



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Monday, September 23, 2019

3:00 PM Council Chambers

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF:

K. Scoble, Chief Administrative Officer
D. Leflar, Director, Legal and Legislative Services/Chief
Legislative Officer
D. Enger, Director, Recreation and Parks
C. Wong, Deputy City Clerk
D. Mason, Legislative Officer

2. Adoption of Agenda

2.1 AR-19-364 Adoption of Agenda

Moved by Councillor MacKay
That the September 23, 2019 Agenda be adopted as
amended.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Proclamation: Orange Shirt Day

In recognition of Residential School survivors and to remember those who did not survive.

Several individuals addressed Council with respect to Agenda Item 7.2; their submissions are summarized under that section of these Minutes.

5. Consent Agenda

- 5.1 CA-19-022 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Hughes
That the recommendations in the following agenda reports be approved:

6.1 Regular Council Minutes of September 3, 2019
CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-19-021 Regular Council Minutes of September 3, 2019
The following motion was approved on Consent Agenda:
That the Regular Council Minutes of September 3, 2019 be adopted as presented.

7. Business Items

- 7.1 AR-19-328 2019 Audit Plan
Presented by: KPMG

Moved by Councillor Joly
That the 2019 Audit Plan prepared by KPMG, provided as

an attachment to the September 23, 2019 Agenda report titled "2019 Audit Plan", be approved.

CARRIED UNANIMOUSLY

7.2 AR-19-372

Land Matter - Community Amenities

Presented by: Adryan Slaght, Director, Planning & Development Department

Dale Nally, Associate Minister of Natural Gas, expressed support for the Erin Ridge North site. Glenys Edwards, Chair, St. Albert Public School, expressed support for the Erin Ridge North site. Matt Bachewich, President, Active Communities Alberta, did not express a site preference. Candice Jahns and Greg MacIntosh, St. Albert Soccer Association, expressed a preference for the Landrex site but not opposed to the other sites. Marcie Gray and Jeff Arthurs, St. Albert Sailfish and Gator Triathlon Club, did not express a site preference.

Meeting recessed from 5:10 p.m. to 5:30 p.m.

Ryan Andrews, President, Landrex Ventures, expressed support for the Erin Ridge North Site. Russell Dauk, Vice President Land and Communities, Rohit Developments, expressed support for the Elysian Fields site.

Moved by Councillor Hughes
That Council receive the Land Matter Community Amenities report as information.
CARRIED UNANIMOUSLY

Information Request - Councillor Hughes

What is the tax increase for each 10 million dollars of borrowing?

- 7.3** AR-19-337 Municipal Climate Change Action Center (MCCAC) Energy Manager Grant
Presented by: Christian Benson, Manager of Environment, Utilities & Environment Department

Moved by Councillor Hughes

That the following energy efficiency measures be funded from the Energy Efficiency Reserve:

1. 20% funding for two-year term position (2019/2020):
\$40,000
2. Operating Supplies to support the MEM position:
\$20,000

CARRIED UNANIMOUSLY

9. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

- AR-19-387** Public Presenter's Handouts Provided at the September 23, 2019 Council Meeting

11. Information Requests / Notices of Motion / Announcements

Notice of Motion - Councillor Hansen

That Council implement a governance re-structuring effective November 1, 2019 in accordance with the following numbered paragraphs, and that Administration be directed to bring forward at an organizational meeting on November 4, 2019 such motions and bylaw amendments as may be required to implement the re-structuring:

1. Regular Council meetings shall occur twice per month on the first and third Mondays of each month except where a first or third Monday is a statutory holiday in which case the regular Council meeting shall be scheduled for the Tuesday of that week.
2. Regular Council meetings shall commence at 1:00 p.m. on the day they are scheduled.
3. Public hearings that appear on a regular Council Agenda shall not be scheduled or advertised for a pre-determined fixed starting time during the Council meeting.
4. The Governance, Priorities and Finance Committee shall be discontinued.
5. There shall be established two Standing Committees, each consisting of three Councillors who are voting members with the Mayor an *ex officio* voting member of both Committees.
6. One of the Standing Committees shall have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: the built and natural environments, social and cultural matters, and housing.
7. One of the Standing Committees shall have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: municipal infrastructure, economic development and growth (including land planning issues other than expropriation) and transportation/transit.
8. Standing Committees shall have the option to develop their own more detailed Terms of Reference, consistent with their broad mandates as set out in

paragraphs 6 and 7 above.

9. Council shall appoint the members of the Standing Committees upon the recommendation of the Mayor, for two-year terms initially at the first Organizational Meeting following a general municipal election, then again at the Organizational Meeting that occurs at approximately the mid-point of a four-year Council term.

10. Upon their appointment the members of a Standing Committee shall choose a Chair, and a Vice Chair to carry out the duties of Chair in the Chair's absence, to serve for the two-year period of the Standing Committee's appointment.

11. Each Council member shall be appointed as either a Chair or a Vice Chair of a Standing Committee for at least one two-year period during a four-year Council term.

12. Regular meetings of the Standing Committees shall be scheduled to occur once per month, on the fourth Tuesday of a month ("Committee Day") with one Standing Committee meeting at 10:30 AM on Committee Day and the other Standing Committee meeting at 1:00 PM on Committee Day.

13. There shall also be regularly scheduled meetings of Committee of the Whole Council, as provided for in the Procedure Bylaw, on each Committee Day at 3:30 p.m. so that a matter not within the mandate of either Standing Committee may be placed on the Agenda of Committee of the Whole if in the opinion of Agenda Committee the matter should be discussed in a Committee setting before it goes to Council.

14. The Agendas for Standing Committee meetings shall be established by the Committee Chairs in consultation with the CAO or Deputy CAO and shall be

finalized and made available to the public not later than the close of business on the Thursday preceding Committee Day. Members of the public shall be entitled to, and encouraged to, make written and/or oral submissions to a Standing Committee in respect of any matter on a Standing Committee Agenda.

15. A Council member who is not a voting member of a Standing Committee is entitled to sit with the voting members, and be recognized by the Chair of the Standing Committee to participate in debate and discussion on an item on the Agenda.

16. Standing Committee Chairs shall also be members of Agenda Committee in order to ensure co-ordination between Council Agendas and Standing Committee Agendas.

17. The Chair of a Standing Committee shall have the discretion to call a special meeting of the Committee at any time if the Chair is of the belief that an emergent matter requires the Committee's attention sooner than the next Committee Day.

18. Other Council Committees established under the *Municipal Government Act* whose membership consists of non-Council members ("Citizen Committees") shall each include one Council member (and one alternate Council member) appointed for a one-year term to serve as *ex officio* members of the Citizens Committees. The *ex officio* Councillors (or alternates) on Citizens Committees shall not be required or expected to attend at every meeting of their Citizens Committee, but will be available if needed to ensure quorum, and may attend a meeting at the request of the Chair to address a particular Agenda item.

19. The CAO shall ensure that a minimal base level of

administrative support is provided on an equal basis to all Citizens Committees, which support shall not include City employees attending Citizens Committee meetings except where their knowledge or experience is critically needed for a particular item on a Committee Agenda.

20. The Minutes of Citizen Committee meetings shall be placed on the Agenda of a Standing Committee meeting as an information item, a reasonable time after the Minutes are finalized.

21. The Chair of each Citizen Committee (or the Vice Chair if the Chair is not available) shall present in person a written Annual Report to a Standing Committee, which report shall summarize the Citizen Committee's activities for the past year and present a work plan for the Citizen Committee for the upcoming year.

22. Meetings of Council and Committee of the Whole in respect of the budget process shall continue as per the *status quo* and shall not be affected by this governance re-structuring.

23. Written Councillor Civic Updates shall be provided to legislative services on the Wednesday prior to last meeting of the month in time to make the agenda package deadline.

14. In Camera

- 14.1 INC-19-030 Intergovernmental Matter: 2019 AUMA Conference
Presented by: Trevor Duley, Manager, Government Relations

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 21 of the Freedom of Information and Protection of Privacy Act (disclosure harmful to intergovernmental relations) and section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 7:02 p.m.

Moved by Councillor Brodhead

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:24 p.m.

Moved by Councillor Joly

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.2** **INC-19-088** Update on Intermunicipal Collaboration Frameworks
Presented by: Trevor Duley, Manager, Governmental Relations, Office of the Chief Administrative Officer

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

D. Enger, Director, Recreation and Parks (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 21 (Disclosure harmful to intergovernmental relations) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:24 p.m.

Moved by Councillor Hansen

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:37 p.m.

Moved by Councillor Watkins

That the Confidential Administrative Report and details of the in-camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

15. Adjournment

The Mayor adjourned the meeting at 7:37 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER