



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

---

Monday, August 28, 2017

2:00 PM Council Chambers

---

**Attendance (at start of meeting)**

**PRESENT:**

Mayor Crouse  
Councillor Brodhead  
Councillor Heron  
Councillor Hughes  
Councillor MacKay  
Councillor Osborne  
Councillor Russell

**STAFF**

K. Scoble, City Manager  
D. Bendfeld, General Manager, Community and  
Protective Services  
M. Bonnici, General Manager, Corporate Services  
G. Tompolski, General Manager, Infrastructure and  
Development Services  
C. Belke Chief Legislative Officer  
S. Wywal, Legislative Officer

**Adoption of Agenda**

The Mayor declared the agenda adopted as presented.

**Consent Agenda**

AR-17-367    **Consent Agenda**  
Presented by: Kevin Scoble, City Manager

Moved by Councillor Osborne  
That the recommendations in the following agenda report  
be approved:

7.2 CSAB Recommendations - Community Capital Grants  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Adoption of Minutes**

MIN-17-019 Regular Council Minutes of July 10, 2017

The Mayor declared the Minutes of the regular meeting  
of July 10, 2017 adopted as presented.

### **Presentations, Delegations, Announcements and Public Appointments**

Cheryl Dumont of the St. Albert Housing Society  
thanked Council for funding affordable housing and  
provided an update that the Society has purchased an  
additional 10 units at 12 Nevada Place.

Stacy Schmidt, Marvin Fehr and Jackie Fehr spoke to  
Council regarding water issues related to the Oakhill  
Retaining Wall.

### **Business Arising from Presentations, Delegations Announcements and Public Appointments**

Notice of Motion - Councillor Heron

That the City enter into negotiations with the residents of  
26 & 27 Oakhill Place to help repair the shared retaining  
wall in their backyards.

### **Committee Business**

CB-17-017    **CSAB Recommendations - Community Capital Grants**

Presented by: Anna Royer, Business Manager

The following motion was approved on Consent

Agenda:

"That SIGIS Child Care Society be awarded a 2017 Community Capital Grant in the amount of \$7,439 to assist with the kitchen renovations to their new Youville Home location"

**Business Items**

POL-17-008    **Annual Review of Financial Policies**

Presented by: Diane McMordie, Director of Financial Services

Moved by Councillor Hughes

That Reserve Policy, Schedule OA1, is amended to remove Library - Stabilization Fund.

Moved by Councillor Osborne

That this motion be postponed until September 11, 2017.

CARRIED UNANIMOUSLY

For:                7 - Crouse, Brodhead, Heron, Hughes,  
                              MacKay, Osborne, and Russell

Notice of Motion - Councillor Hughes

That Reserve Policy, Schedule OA1, Section Source of Funding is amended to add at the end of Library - Stabilization Fund, "and council."

Moved by Councillor Hughes

That Financial Reserves - Schedule 01, is amended to remove "of a non-capital nature" from the purpose statement.

CARRIED

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Against: 1 - Crouse

**AR-17-231 Affordable Housing Grant Funding Reallocation**

Presented by: Lory Scott, Affordable Housing Liasion

Moved by Councillor Heron

That \$105,264 from the Affordable Housing Grant funding be reallocated to the Rental Assistance Program, including all remaining interest and any related reimbursements due to the original program funds.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**AR-17-245 2017 Q2 Corporate Report**

Presented by: Kevin Scoble, City Manager

Moved by Councillor Hughes

That the agenda report titled "2017 Q2 Corporate Report", dated August 28, 2017, be received as information.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**CB-17-013 Erin Ridge Traffic Calming Committee Annual Report - Time Specific - 4:00 p.m.**

Presented by: Dean Schick, Manager of Transportation

Frank Vagi and Tim Saunders provided the annual report on behalf of the Erin Ridge Traffic Calming Committee.

Moved by Councillor Russell

That the "Report to Council, Erin Ridge Traffic Calming Neighbourhood Consultation Committee, August 28, 2017" provided as an attachment to the August 28, 2017 agenda report titled "Erin Ridge Traffic Calming Committee Annual Report" be received as information.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Civic and External Agencies - Councillors' Updates**

Council members reported on civic and external agencies on which they serve.

Council recessed from 4:25 p.m. to 5:00 p.m.

### **Bylaws**

#### **Public Hearing - 5:00 P.M**

##### PH-16-015

**Bylaw 29/2017 -Land Use Bylaw Amendment 149 - Group Homes**

Presented by: Kathleen Short, Architectural Development Officer II

The Mayor declared the Public Hearing re-opened.

Moved by Councillor Osborne

That Bylaw 29/2017 being Amendment 149 to the Land Use Bylaw be read a first time.

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes,  
MacKay, and Osborne

Against: 1 - Russell

Moved by Councillor Osborne

That the Public Hearing be closed.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Osborne  
That Bylaw 29/2017 be read a second time.  
CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes,  
MacKay, and Osborne

Against: 1 - Russell

Moved by Councillor Heron  
That unanimous consent be given for consideration of third  
reading of Bylaw 29/2017.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Osborne  
That Bylaw 29/2017 be read a third and final time.  
CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes,  
MacKay, and Osborne

Against: 1 - Russell

## Council Motions

### CM-17-079 Foodbank Building

Presented by: Councillor Heron

Moved by Councillor Heron  
That the City owned land in Campbell Park (65 Carleton  
Drive) be considered for use in a stand alone new  
Foodbank building or a combination of the Foodbank

and some other future facility.

Moved by Councillor Hughes

That the motion be amended by removing "in Campbell Park (65 Carleton Drive)".

DEFEATED

For: 3 - Hughes, MacKay, and Russell

Against: 4 - Crouse, Brodhead, Heron, and Osborne

The main motion was presented again.

Moved by Councillor Heron

That the City owned land in Campbell Park (65 Carleton Drive) be considered for use in a stand alone new Foodbank building or a combination of the Foodbank and some other future facility.

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes, MacKay, and Osborne

Against: 1 - Russell

**CM-17-074 School Site on Badger Lands**

Presented by: Councillor MacKay

Moved by Councillor MacKay

That Administration work towards allocating an 8 acre school site of the City owned Badger Lands.

Moved by Councillor Osborne

That the motion be amended by removing "an 8 acre" and replacing it with "an appropriately sized up to a High School".

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes, Osborne, and Russell

Against: 1 - MacKay

The main motion was presented as amended.

Moved by Councillor MacKay

That Administration work towards allocating an appropriately sized (up to a High School) school site on the City owned Badger Lands.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**CM-17-075 Directional Signage for Bike Riders**

Presented by: Councillor MacKay

Moved by Councillor MacKay

That Administration propose appropriate signage and education directing bike riders on sidewalks and trails to dismount at crosswalks at collector and arterial roads and rely on the provincial Highway Traffic Safety Act for enforcement, and report back to Council by Q2 2018.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**In Camera**

**INC-17-054 Naming of Campbell Park and Ride and Amenities Building**

Presented by: Mayor Crouse

Moved by Councillor Brodhead

That Council move in camera to consider a naming matter in accordance with Section 23 - Local public body confidences and 24 - Advice from officials of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, c.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell



Council went in camera at 6:02 p.m.

Moved by Councillor Brodhead  
That Council Reconvene in public.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council reconvened in public at 6:11 p.m.

Mayor Crouse relinquished the Chair to Deputy Mayor Heron.

Moved by Mayor Crouse  
That the amended recommendation from the in camera report entitled "Naming of Campbell Park and Ride" be approved.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Mayor Crouse resumed the Chair.

**INC-17-058 Naming of the Riel Park Amenities Building**

Presented by: Jessi Fry, Planner

Moved by Councillor Brodhead  
That Council move in camera to discuss a matter in accordance with the provisions of Section 17, Disclosure harmful to personal privacy, of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council went in camera at 6:11 p.m.

Moved by Councillor Brodhead  
That Council Reconvene in public.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council reconvened in Public at 6:21 p.m.

Moved by Councillor Osborne  
That the amended recommendations from the in camera  
report entitled "Naming of the Riel Park Amenities Building"  
be approved.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Osborne  
That the Mayor's office confirm appropriate means to  
honour or announce the decision.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

INC-17-051 Council/City Manager Dialogue

Presented by: K. Scoble, City Manager

Moved by Councillor Brodhead  
That Council move in camera to have a confidential  
dialogue with the City Manager in accordance with the  
provisions of Section 24 - Advice from officials, of the  
Freedom of Information and Protection of Privacy Act  
(FOIP) R.S.A. 2000, C.F-25, as amended.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

Council went in camera at 6:23 p.m.

Moved by Councillor Brodhead  
That Council Reconvene in public.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

Council reconvened in Public at 6:51 p.m.

Moved by Councillor Russell  
That the details of the in camera discussion remain  
confidential pursuant to Section 24 of the FOIP Act.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

Mayor Crouse relinquished the Chair to Deputy Mayor  
Heron.

Moved by Mayor Crouse  
That the Mayor arrange a donation of \$250 from the  
Council Contingency Reserve in respect of Mr. Len Bracko  
passing.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

Mayor Crouse resumed the Chair.

INC-17-048 CAO Performance Management Policy & Quarterly  
Performance Review

Presented by: Michelle Bonnici, GM of Corporate Services

Moved by Councillor Brodhead

That Council move in camera to discuss the CAO  
Performance Management Policy & Quarterly Performance  
Review matter in accordance with the provisions of Section  
19 - Confidential evaluations and Section 24 - Advice from  
officials of the Freedom of Information and Protection of  
Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council went in camera at 6:52 p.m.

Moved by Councillor Brodhead

That Council Reconvene in public.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council reconvened in Public at 7:00 p.m.

Moved by Councillor Brodhead

That the evaluation and details of the in camera discussion  
remain confidential pursuant to Sections 19 and 24 of  
FOIP.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That the performance evaluation for Q2 is shared by the  
Mayor with the CAO and included in his personnel file.

That the evaluation sign-off sheet is signed by each  
member of Council.

That for the 2017 performance calendar year and subsequent years, the City Manager Performance Evaluation process be amended to include an annual written performance review from City Council as opposed to quarterly written performance reviews.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Adjournment**

The Mayor declared the meeting adjourned at 7:04 p.m.

---

MAYOR

---

CHIEF LEGISLATIVE OFFICER