



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Tuesday, April 23, 2019

1:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF**

K. Scoble, Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services /  
Chief Legislative Officer  
L. O'Mara, Acting Deputy City Clerk  
S. Wywal, Legislative Officer

**2. Adoption of Agenda**

**2.1 AR-19-194 Adoption of Agenda**

Moved by Councillor Joly  
That the April 23, 2019 Agenda be adopted as amended.  
CARRIED UNANIMOUSLY

**3. In Camera**

Item 3.5 Chief Administrative Officer Performance Evaluation was moved before Item 3.1 MDP Update at the adoption of the agenda.

- 3.5**     INC-19-060   Chief Administrative Officer Performance Evaluation  
Presented by: Mayor Heron

**Also in Attendance:**

G. Syme, Optimum Talent (Advice & Information)

Moved by Councillor MacKay

That Council move in camera to discuss the CAO Performance Evaluation in accordance with s. 19 (Confidential Evaluations) and s. 24(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 1:03 p.m.

Moved by Councillor Watkins

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 1:30 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 3.1**     INC-19-042   MDP Update  
Presented by: Adryan Slaght, Director, Planning & Development Department

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice &

Information)

A. Slaght, Director, Planning & Development (Advice & Information)

K. Peter, Manager, Planning & Development (Advice & Information)

K. Mahoney, Senior Long Range Planner, Planning & Development (Advice & Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 1:32 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 1:47 p.m.

Moved by Councillor Brodhead

That the Confidential Administrative Report and discussions in camera remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**3.2**     **INC-19-049**     Land Matter

Presented by: Kate Polkovsky, Director, Utility & Environment Department & Adryan Slaght, Director, Planning & Development

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice & Information)

K. Polkovsky, Director, Utilities & Environment (Advice & Information)

A. Slaght, Director, Planning & Development (Advice & Information)

K. Jerrott, Director, Community Services (Advice & Information)

D. Leflar, Director, Legal & Legislative Services (Advice & Information)

Moved by Councillor Hughes

That Council move in camera to discuss a land matter pursuant to Sections 24(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) and 27(1) (legally privileged communications) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 1:48 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 2:20 p.m.

- 3.3**     **INC-19-053**     Civic Agencies Appointment to Subdivision and Development Appeal Board  
Presented by: David Leflar, Director, Legal & Legislative Services Department

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice & Information)

D. Leflar, Director, Legal & Legislative Services (Advice & Information)

Moved by Councillor Hansen

That Council move in camera to consider candidates for appointment to the Subdivision and Development Appeal Board in accordance with Section 17(1) (disclosure harmful to personal privacy) and Section 24(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 2:21 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 2:23 p.m.

- 3.4**     INC-19-039     Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice & Information)

D. Leflar, Director, Legal & Legislative Services (Advice & Information)

Moved by Councillor Watkins

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 2:24 p.m.

D. Leflar left the meeting at 2:38 p.m.

Moved by Councillor Hughes  
That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 2:51 p.m.

Moved by Councillor MacKay  
That the details of the in camera discussion remain  
confidential pursuant to s. 153(e) of the Municipal  
Government Act.

CARRIED UNANIMOUSLY

Council recessed from 2:51 p.m. to 3:00 p.m.

- 3.3**     INC-19-053     Civic Agencies Appointment to Subdivision and  
Development Appeal Board  
Presented by: David Leflar, Director, Legal & Legislative  
Services Department
- The public motions arising from the in camera discussion of  
item 3.3 Civic Agencies Appointment to Subdivision and  
Development Appeal Board were made as follows:
- Moved by Councillor MacKay  
That Rachelle Trovato and Sandy Clark be appointed to  
the Subdivision and Development Appeal Board for a term  
ending December 31, 2021.
- That \$3,500 be allocated on a one-time basis for 2019 to

fund the provincially mandated training and be funded from the Stabilization fund.

CARRIED UNANIMOUSLY

#### **4. Presentations, Delegations, and Announcements**

PROCLAMATION - National Poetry Month - Poet Laureate Zach Polis

The Mayor declared April to be National Poetry Month. St. Albert's Poet Laureate, Zach Polis read a poem and accepted the Proclamation.

#### **6. Consent Agenda**

##### **6.1 CA-19-010 Consent Agenda**

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Brodhead

That the recommendations in the following agenda reports be approved:

8.3 CSAC Recommendations: "Recurring" Community Events Grant

8.4 Services & Service Levels Inventory

8.5 AUMA Resolution - Advertisement and Promotion of Vaping Products

8.6 Emergent Capital Replacement - Arden Theatre Lighting Console

CARRIED UNANIMOUSLY

#### **7. Committee Business**

##### **7.1 CB-19-010 Policing Committee 2018 Annual Report, 2019 Workplan & 2019/2020 Policing Priorities**

Presented by: Dr. Kris Wells, Chair, St. Albert Policing Committee

Moved by Councillor Watkins

That the Policing Committee 2018 Annual Report, 2019

Workplan and 2019/20 RCMP Policing Priorities be received as information.

CARRIED UNANIMOUSLY

## 8. Business Items

- 8.1 AR-19-037 Auditor's Year End Communication  
Presented by: John Stelter, CPA, CA, Partner KPMG  
Moved by Councillor Joly  
That the report titled "2018 City of St. Albert - Audit Findings Report", provided as an attachment to the April 23, 2019 agenda report titled "Auditors Year End Communication", be received as information.

That Administration provide a status update on the Audit Recommendation's as outlined in this report at the October 15, 2019 Governance, Priorities and Finance Committee Meeting.

CARRIED UNANIMOUSLY

- 8.2 AR-19-035 2018 Audited Consolidated Financial Statements  
Presented by: Stella Tam, Senior Financial Analyst  
Moved by Councillor Hughes  
That the "City of St. Albert Consolidated Financial Statements December 31, 2018 and the 2018 Financial Statement, Discussion and Analysis (FSD&A)", provided as an attachment to the April 23, 2019 agenda report titled "2018 Audited Consolidated Financial Statements" be approved.

That Administration bring to Council by June 17, 2019, the 2018 Annual Report that includes the City of St. Albert Consolidated Financial Statements December 31, 2018 and 2018 FSD&A.

CARRIED UNANIMOUSLY



**8.3**     **AR-19-151**     CSAC Recommendations: "Recurring" Community Events Grant

Presented by: Anna Royer, Business Manager Recreation and Parks

The following motion was approved on Consent Agenda:

That the following St. Albert Recurring Community Event grants be awarded for the years 2019 and 2020:

1. St. Albert Community Information & Volunteer Centre: \$2,800 for the Volunteer Fair
2. K-40 Club of St. Albert: \$6,500 for the Rodeo Parade
3. Outloud Foundation for LGBTQ Community Supports and Services: \$5,000 for the St. Albert Pride Festival
4. Society of Friends for the St. Albert Botanic Park: \$3,850 for their Summer Events

**8.4**     **AR-19-195**     Services & Service Levels Inventory

Presented by: Darija Slokar, Senior Advisor & Project Manager, Strategic Services & Information Technology Department

The following motion was approved on Consent Agenda:

That Schedule 1 "Services and Service Levels Inventory" provided as an attachment to the April 15, 2019 Agenda Report entitled "Services and Service Levels Inventory" be approved.

That Council Policy C-FS-05 Budget and Taxation Guiding Principles be amended by deleting in its entirety Schedule 1 "Service and Service Levels Inventory" and replacing it with Schedule 1 "Services and Service Levels Inventory" provided as an attachment to the April 15, 2019 Agenda Report entitled "Services and Service Levels Inventory".

**8.5**     **AR-19-205**     AUMA Resolution - Advertisement & Promotion of Vaping Products

Presented by: Trevor Duley, Manager of Government Relations, Office of the Chief Administrative Officer

The following motion was approved on Consent Agenda:

That Council endorse the resolution entitled, “Advertisement and Promotion of Vaping Products to Youth” provided as an attachment to the April 23, 2019 agenda report entitled AUMA Resolution - Advertisement and Promotion of Vaping Products and refer it to the 2019 Alberta Urban Municipalities Association Convention for consideration.

That Council appoint Councillor Hansen as the Resolution Champion for the “Advertisement and Promotion of Vaping Products” for the 2019 Alberta Urban Municipalities Association Convention.

**8.6**     **AR-19-231**     Emergent Capital Replacement-Arden Theatre Lighting Console

Presented by: Kelly Jerrott, Director, Community Services Department

The following motion was approved on Consent Agenda:

That funding to a maximum of \$83,500 be approved to be taken from the Arden Theatre Lifecycle Replacement Reserve to replace the Arden Theatre’s existing primary and backup lighting control consoles.

Item 11 Civic and External Agencies - Councillors' updates and item 12 Council Information Items were moved to occur prior to item 9 Public Hearing.

## 11. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

## 12. Council Information Items

- 12.1**    II-19-013    Cemetery Infrastructure Assessment  
Presented by: Anthony Lake, Director, Public Works & Transit Department
- Moved by Councillor Hughes  
That the April 23, 2019 Agenda Report titled "Cemetery Infrastructure Assessment" be received as information.  
CARRIED UNANIMOUSLY

Council recessed from 4:36 p.m.to 5:00 p.m.

## 9. Public Hearing - 5:00 P.M

Harvey Wolfe spoke in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Amanda Duttenhoffer spoke in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Richard Caig spoke in in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Jeff Burshegn spoke in in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Cam Casella spoke in in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Grace Jeffrey spoke in in opposition of Bylaws 14/2019, 15/2019 and 16/2019.

Council recessed from 7:32 p.m. to 7:42 p.m.

Moved by Councillor Joly  
That the April 23, 2019 Council meeting be extended past 7:30 p.m.  
CARRIED UNANIMOUSLY

- 9.1**     PH-19-004     PH-Bylaw 17/2019 - Riel Road Closure Bylaw (2nd & 3rd Reading), Bylaw 14/2019 - Area Structure Plan Amendment - South Riel (2nd & 3rd Reading), Bylaw 15/2019 - Land Use Bylaw Text Amendment - South Riel (2nd & 3rd Reading), Bylaw 16/2019 - Land Use Bylaw Amendment - Redistricting in South Riel (2nd & 3rd Reading)  
Presented by: Lyndsay Francis, Planner, Planning & Development Department

Moved by Councillor Joly  
That the public hearing on Bylaw 17/2019, Bylaw 14/2019, Bylaw 15/2019, and Bylaw 16/2019 be closed.  
CARRIED

For:                    6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against:            1 - Hughes

Moved by Councillor Joly  
That Bylaw 17/2019 be read a second time.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Joly

That Bylaw 17/2019 be read a third and final time.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Joly

That Bylaw 14/2019 be read a second time.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
Watkins

Against: 2 - Hughes, and MacKay

Moved by Councillor Joly

That Bylaw 14/2019 be read a third and final time.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
Watkins

Against: 2 - Hughes, and MacKay

Moved by Councillor Watkins

That Bylaw 15/2019 be read a second time.

Moved by Councillor Joly

That Bylaw 15/2019, Section 8.38(10)(a)(vii)(B), be

amended by removing 1000 sq. m. and substituting in 500 sq. m.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Watkins

That Bylaw 15/2019 be read a second time as amended.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
Watkins

Against: 2 - Hughes, and MacKay

Moved by Councillor Watkins

That Bylaw 15/2019 be read a third and final time.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and  
Watkins

Against: 2 - Hughes, and MacKay

Moved by Councillor Watkins

That Bylaw 16/2019 be read a second time.

Moved by Councillor Brodhead

That Bylaw 16/2019 be amended by revising the map to  
remove all reference to redistricting the area south of the  
public utility lot.

CARRIED UNANIMOUSLY

Moved by Councillor Watkins

That Bylaw 16/2019 be read a second time as amended

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Watkins

That Bylaw 16/2019 be read a third and final time.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Joly

That Council authorize the Chief Administrative Officer to  
dispose of the closed roadway as per the City Council  
Policy C-ED-03, subject to Bylaw 17/2019, Bylaw 14/2019,  
Bylaw 15/2019, and Bylaw 16/2019 being passed.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

- 9.2**    PH-19-007    Bylaw 12/2019 LUB Amendment - Permanent Supportive  
Housing (2nd & 3rd Reading)  
Presented by: Kathleen Short, Development Officer II,  
Planning & Development Department

Eric King spoke to Council regarding the 300 m  
separation for group homes.

Marcus King spoke to Council regarding the 300 m  
separation for group homes.

Carla Howatt, Voice of Albertans with Disabilities, spoke  
to Council regarding the 300 m separation for group  
homes.

Sandy Harris spoke to Council regarding the 300 m separation for group homes.

Moved by Councillor Hansen  
That the Public Hearing on Bylaw 12/2019 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor Mackay  
That Bylaw 12/2019 be read a second time.

Moved by Councillor Joly  
That Bylaw 12/2019 be amended by adding a new section 5 as follows:  
"5. Part 8, Section 8.17(c) is deleted in its entirety".  
CARRIED UNANIMOUSLY

Moved by Councillor Hughes  
That Bylaw 12/2019, section 2 be amended by deleting the wording "and/or substance use"  
DEFEATED

For: 1 - Hughes

Against: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Moved by Councillor Hughes  
That Bylaw 12/2019, section 4 be amended by deleting the wording "h(i) 1 stall per 5 dwelling/sleeping units" and replacing it with "(h)(i) 1 stall per 3 dwelling/sleeping units".  
DEFEATED

For: 3 - Brodhead, Hughes, and MacKay

Against: 4 - Heron, Hansen, Joly, and Watkins

Moved by Councillor MacKay





Moved by Councillor MacKay

That this item be postponed to a date to be set by Agenda Committee.

CARRIED

For: 5 - Heron, Brodhead, Hughes, Joly, and MacKay

Against: 2 - Hansen, and Watkins

### 3.4 In Camera

Council resumed their in camera Council/Chief Administrative Officer Dialogue.

INC-19-039 Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice & Information)

Moved by Councillor Hughes

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 10:33 p.m.

Moved by Councillor Hughes

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 11:07 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal

Government Act.  
CARRIED UNANIMOUSLY

INC-19-040 Council Dialogue  
Presented by: Mayor Heron  
The Council dialogue item did not occur.

## 17. Adjournment

The Mayor adjourned the meeting at 11:07 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER