Municipal  
Naming.

CARRIED UNANIMOUSLY

Council went in camera at 4:41 p.m.

Moved by Councillor Brodhead  
That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 5:03 p.m.

Moved by Councillor MacKay  
That the details of the in camera discussion remain  
confidential pursuant to s.153(e) of the Municipal  
Government Act.

CARRIED UNANIMOUSLY

- 15.1**    INC-20-064    Provincial Government Engagement Strategy  
Presented by: Trevor Duley, Manager, Government  
Relations

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and  
Information)  
T. Duley, Manager, Government Relations (Advice and  
Information)  
C. Kiss, Consultant (Advice and Information)

Moved by Councillor Watkins  
That Council move in camera to discuss a matter pursuant  
to Section 21 (disclosure harmful to intergovernmental  
relations) and Section 24(1)(a) (advice, proposals,  
recommendations, analyses or policy options developed by  
or for a public body) of the Freedom of Information and  
Protection of Privacy Act.



CARRIED UNANIMOUSLY

Council went in camera at 5:22 p.m.

Moved by Councillor MacKay  
That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 5:51 p.m.

Moved by Councillor Hughes  
That the details of the in camera discussion remain  
confidential pursuant to s.153(e) of the Municipal  
Government Act.

CARRIED UNANIMOUSLY

- 15.4**    INC-20-069    Regional Economic Development Opportunities  
Presented by: Christine Anderson, Office of the Chief  
Administrative Officer

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and  
Information)

C. Anderson, Strategic Initiatives Advisor, Office of the  
Chief Administration Officer (Advice and Information)

Moved by Councillor Joly  
That Council move in camera to discuss a matter pursuant  
to sections 21 and 24(1)(c) of the Freedom of Information  
and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 5:52 p.m.

Moved by Councillor Hansen  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 6:40 p.m.

Moved by Councillor Brodhead  
That the details of the in camera discussion remain  
confidential pursuant to s.153(e) of the Municipal  
Government Act.  
CARRIED UNANIMOUSLY

- 15.5**    INC-20-067    Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and  
Information)  
K. Hilts, Deputy Chief Administrative Officer (Advice and  
Information)  
D. Leflar, Director, Legal & Legislative Services/Chief  
Legislative Officer (Advice and Information)

Moved by Councillor Joly  
That Council move in camera to have a confidential  
dialogue with the Chief Administrative Officer pursuant to s.  
24(1)(a) of the Freedom of Information and Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 6:40 p.m.

Moved by Councillor Brodhead  
That Council reconvene in public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 7:00 p.m.

Moved by Councillor MacKay  
That the details of the in camera discussion remain  
confidential pursuant to s. 153(e) of the Municipal  
Government Act.  
CARRIED UNANIMOUSLY

## 16. Adjournment

The adjournment occurred on a ZOOM platform that  
was not accessible to the public.

The Mayor adjourned the meeting at 7:00 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER