

Minutes of a Meeting of the Heritage Advisory Committee held in the Douglas Cardinal Boardroom, St. Albert Place on the above date at 6:00 p.m.

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**Present:**

Councillor R. Watkins  
G. Clarke – Chair  
D. Perreux – Vice Chair  
G. Wilkinson  
V. Knaga

**Absent**

A. Ramsden  
J. Oscroft

**Staff:**

T. Brooks, Community Cultural Coordinator  
T. Tsui, Planner  
S. Wywal, Legislative Officer

**ADOPTION OF AGENDA**

The Chair declared the agenda adopted as presented amended by adding "Farmer's Market" as the first item of business.

**ADOPTION OF MINUTES**

That the Chair declared that the Minutes of June 11, 2019 adopted as presented.

**FARMER'S MARKET**

The Heritage Advisory Committee had a booth at Farmer's Market for 2 Saturdays over the summer. Members of the Committee spoke to 41 people about historic sites, and two potential properties were identified.

**UPDATED COMMUNICATIONS SERVICE LEVELS FOR COMMITTEES OF COUNCIL**

The use of social media to promote the Heritage Advisory Committee was discussed.

## **SONORA DRIVE DISCUSSION AND NEXT STEPS**

Administration met with the owner of the property about designating the home. The home is currently on the properties of interest list.

## **CONTEXT PAPER INFORMATION AND TIMELINE**

A draft has been reviewed by A. Ramsden and there has been several improvements.

## **RFP DRAFT AND DISCUSSION**

Suggestions for changes to wording contained in the draft RFP were made by committee members and staff. G. Clarke will complete the final draft by September 30, 2019. It will include a point for Administration to determine what is the most significant area for a heritage overlay.

## **UPDATE: SUNSET BOULEVARD**

An update about a meeting with the owners of the property was provided.

## **PARAMETERS BETWEEN THE CITY AND COMMITTEE**

A review of the Heritage Advisory Committee bylaw was provided referencing the roles of the committee members and administration.

## **OTHER BUSINESS**

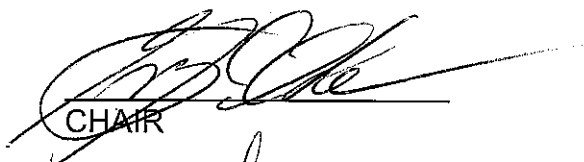
None.

## **NEXT MEETING**

The next meeting of the Heritage Advisory Committee is scheduled for October 8, 2019 at 6:00 p.m. in the Douglas Cardinal Boardroom, St. Albert Place.

## **ADJOURNMENT**

The Chair declared the meeting adjourned at 7:25 p.m.

  
CHAIR  
LEGISLATIVE OFFICER