

Minutes of a Meeting of the Heritage Advisory Committee held in the Douglas Cardinal Boardroom, St. Albert Place on the above date at 6:04 p.m.

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**Present:**

G. Clarke – Chair  
D. Perreux – Vice Chair  
G. Wilkinson  
V. Knaga  
Councillor R. Watkins

**Absent**

J. Oscroft  
A. Ramsden

**Staff:**

T. Tsui, Planner  
D. Mason, Legislative Officer

**ADOPTION OF AGENDA**

The Chair declared the agenda adopted as amended by adding “New Business”.

**ADOPTION OF MINUTES**

That the Chair declared that the Minutes of May 14, 2019 adopted as presented.

**UPDATE RE: CITY OF SASKATOON REGISTER OF HISTORIC PLACES**

G. Clarke provided a follow up. Spoke with Catherine and the City of Saskatoon. Currently they have approximately 40 sites designated and primarily exteriors only. They could not justify spending public money for interiors that the public would never have access to. Exceptions could be accommodated for buildings such as the Community Hall where the public has access.

**APPLICATION FORMS AND PROCESS - REVISIONS**

**i). Conservation Grant Application form**

Moved by V. Knaga

That the Committee amend, as required, the City of Edmonton's Application for a Maintenance Grant for a Municipal Historic Resource in Edmonton and adopt it as the City of St. Albert Conservation Grant and make available to the public.

## **CARRIED UNANIMOUSLY**

T. Tsui will speak with A. Ramsden and inquire if amendments to Heritage Inventory require Council approval. D. Perreux quoted Committee Bylaw Section 20(a) "provide recommendations to Council on the maintenance and growth of the community's Places of Interest List and Heritage Inventory".

Councillor Watkins asked for update on the RFP. A consultant is currently preparing a Context Paper that will be added to the RFP to help guide upcoming work on the Heritage Inventory update. T. Tsui will check with T. Brooks for the status of the RFP at Purchasing Services and provide an update at next meeting.

## **OTHER BUSINESS**

### **CHAMBER OF COMMERCE FARMERS MARKET BOOTH**

#### **i). Not for Profit Vendor Application**

G. Wilkinson provided update. The Chamber of Commerce will grant status as non profit for an Information booth at no charge and allow for 2 days at the Farmers Market. Stall to be set up by 9:30 am and Committee needs to provide tent and table.

July 6 and September 7 will be requested.

T. Tsui will check with Communications to get a banner prior to July 6.

T. Tsui will gather materials and email board members for input and any outstanding items needed.

## **WEB UPDATE**

T. Tsui presented information. Will have website updated before market and will notify committee.

## **NEW BUSINESS**

V. Knaga spoke to clarifying roles and responsibilities between Committee members and the City. T. Tsui will consult T. Brooks for clarification and report back.

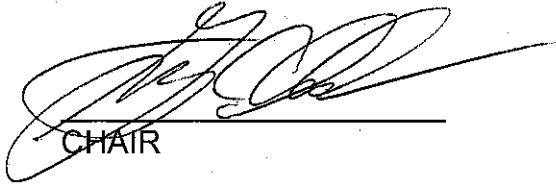
G. Clarke inquired with T. Tsui if T. Brooks received further info from resident looking to designate. Update will be provided.

## **NEXT MEETING**

The next meeting of the Heritage Advisory Committee is scheduled for September 10, 2019 at 6:00 p.m. in the Douglas Cardinal Boardroom, St. Albert Place.

## ADJOURNMENT

The Chair declared the meeting adjourned at 7:20 p.m.

  
CHAIR  
LEGISLATIVE OFFICER