



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Monday, April 6, 2020

2:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**The meeting was conducted electronically via ZOOM**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services/Chief  
Legislative Officer  
C. Wong, Deputy City Clerk  
J. Pelechytik, FOIP and Legislative Coordinator

**2. Adoption of Agenda**

**2.1     AR-20-090     Adoption of Agenda**

Moved by Councillor MacKay  
That the April 6, 2020 Agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**

**3. Proclamation**

The Mayor declared April Poetry Month.

Zach Polis, Poet Laureate provided a poetry reading to Council.

#### **4. Consent Agenda**

- 4.1**    CA-20-003    Consent Agenda  
Presented by: Kevin Scoble, Chief Administrative Officer  
Moved by Councillor Hansen  
That the following recommendations be approved on consent agenda:  
7.2 2020 Alberta Community Partnership Grant Support  
7.4 Request for Withdrawal from the Public Art Reserve  
CARRIED UNANIMOUSLY

#### **5. Adoption of Minutes**

- 5.1**    MIN-20-009    Regular Council Minutes of February 18, 2020  
Moved by Councillor Brodhead  
That the Regular Council Minutes of February 18, 2020 be adopted as amended.  
CARRIED UNANIMOUSLY

#### **6. Committee Business**

- 6.1**    CB-20-015    CLSC Rec - Policy C-CS-22 Outside Agency Grant Program Review  
Presented by: Councillor MacKay  
Moved by Councillor Joly  
That the Outside Agency Grant Program Review dated February 10, 2020 be received as information.  
CARRIED UNANIMOUSLY  
Moved by Councillor Hughes  
That the matter be directed back to Administration for further review taking into consideration the dialogue and

feedback generated by the Committee and present a revision back to the Committee or Council before September 21, 2020.

CARRIED

For: 5 - Brodhead, Hansen, Hughes, MacKay, and Watkins

Against: 2 - Heron, and Joly

## 7. Business Items

- 7.1 AR-20-107 COVID 19 - Administration Update  
Presented by: Kerry Hilts, Deputy Chief Administrative Officer

Moved by Councillor Joly

That the High-Level Situation Report for COVID-19 Update attached to the April 6, 2020 agenda report entitled COVID 19- Administration Update be received as information.

That the COVID-19 Financial Update attached to the April 6, 2020 agenda report entitled COVID 19- Administration Update be received as information.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That the CAO be authorized to spend up to \$600,000 drawn from the Stabilization Reserve (or from the Risk Management Operating Reserve where the expenditure falls within the criteria for utilizing that reserve) in addition to the \$1.4 million previously approved by Motions on March 13 and March 23, covering the period until the scheduled Council meeting on April 20, 2020, for the purpose of meeting any payment obligations that may arise from the City's actions to mitigate the spread of COVID-19 including any measures taken to comply with Orders issued by either or both of the senior levels of government.

CARRIED UNANIMOUSLY

- 7.2     AR-20-039     2020 Alberta Community Partnership Grant Support  
Presented by: Trevor Duley, Manager, Government Relations

The following motion was approved on Consent Agenda:

That Council support Sturgeon County's submission of the proposed "City of St. Albert/Sturgeon County Transportation Network Improvement Strategy" grant application to the Government of Alberta's Alberta Community Partnership Program.

That Council support the City of St. Albert's submission of the proposed "Carrot Creek Regional Drainage Master Plan" grant application to the Government of Alberta's Alberta Community Partnership program.

- 7.3     AR-20-042     Strategic Plan Approval & Corporate Business Plan Information

Presented by: Mayor Heron & Kevin Scoble, Chief Administrative Officer

Council recessed at 4:00 p.m.

Council reconvened at 4:12 p.m.

Moved by Councillor Hansen

That City Council Policy C-CG-02, City of St. Albert Council Strategic Plan provided as an attachment to the April 6, 2020 agenda report entitled "Strategic Plan Approval & Corporate Business Plan Information" be approved.

That the Corporate Business Plan 2020 to 2021, provided as an attachment to the April 6, 2020 agenda report entitled "Strategic Plan Approval & Corporate Business Plan Information" be received as information.

CARRIED UNANIMOUSLY

- 7.4    AR-20-072    Request for Withdrawal from the Public Art Reserve  
Presented by: Kelly Jerrott, Director, Community Services  
The following motion was approved on Consent Agenda:  
  
That Council approve the withdrawal of \$10,000 from the Public Art Maintenance Reserve to facilitate the urgent removal and storage of the Stephen Barr Memorial Sculpture, by Myles MacDonald.
- 7.5    AR-20-133    Handibus Extended Hours  
Presented by: Anthony Lake, Director, Public Works and Transit  
  
Moved by Councillor Brodhead  
That Council delay the implementation of extended Handibus hours associated with the approved motion - PM#20-056 moved by Councilor Brodhead. "That the Public Works & Transit Weekday Evening Local Handibus Service business case be funded for \$57,500 within the 2020 operating budget.", and further that demand be reviewed for potential of a July implementation.  
CARRIED UNANIMOUSLY
- 7.6    AR-20-140    Range Road 260  
Presented by: Dawny George, Director, Engineering Services  
  
Moved by Councillor Brodhead  
That the April 6, 2020 agenda report entitled Range Road 260 be received as information.  
  
That Administration continue discussions related to Council Motion AR-19-491, including off-site servicing solutions with Rohit and provide recommendations based on outcomes for Council's consideration on May 25, 2020.  
CARRIED UNANIMOUSLY

## 9. Council Motions

- 9.1 CM-20-013 COVID-19 Recovery  
Notice given by: Mayor Heron
- The Mayor relinquished the Chair to Deputy Mayor Brodhead
- Moved by Mayor Heron  
That Administration provide a concept plan for St. Albert COVID-19 Recovery, for Council's consideration on April 20, 2020;

That Administration develop proposed governance principles and procedures including a statement of purpose, selection criteria for external stakeholders and terms of reference, for a Recovery Task Force to be appointed by Council to support and oversee implementation of the plan for St. Albert COVID-19 Recovery, for Council's consideration on April 20, 2020;

That any funding required for the St. Albert COVID-19 Recovery Concept Plan and Recovery Task Force be part of the \$2.0M allocated by Council on March 13 (\$1 million), March 23 (\$400 thousand) and April 6 (\$600 thousand) for costs associated with the City of St. Albert's response to the COVID-19 pandemic.

CARRIED UNANIMOUSLY

The Mayor resumed the Chair

## 10. Information Requests / Notices of Motion / Announcements

The Mayor announced that April 7th marks the 2nd anniversary of the Humboldt Crash and encouraged Council, Administration and the public to wear green to commemorate the day.

## 11. In Camera

- 11.1 INC-20-008 Annual Human Resources Report  
Presented by: Ryan Stovall, Director, Human Resources and Safety
- Also in Attendance:  
Kevin Scoble, CAO (Advice and Information)  
Kerry Hilts, Deputy Chief Administrative Officer (Advice and Information)  
Ryan Stovall, Director, Human Resources and Safety (Advice and Information)  
Brian Jewer, Manager, Human Resources (Advice and Information)
- Moved by Councillor Hughes  
That Council move in camera to discuss a matter pursuant to Section 19 (Confidential evaluations) and Section 24(1) (a) (Advice, proposals, recommendations, analyses or policy options developed by or for a public body) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY
- Council went in camera at 4:56 p.m.
- Moved by Councillor Brodhead  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY
- Council reconvened in public at 5:47 p.m
- Moved by Councillor MacKay  
That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.  
CARRIED UNANIMOUSLY

- 11.2 INC-20-020 CAO Evaluation  
Presented by: Mayor Heron

Also in Attendance:

Ryan Stovall, Director Human Resources and Safety  
(Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a matter pursuant to Section 19 (Confidential evaluations) and Section 24(1) (a) (Advice, proposals, recommendations, analyses or policy options developed by or for a public body) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 5:50 p.m.

Moved by Councillor Hansen

That Council reconvene in public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 6:16 p.m.

Moved by Councillor Joly

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.  
CARRIED UNANIMOUSLY

**11.3**    **INC-20-022**    Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

Also in Attendance:

Kevin Scoble, CAO (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).  
CARRIED UNANIMOUSLY

Council went in camera at 6:20 p.m.



Moved by Councillor Hughes  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 6:50 p.m.

Moved by Councillor Brodhead  
That the details of the in camera discussion remain  
confidential pursuant to s. 153(e) of the Municipal  
Government Act.  
CARRIED UNANIMOUSLY

Moved by Councillor Hughes  
That the Mayor send a letter to the Library Board and AHF  
asking for revised budgets in light of the Covid-19  
response by April 30, 2020.  
CARRIED UNANIMOUSLY

## 12. Adjournment

The Mayor adjourned the meeting at 6:51 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER