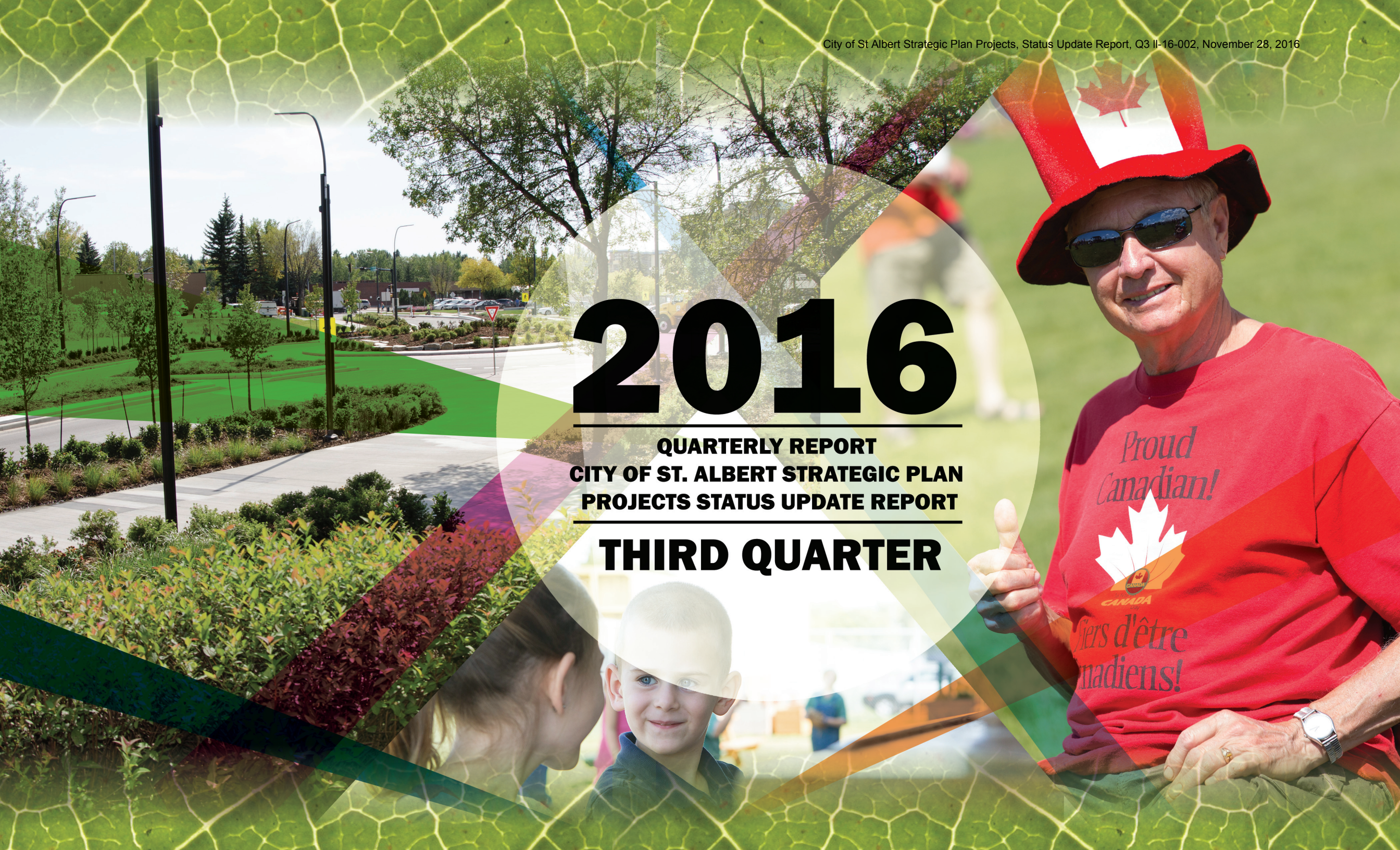


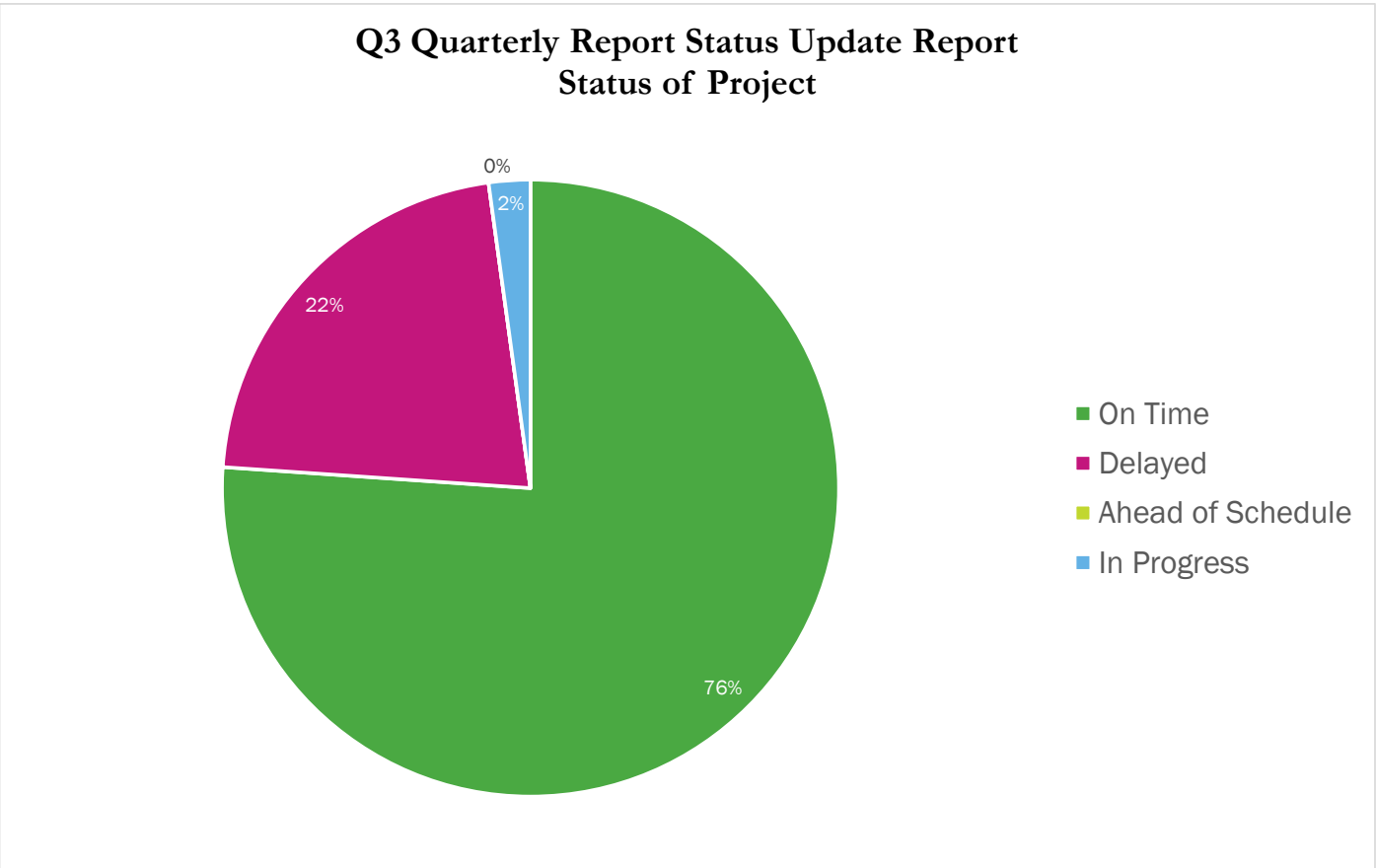
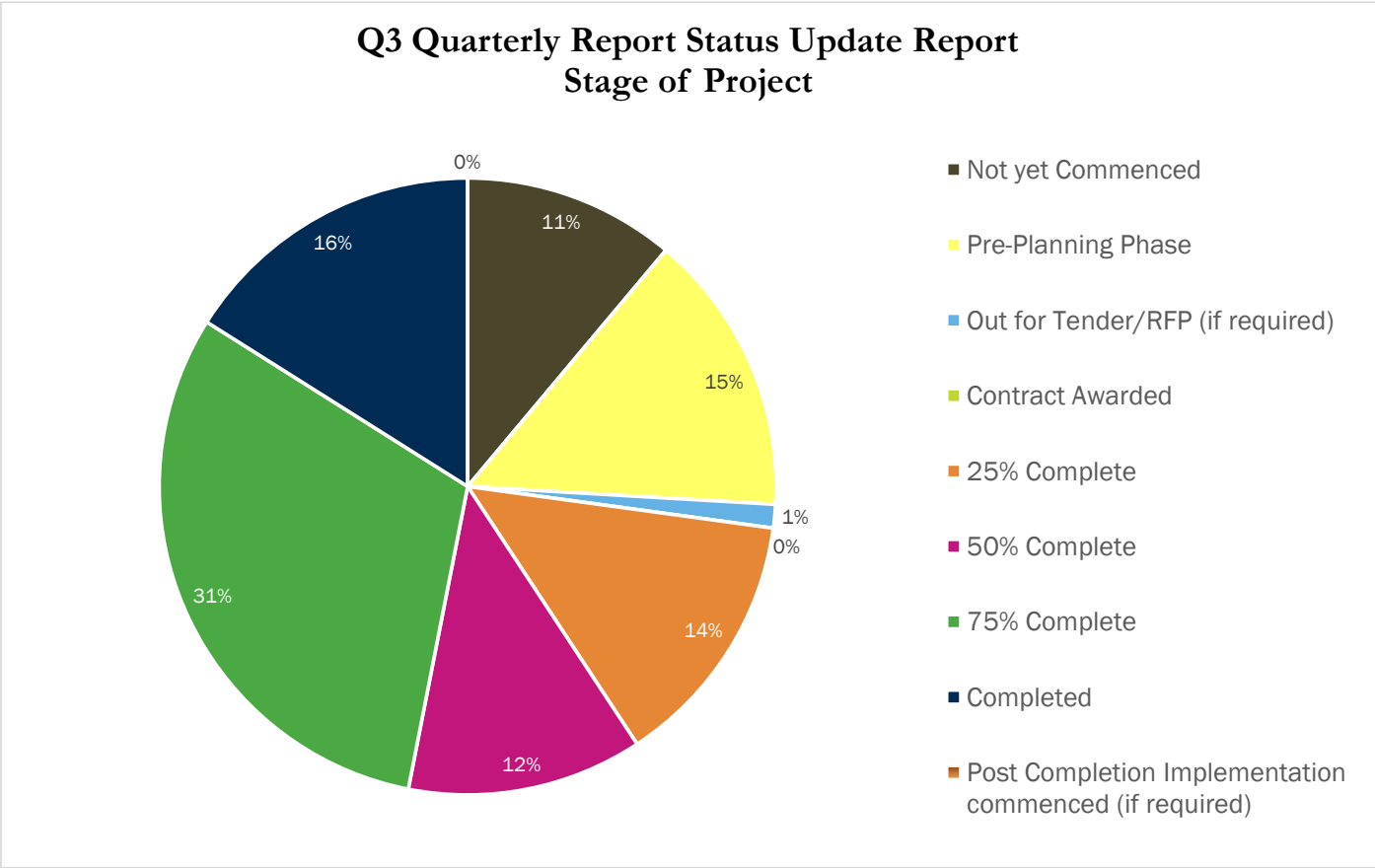
2016

**QUARTERLY REPORT
CITY OF ST. ALBERT STRATEGIC PLAN
PROJECTS STATUS UPDATE REPORT**

THIRD QUARTER



City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016 Summary



City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
SOCIAL						
50+ Club Buiding (Red Willow Place)	Rehabilitate and expand the program space in the 50+ Club building	Sep-16	Sep-16	Completed	On Time	The St. Albert Senior's Association moved back into the building the last week in August. The grand opening of the newly named Red Willow Place was celebrated on September 21. The building is now into the deficiencies and warranty period.
City's Emergency Plans	Further develop and implement the City's emergency plans.	Apr-17	Apr-17	75% Complete	Delayed	<p>The 72 Hour Emergency Planning Guide is being adapted for a Quick Action Guide (70% complete). The ICS 300 course completed. The Risk Communication workshop was held with 39 participants. The Municipal Emergency Plan has been revised and the Emergency Management Bylaw has been reviewed by Legislative Services.</p> <p>A Letter of Understanding (LOU) was developed for alternate Reception Centre location (Alliance Church). LOU's have been signed off with the two school boards and the Salvation Army facility. Bylaw update will be presented to Council on January 9, 2017.</p>
Community Diversity and Inclusion Initiatives	Develop, promote and support community events that embrace diversity and culture.	Dec-17	Dec-17	50% Complete	On Time	"It Starts With Me" Campaign snapshot covered in this quarter featured Mental Health and How to be an Ally, there was a presentation with 12 internal staff attending.
Community Wide Bullying Strategy	Support development of a community wide bullying strategy.	Dec-19	Dec-19	Not yet Commenced	On Time	It Starts With Me education and awareness campaign incorporates anti-bullying in all of the initiatives.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Transit Governance Review	Participate in the Regional Transit Commission Assessment. Business Case analysis for creating a Capital Region Transit Commission is being completed by the CRB, Transit Committee.	Dec-20	Phase 1 - Dec 2017 Phase 2 - Dec 2019 Phase 3 - Dec 2020	Pre-Planning Phase	On Time	An initial report on this project with Edmonton, on forming a single operating entity, has been completed and was approved by Edmonton and St. Albert City Councils along with funding for a study. A second report outlining the structure of a potential new operating entity (focusing on the Commuter Model) and a recommendation to continue with a more detailed cost and benefit analysis was presented and approved by both Councils in Quarter One 2016. A more detailed report focusing on unanswered questions from the previous reports was presented to both Councils on Sept 26 / 27 2016. It was passed at both Edmonton and St Albert to continue to the next step (step one of a 3 phase approach). This next step involves establishing a task force and having representatives from City Council involved.
Establish a Youth Council	To provide information and advice to Council in relation to issues involving or affecting youth related to policy, initiatives, building relationships with youth focussed organizations, education outreach and reporting to Council once a year.	Nov-16	Nov-16	75% Complete	On Time	Administration met with eight youth/young adults over the summer months and developed a draft Youth Council Bylaw, the bylaw will be before Council on November 28, 2016.
Homelessness Prevention Strategy in St. Albert and Sturgeon County	Research and develop a homelessness prevention strategy	Dec-16	Dec-16	75% Complete	On Time	Preparing an update on the Alberta Rural Development Network grant research project to present to Council in Q4.
Mental Health Awareness	Mental Health Strategy	Dec-19	Dec-19	50% Complete	On Time	Community & Social Development sent a second staff for training, to deliver Mental Health First Aid to City staff and community partners. Over this quarter, 28 individuals have been trained in Mental Health First Aid and a further 25 have been trained for Applied Suicide Intervention Skills Training (ASIST). Public display for Suicide Prevention Day at City Hall.
Open Payment Fare System Project (Smart Card)	Implement a regional Open Payment fare collection system in partnership with the City of Edmonton and Strathcona County.	Dec-19	Dec-19	Out for Tender/RFP (if required)	On Time	The Province announced funding approval for Smart Fare, which included Smart Bus. Administration started initial discussions with the regional partners, Edmonton and Strathcona. In Quarter 1, the City of Edmonton has acquired the services of professional management consultant to oversee the entire project. Edmonton, together with the regional partners and the managing consultant released a request for comment in Quarter 1. Release of the RFP was prepared and released in Quarter 2. There were 6 companies that responded to the RFP and currently all responses are being evaluated and scored. Expected completion of this stage is end of Oct, 2016.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Poverty Reduction Strategy	Develop a community wide Poverty Reduction Strategy.	Dec-19	Dec-19	25% Complete	On Time	No update.
Protection of Person's and Property Bylaw Review	Review the Bylaw and report to Council on findings and recommendations if any.	Jun-17	Jun-17		On Time	Administration presented the review findings to Council on July 7, 2016, Council approved the recommendation provided and has directed Administration to prepare a new Protection of Person's Bylaw Draft for Council consideration by June 30, 2017. Administration is still on target for this date.
Safe Journey to School Program Implementation	Implement recommendations from the Safe Journey to School program.	Nov-21	Nov-21	25% Complete	On Time	Implementation of the Safe Journeys to School program will be ongoing until 2021 pending Council approval of related project charters. Sign work and line marking are completed; design work associated with pedestrian curb extensions and ramps has been completed and construction were completed prior and shortly following the start of the school year. School zone warning flashers have been placed; school traffic data is being compiled and reported on and will be used for evaluation and enforcement coordination. Pilot of rectangular rapid flashing beacon crossings (RRFB's) started.
Site Options for Affordable Housing. (previously titled: Options for new facility and expansion of North Ridge Lodge)	Advocate for expansion of North Ridge Lodge and identify options for another facility similar to Chateau Mission Court.	Dec-17	Dec-17	25% Complete	In Progress	The intent of this item was two-fold, the first, related to the expansion of North Ridge Lodge to which City activities are now complete and the second related to future site options. As such, the title has been adjusted to reflect a broader scope. This project is now linked to the Corporate Land Strategy as it relates to the identification and acquisition of land for additional seniors housing facilities. The Housing Diversity Action Plan was approved by Council in 2015 and the initiatives contained in this action plan related to land have been incorporated into the 2016-2035 Corporate Land Strategy Action Plan, which was approved by Council on April 25, 2016. Initiatives that relate to Affordable housing are scheduled to be completed in 2017.
The Collective (FKA Youth Hub)	Ensure youth are actively engaged and supported.	Mar-16	Mar-16	Completed	On Time	Collective opened in March 2016.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
ECONOMIC						
Downtown District update in LUB (DARP)	Update Downtown District in LUB to incorporate all of downtown.	Mar-17	Mar-17	50% Complete	Delayed	This work is postponed pending the downtown parking and downtown development scenario work. The downtown development scenario work is currently exploring 5 different build out scenarios which include the future built form, utility servicing needs and the fiscal impact. As the downtown development scenario project and the direction provided from this study will inform the Downton District Update, work on the District Update is delayed. The Downtown District is rescheduled for Council late in Q1 2017.
Downtown Parking Technical Study/Action Plan	Develop a strategy to ensure effective provision and management of parking resources over time for Downtown.	Mar-17	Mar-17	75% Complete	Delayed	At the January 8, 2016 Retreat Administration explored the issue of downtown parking with Council. A draft of the Downtown Parking Strategy is complete and in review with the Director, however, the finalization is contingent on finalization of servicing assumptions and development scenarios (as identified in the Downtown District summery). Upon completion of the downtown development scenario work, and incorporation into the draft review, the Study will be presented to Council in Quarter One of 2017.
Employment Lands Plan Framework	Develop a high level conceptual framework plan for development of employment lands.	Mar-17	Mar-17	75% Complete	On Time	Administration continues to work on marketing the lands for land assembly. Discussions took place with several land owners to determine their interest in selling or developing land. Planning & Development worked closely with Economic Development to present an early draft of the Design Principles for the Employment Lands on June 27th, 2016 which Council has directed undergo further public engagement and received feedback from Council members during the summer months. In Quarter Three 2016 – Administration engaged the public during July and August 2016. Engagement strategies included mail out surveys to landowners and developers, and online public engagement via the website and social media (with links to the online survey). Findings were recorded and incorporated into the framework in September 2016. A second draft of the project is going to Council on October 17, 2016.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Foreign Direct Investment	Foreign Direct Investment Initiative (former "Promote the Capital Region Export Alliance to expand Economic Development").			Completed	On Time	The final report was received from the site selection consultant. The report lists several hundred businesses that could potentially be looking to expand into the Canadian market. In consultation with our partners (City of Edmonton & Bon Accord) a plan will be developed to reach out to these companies. This work will become one of our ongoing business attraction activities. The companies identified fit St. Albert's targeted sectors and companies that fit with the Smart City initiative.
Land Use Bylaw Review and Update (Housing)	Review the Land Use Bylaw	Jun-17	Jun-17	50% Complete	On Time	<p>The contract was issued and the project was initiated. A developer focused public engagement session was held in December 2015 and a public open house was held in January 2016. A workshop was held in Quarter Two, where stakeholder input was reviewed and Council was provided with an opportunity to provide input. Additionally, the consultants finalised a Land Use District Analysis Summary document, to be presented to Council on July 11, 2016. On July 11, 2016, the LUB Residential District Amendment Strategies were presented for Council's consideration. Nineteen notices of motion and amendments were provided from three Council members, including two requests for additional information. On August 22, 2016, the LUB Residential District Amendment Strategies returned to Council. Motion C494-2016 was passed, allowing additional time for direct dialog with individual Councillors.</p> <p>The Strategies will return to Standing Committee of the Whole on October 11, 2016, with Council's suggested amendments for debate. It is expected that the project will extend into Quarter One/Quarter Two 2017 due to decision delays.</p>
Servicing Requirements for Growth	Explore front-end funding options for the servicing of lands for commercial and industrial development.	Sep-18	Sep-18	25% Complete	On Time	<p>Administration is currently working in conjunction with Sturgeon County to look at priority growth areas within the shared boundary region. This foundation work will provide an input into the long-term management and delineation of growth servicing requirements that will be required to support the long-term sustainable development of the region. Both Councils met on August 30 and provided feedback to the process. In September 2016, the project team met several times to prepare for the October 26, 2016 IAC meeting.</p> <p>The team is investigating the legal process for annexation, servicing options that reduce levy costs, criteria for consideration of lands, and the amount of lands to support the long-term population growth for both communities. Administration will meet with Council at Committee of the Whole on October 11th to discuss the findings – as directed through CM 16-023.</p>
Shop Local Concept (Downtown)	Help develop, support and promote the concept of Shop Local in downtown St. Albert.				On Time	Economic Development continues to work with Community and Social Development on the Collective initiative. The business skills of the youth have been identified as lacking and Economic Development is currently working collaboratively with NABI to develop a plan to build capacity in the areas where deficiencies were identified. Economic Development continues to meet with downtown businesses to jointly plan initiatives that will strengthen our business community and promote people to shop locally.

City of St. Albert Strategic Plan Projects Status Update Report
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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Smart City Master Plan Development and Alberta Smart City Alliance	Support the Smart City Master Plan and Alberta Smart City Alliance to foster increased efficiencies and capacity through serving as a living lab for innovative and cutting-edge municipal technology solutions.			Completed	On Time	The proposed Smart City Master Plan was presented to Council on May 24, 2016. Public review of the plan followed, concluding on June 24. A summary of feedback was presented to Council on September 06, and final approval occurred on October 03 with one significant amendment to the plan.
St. Anne Street Realignment	Realign St. Anne Street to provide greater versatility (pedestrian, cyclists, transit and vehicles) and allow for a better relationship with the riverfront.	Aug-16	Aug-16	Completed	On Time	The St. Anne Promenade was opened officially on August 31, 2016.
BUILT ENVIRONMENT						
Asset Management Framework	Establish a corporate policy for life cycle replacement of assets and ensure documentation is in place to guide Administration's plans and budgets.	Aug-16	Sep-18	25% Complete	Delayed	A Terms of Reference being developed for the Administrative Committee on Asset Management and the Administrative Committee will present these revisions to SLT (anticipated to be completed in late 2016). An inventory of minor asset classes is currently being completed by Engineering Services for review and assignment by the Committee.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Baseball Diamonds Safety Fencing	To install safety fencing along the sides of 21 City owned baseball diamonds to protect the benches and spectator sidelines.	Aug-16	Oct-16	75% Complete	On Time	Final stages of completion, slight delay. School principals and contractors working to coordinate construction timelines and site access to complete the project.
Capital Partnership Program	This shared funding program is designed to stimulate new capital projects to help prepare St. Albert for the anticipated community growth.	Dec-16	Dec-16	75% Complete	Delayed	Administration presented a draft Bylaw to repurpose this committee into an Advisory Committee for New Community Facilities in June 2016 requesting feedback from Council. The existing CPP Committee will then make any final changes to the Bylaw and report back to Council by the end of 2016.
City Parks Refurbishment Plan	The purpose of this project is to upgrade and replace parks infrastructure.	Dec-18	Dec-08	25% Complete	On Time	Signage guidelines have been approved by City Manager. Signage manufacturing and installation specifications have been reviewed and approved by Public Works. Installation of signage will begin in 2017 once guideline documents are approved. Full transition of all park signage will occur over several years.
Corporate Land Strategy Workplan	This on-going project is in place to guide the work required to prepare Council to make decisions related to land to ensure that council priorities that involve land are addressed.	Dec-17	Dec-17	50% Complete	On Time	A Corporate Land Management Policy is in development and planned to be presented to Council in January 2017, and the updated Strategy is planned to be presented March 2017.

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Development of Public Art Maintenance and Restoration Plan	The long-term plan will ensure that the City's public art collection is preserved and maintained for current and future generations.	Nov-16	Nov-17	50% Complete	Delayed	Work has begun to identify initial priority for maintenance and restoration of current artwork over the next 25 years. Preliminary estimates will be incorporated into a lifecycle spreadsheet for further prioritization and review.
Digital Display Update	Review the Land Use Bylaw	Mar-17	Mar-17	75% Complete	On Time	Council direction was received to review digital displays. This item went to Council on August 22, 2016. Based upon that meeting, Council directed Administration to re-engage with the public to ensure all concerns are addressed. In Quarter Four 2016, Administration will develop an online survey for public input and will meet with representatives of UDI and the Sign and Real Estate industries. The item is scheduled to be back to Council in Quarter One 2017.
Everitt Park	Development of adjacent park space to Lois E Hole School.	Jul-16	Oct-16	75% Complete	On Time	Council approved funding for the development of Everitt Park in 2016 to ensure the park was complete for school opening in 2017. Tender awarded to Grasschopper. Field is anticipated to be ready for use in Quarter Three 2017.
Fixed Network Automated Meter Infrastructure (AMI) Water Meter System	Implement reading of water meters electronically to allow online access to water consumption data. It will also assist with detecting leakage in a timely basis and provide support to consumers in monitoring/reducing water consumption.	Jul-18	Jul-18	Pre-Planning Phase	On Time	Council has approved an expanded budget and Administration is moving the project forward. Depending on the results of the intent to sole source, Administration expects to either retender this project or bring it to Council as an sole source approval.
Founders' Walk - Phase Three	Design and construction of the third phase of Founders Walk utilizing existing trails extending the walk from the grain elevators to Perron Bridge, along river.	Nov-18	2018/2019	Not yet Commenced	Delayed	Concept design and community consultation on the Founders Walk Phase 3 is currently on hold due to department capacity challenges and until the completion of the Millenium Park Creative Placemaking process. Work is anticipated to resume in 2017.
Founders' Walk -Phase Two	Continue with Phase 2 of the Founder's Walk.	Nov-15	Oct-16	Completed	On Time	Official Opening ceremony was held on September 30th, 2016. There are still a few remaining deficiencies to address but project is substantially complete.

**City of St. Albert Strategic Plan Projects Status Update Report
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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Growth Areas For Transit Service	Support growth-area transit service to higher density residential areas.	Sep-17	Sep-17	50% Complete	On Time	Schedule adherence monitoring was done to determine priorities for growth service additions. Improvement of transit service levels to new growth areas will coincide with the local route restructure plan that is currently in development. Consultation with the newly formed Transit Advisory Committee began in Quarter One and continued in Quarter Two 2016.
Healing Garden	As part of Founders Walk Phase 2, the Healing Garden will be designed to be an accessible, therapeutic sanctuary for survivors of Residential Schools, and for victims of abuse who are on a transformation reconciling journey.	Nov-16	Jul-05	Pre-Planning Phase	Delayed	The Healing Garden Project is currently on hold until sufficient funding is in place to complete the project. Administration and the Planning Committee are continuing to seek out alternative funding sources for the project. Administration will report to Council when funds are secured.
Heritage Park-French Canadian Farm	This is the development of the French Canadian Farm portion of the overall Heritage Sites Functional Plan, complete with demonstration crops, focussing on River Lot #23 and the Natural Area	Nov-17	Jul-05	Not yet Commenced	Delayed	Due to the timing and progression of earlier phases of this project, this design phase has been delayed. Administration will be providing an update for Council in Quarter Four 2016 on the overall project, its phasing and current alignment in the 10 year capital plan.
Heritage Sites Phase Two Restoration - Cunningham and Hogan Houses/Brosseau Granary	The Phase 2 restoration of the historic Cunningham and Hogan houses at the Heritage Sites.	Dec-16	Dec-16	75% Complete	On Time	<p>Phase 2 A Contractor is continuing with the completion of the exterior restoration on Hogan and Cunningham Houses. Remaining work is as follows: Hogan House: wheelchair accessibility ramp, front entry stairs, basement window installation, eaves troughing, and clean up of odds and ends Cunningham House: entrance stairs and odds and ends clean up. Interior restoration for both houses is on-going with an anticipated completion of the project in late November 2016. The Chevigny House and Brosseau Granary have been relocated to their final location.</p> <p>Phase 2B Final design drawings and tender documents preparation are in final review. Due to an adjustment in the phasing work allocated to this project, and the updated anticipated cost estimates there is not sufficient budget allocated to this phase of the project to fully complete the work. Administration is proceeding to secure the site for the winter, installing fencing and ensuring heating is provided to the houses to protect the work completed to date. Administration will be providing an update for Council in Quarter Four 2016 on the overall project, its phasing and current alignment in the 10 year capital plan.</p>

**City of St. Albert Strategic Plan Projects Status Update Report
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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Joyal Park	Development of adjacent park space to Sister Alphonse Academy and Joseph M. Demko School	Dec-17	Dec-17	Not yet Commenced	On Time	A mutual agreement between the two parties, Administration has withdrawn from the partnership between Alberta Infrastructure for the development of the park space at Joyal Park and will proceed with the park development independently.
Juneau House	Restoration and structural repair of Juneau House	Jun-16	Aug.2016	Completed	Delayed	This project is completed and a lease entered into with the Michif Cultural Connection Company Ltd. with a possession a date of September 1st , 2016. The grand Opening Celebration was held on September 30th, 2016 with 80-100 people in attendance.
Lacombe Park West Construction	Construction of the park, trail and recreation amenities in Lafleur Park and Leveque Park based on the 2014 Lacombe Park(West) Master Plan.	Sep-16	Sep-16	Completed	On Time	Major work has been completed on Lafleur Park and Leveque Park based on Lacombe Park West Master Plan. Leveque Park opened to the public in 2015. Minor deficiencies at Lafleur Park have been addressed and the formal park opening was held on September 24, 2016.
Lions Park Drainage	The purpose of this project is to address the existing drainage issues in Lion's Park and put infrastructure in place to ensure that the Park remains viable for both general public use as an events venue. Working in conjunction with DARP a long term plan for the Park will be completed.	TBD	TBD	Not yet Commenced	Delayed	This project has been put on hold and deferred until the completion of construction of St. Anne Realignment and 50+ Club project. This will minimize disruption to Lion's Park users. Interim solutions will be put in place to mitigate existing turf and drainage issues at Lions Park. The project will be reassessed in 2016.
Millennium Park Phase 1, Placemaking Design Concept	Draft ITT and TOR with coordination with Founders Walk, Heritage Walk, and Red Willow Park West projects with Millennium Park Placemaking Phase 1.	Mar-17	Mar-17	75% Complete	On Time	<p>Dialog was selected as the placemaking consultant. A workshop is scheduled for July 11. Numerous engagement opportunities and engagement are planned through July and August. The Planning department completed Part Three " Big Move + Bold Strokes" by hosting two workshops regarding on September 7, 2016. During the workshops, the project consultant DIALOG invited participants to provide comment on the Vision, Principles and proposed activities found within the park.</p> <p>To start Part 4 of Phase 1, the Planning Department hosted a Community Knowledge Building Public Lecture on Placemaking on September 21 at the Arden Theatre. Future engagement session will be completed in October, as sessions are scheduled for September 28 and October 5, where a refined concept will be displayed. This item is anticipated going to Council in Quarter One 2017.</p>

**City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016**

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
NAIT LRT Extension Route Redesign	Route restructuring to provide transfer connections with Edmonton's North LRT extension at NAIT which is consistent with the Transit Long-Term Department Plan.	Sep-17	Sep-17	75% Complete	On Time	Transit completed design changes for the NAIT and downtown commuter routes in Quarter One. Initial soft launch occurred in May 2016 with full implementation in September 2016. Some minor tweaks to the revised routes were also carried out.
New Facility Predictive Assessment Model (Action Plan for expansion of recreational facilities)	Implement an action plan to determine time and population triggers to expand recreational facilities with supporting cost estimates.	Jun-17	Jun-17	Pre-Planning Phase	On Time	As a result of Council Motion C273-2016 Administration is preparing for a workshop in November 2016 to discuss criteria and scoring, and will present the recommended Model to Council in early 2017.
North Interceptor Sanitary Trunk Line Phase 3 (Project 9)	The design and installation of a sanitary trunk line to convey the terminus of the existing Phase 1 North Interceptor at St. Vital and St. Albert Trail to the existing sub line at the ACRWC St. Albert Pump Station. This will facilitate growth within the downtown, Riel South, and west of Ray Gibbon Drive	Sep-18	Sep-18	Pre-Planning Phase	On Time	<p>Preliminary design is complete and the detailed design is in progress. The alignment has been refined and will follow Sturgeon Road along the south side of the river. A public open house occurred April 2016 to provide information to the public. As construction timelines are solidified further more open houses will be organized and released. Additionally Administration has met with local stakeholder groups to further disseminate information and solicit feedback.</p> <p>A prequalification of contractors is complete. Staff are working with the consultant to prepare tender documents for release this fall. Once a qualified contractor is on board a delineated timeline for construction will be released.</p>
North Ridge Park	Construction of the soccer field, outdoor rink and parking lot in Natalia Park based on the 2010 North Ridge Park Master Plan.	Sep-16	Sep-16	Completed	On Time	Outdoor rink and parking lot is open to the public with minor work completed in Quarter Two. Construction on Phase 2 of the park development which includes playground and trail is complete
North Ridge Phase 2 or 3 amendment, 43 City Annex North (City Land)	City owned land background studies and Area Structure Plan amendment.	Sep-19	Sep-19	Not yet Commenced	Delayed	Invitation to Tender is being drafted with likely closure for call in June 2016. Process will take until Quarter Four 2017 for public hearing on Area Structure Plan (ASP) amendment to North Ridge ASP. The Badger ASP work was postponed until 2018 by Council on July 4, 2016.

**City of St. Albert Strategic Plan Projects Status Update Report
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Offsite Levy Policies	Policies will provide a consistent and transparent framework to encourage and support growth while ensuring infrastructure costs are allocated appropriately. Policies will provide direction on front ending, recoveries, debt sharing, and oversizing of infrastructure.	Mar-18	Mar-18	25% Complete	Delayed	Administration presented a full Management Plan for Developer Built Infrastructure including the revision of related Project Charters to Standing Committee of the Whole in September 2016, prior to Budget. Debt Sharing was deferred for exploration into Quarter Four 2016, pending staff availability and will require substantial consultation with developers and local development stakeholders to ensure that the white paper reflects the necessary requirements within a Debt Sharing system. This Policy, as well as other updates required to the OSL Framework, are anticipated through 2017 and early 2018, including, but not limited to, the revisions to the Municipal Government Act.
Park & Ride Transit Centre Project	Develop a park and ride location and plan. Provision of park and ride facility on surplus Transportation Utility corridor lands for St. Albert Transit users aiming to increase ridership.	Dec-19	Dec-19	Pre-Planning Phase	On Time	Administration met with the City of Edmonton in Quarter One to discuss planning and engineering requirements related to the construction of the Park and Ride within the City of Edmonton corporate limits. In Quarter Two, engineering has been evaluating and assessing Edmonton on-site and off-site requirements for the project. Currently reviewing with Edmonton wording for a potential agreement (see Park & Ride Land Agreement).
Park and Ride Transit Centre Land Agreement	Develop a park and ride location and plan. Develop a lease agreement with the City of Edmonton and the province of Alberta for lands within the Transportation Utility Corridor.	Sep-17	Sep-17	25% Complete	On Time	Administration is continuing coordination with the City of Edmonton and the Province of Alberta on purchase of the land. Draft purchase of agreement was received by the province for administrations review. A draft term sheet on the conditions for the ownership of the land was received from the City of Edmonton. Administration reviewed the Terms of Agreement and have forwarded comments back to the City of Edmonton in hopes to finalize these terms by year end (2016).
Parks and Open Space Guidelines	Update the 1994 Parks & Open Space Guidelines document to align with current and future vision of Parks and Open Spaces in the City of St. Albert	Dec-17	Feb-17	75% Complete	On Time	Work on review of the Parks and Open Space Guidelines has begun with review and update of elements within the document underway. The data is currently being analysed so there is no update for Quarter Three.
Renovation of Progress Hall	Progress Hall is in need of a complete update and refurbishment including all architectural and theatrical elements and amenities. This update will greatly improve the functionality and patron comfort of the space that has not seen a major update in 30 years.	Nov-16	Nov. 2017	Not yet Commenced	Delayed	Tenders came in high and as a result we are reassessing options for re-tendering the project.

**City of St. Albert Strategic Plan Projects Status Update Report
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Riel Park Phase 5 - Design and Construction and Amenities Building	Completion of the Riel Park facility enhancements including trail development and landscaping and paving of the multi-use parking lot and bus turn around and completion of the Riel Park facility enhancements including design and construction of the amenities building.	Dec-17	Dec-17	25% Complete	On Time	Tender for the Riel Park Amenities building was awarded to Whiten Construction. Open House has held on May 17 with 15 attendees. Public feedback was very positive. Construction to begin summer 2016. Riel Phase 5 design plan for trail and parking lot is 60% complete with construction anticipated in 2017.
SCADA System Upgrades	Conduct a current state assessment, upgrade options analysis and Master Plan development for the Supervisory Control and Data Acquisition Systems (SCADA) that is the primary control and monitoring interface for Water and Sewer Facilities throughout the City.	Jan-17	Jan-17	75% Complete	On Time	Administration has received a presentation of the final Technical Memorandum #2 which reviewed the condition of the system, and discussed immediate, 3 year and 10 year improvements required. The final report (TM#3) will discuss the future Scada configuration and will be received in Quarter Four.
Schedule C Signage Review	Review the Land Use Bylaw	Dec-16	Feb-17	75% Complete	Delayed	This item requires completion of the Digital Display review. This item is anticipated going to Council in Q1 2017 at the same time as the Digital Display update.
Sport Field Refurbishment Program	The purpose of the project is to address the maintenance requirements of the City's sports fields.	Aug-16	Jun-17	75% Complete	On Time	Work has begun on Dorchester Park and Gloucester Park field refurbishment. Field complete at Gloucester. Additional work to happen in spring at Dorchester
St. Albert Place Wayfinding and Signage	St. Albert Place Interior wayfinding and entrance augmentation to improve public wayfinding and communication displays.	Nov-15	Nov-16	75% Complete	Delayed	Installation of kiosk will be complete by the end of October 2016.

City of St. Albert Strategic Plan Projects Status Update Report
Quarter Three 2016

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Transit Route Restructure	Local route and service restructuring.	Sep-17	Sep-17	25% Complete	On Time	Consultation and input from the newly formed Transit Advisory Committee began in Quarter One 2016. Monthly meetings with the committee were conducted in Quarter Two and more meetings and development of a report is planned for Quarter Three. Open houses are also planned for Quarter Four 2016.
Urban Village Guidelines	Update existing Urban Design Guidelines to ensure currency and relevance for upcoming development.	Jun-17	Jun-17	75% Complete	Delayed	A draft of the Urban Village Guidelines has been completed and is under review. In Quarter Three 2016 Staff reviewed the Urban Village Guidelines provided by the Consultant. A short check list of items require attention, and are being reviewed by the DO's and Housing. This project has exhausted the funds assigned, and any updates will be completed by Planning staff through Quarter Four 2016.

City of St. Albert Strategic Plan Projects Status Update Report
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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Whistle Cessation	Assess opportunities for whistle cessation to reduce noise pollution within the community.	Nov-19	Nov-19	Pre-Planning Phase	On Time	Site improvements identified solely as "safety" enhancements will be started on in August; traffic data at rail crossings will be collected and compiled for a report to Transport Canada starting in September. September 19, 2016 Council approved Whistle Cessation Bylaw 15/2016, consolidated funds related to safety crossing improvements and whistle cessation, and will proceed in working with Transport Canada for potential grant funding related to safety improvements.
Branch Library Conceptual Plan	Prepare a viability study and conceptual plan for a new branch library.	Oct-16	Oct-16	75% Complete	On Time	The final report has been received. The report and recommendation will be presented to Council on October 3, 2016
NATURAL ENVIRONMENT						
Organic Waste Collection at City Owned Facilities	Coordinate organic waste collection at City owned facilities.	Jul-17	Jul-17	Pre-Planning Phase	On Time	Administration met with various contractors to discuss a new option related to compost collection of City facilities. This option would provide "post collection sorting" of organic waste. It was determined that this would be the best and most cost effective option for City facilities. Administration continues to work on preparation of tender documents for this project which will occur in conjunction with a new contract for City facility waste collection.
Ray Gibbon Drive Environmental Approval Monitoring - Phase 3 Wetland	Annual monitoring of Riel Marsh, Riel Constructed Wetlands and Wildlife Movement Impacts as per RGD Approval requirements.	Dec-18	Dec-18	50% Complete	On Time	Annual monitoring of Ray Gibbon Drive constructed wetlands were completed during July and September to ensure they are providing open water and marsh habitat as designed. This includes monitoring water levels, vegetation establishment and indicator wildlife (waterfowl, songbird and boreal choral frogs) activity. This monitoring is required for a minimum of five years (2018) or until wetland value has been met.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Sedimentation and Erosion Control Project 2010 - 2021	Complete the Sedimentation and Erosion Control Plan to reduce the accumulation of sediments in the Sturgeon River. The 10-year Capital Plan identifies eight high priority outfall locations for retrofits to control sediment entering the Sturgeon River. Two outfalls have been completed since 2010. In 2015, the project will be reassessed and updates to timelines and budget will be recommended, if necessary.	Dec-21	Dec-21	50% Complete	On Time	Work will be aligned with the major storm water rehabilitation project along Perron Street with the possibility of a new grit interceptor at Outfall 11 (Perron Street Twins). This project is expected to be done in Q4. With the completion of this grit interceptor, four out of the eight high priority storm water outfalls will be completed.
Sturgeon River Watershed - Integrated Watershed Management Plan	Following recommendation from the State of the Sturgeon River Report (2012), the purpose of this project is to work with the region and establish an inter-municipal taskforce/technical committee to harmonize inter-municipal plans, bylaws and policies related to watershed management issues.	Dec-20	Dec-20	25% Complete	Delayed	No update for Quarter Three.
CULTURE						
6th Arena Servus - Design	To determine the feasibility and complete design for a sixth ice surface for St. Albert, located at Servus Place.	Jul-05	Jul-05	Not yet Commenced	On Time	The Arena/Ice Surface Conceptual Plan was shared with City Council on September 19. Council accepted this report as information and the project has been officially handed off from CPS Administration to the Recreation and Parks Department.
City Playground Lifecycle Program	The City Playground Lifecycle Program ensures that City Playgrounds are safe and well maintained.	Oct-16	Sep-16	Completed	On Time	Tender has been awarded to MPI for replacement of Delage, Willoughby, Henderson and Erin Ridge playgrounds which is scheduled to begin in Quarter Three and formal openings September 24, 2016. Work is now complete on all four sites with minor additions to be completed in Q2 2017.
Community Story Telling Project	An historical accurate telling of community heritage through a network of signage around the city.	Nov-18	Nov-18	Pre-Planning Phase	On Time	Historical research and fact verification will be completed by mid-October. Final stories to be drafted and finalized by the end of Quarter Four. Still on track for Signage Plans being developed in Quarter One of 2017.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Grosvenor Slide	To install a new slide at Grosvenor Outdoor Pool.	May-16	May-16	Completed	On Time	Slide has been installed and was available to the public on May 28 when Grosvenor Outdoor Pool opened for the season. Public reaction to the slide has been positive.
Lois Hole Provincial Park	Liaison with Alberta Tourism to ensure City departments are informed of any capital projects at Lois Hole park to ensure appropriate review and permits are obtained in addition to exploring possible partnership opportunities.	Sep-16	Sep-16	Completed	On Time	Moved to Core Services.
Servus Expansion	Determine the costs and feasibility of expanding the Servus waterpark to include a lane swimming pool and change room expansion.	Jul-05	Jul-05	Not yet Commenced	On Time	Two reports, the Servus Place Expansion - Fitness Centre and Aquatics, were provided to Council for information on September 19. Council will bring forward a motion for debate through the 2017 Budget Deliberations directing Administration to develop two new project charters - one for the Fitness Expansion and one for the Aquatics Expansion and rescind SERV-007 - Servus Place Expansion.
Servus Place Exterior Improvements	Improvements to the exterior of Servus Place including electronic sign, replacement of entrance sign, additional signage, and replacement of parking lot signage.	Sep-16	Sep-16	75% Complete	On Time	Replaced parking lot boulevard islands with rock. New signage installed on the front and south entrance, and updated shrubs and plants at west and south grounds. Digital Pylon Sign contract awarded to Blanchett. Working with cross functional areas for intallation logistics. Location is the south access road off Campbell Road
GOVERNANCE STRATEGY						
Advocacy plan for Ray Gibbon Drive	Develop an advocacy plan for the twinning of Ray Gibbon Drive.	Jun-17	Jun-17		On Time	An updated advocacy plan was approved by Council on June 13, 2016. On June 15, the Minister of Transportation sent a letter stating the traffic modelling study would be complete by mid-August. The traffic modelling study has been completed and is with the Minister for review. A meeting (that includes regional partners) will be set once the Minister has reviewed the results of the study.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Agenda Management Software	Implementation of software to facilitate more efficient processes for agenda report and Council meeting agenda development and distribution as well as management of workflows and tracking of actions resulting from Council Meeting decisions.				Delay	Staff training complete. The system was trialed with Council in a simulated Council meeting and implemented in late August/early September. The system will be evaluated and fine-tuned in Quarter Four. Further modules of the system which assist with other aspects of Council processes are planned for implementation in early 2017.
Capital Region Board Growth Plan Update	Actively participate in the Capital Region Board (CRB) Growth Plan update.	Oct-16	Oct-16		On Time	City representative has been attending all the Growth Plan Update Task Force meetings. Regular Administrative meetings have begun prior to the Capital Region Board (CRB) Growth Plan Task Force Meetings. The Growth Plan Update is into Phase 3 of 5 - Policy Development. The Province has agreed to an extension of the project, as well as to fund the extension until September 2016. A draft of the Growth Plan Update has been presented to CRB member CAOs and staff for feedback. Administration continues to attend Growth Plan Update meetings and consultations and provide feedback. The plan has been received by the Board for information and will be voted on at the October 13 board meeting.
Census 2016	Conduct Municipal Census in April 2016	Oct-16	Oct-16	Completed	On Time	Census data was analyzed and interpreted, with the final report completed at the end of September.
Collective Bargaining with all trade unions: IAFF 2130, CUPE 941 and CUPE 5141	Collective Bargaining with all trade unions: IAFF 2130, CUPE 941 and CUPE 5141	Undetermined	Undetermined		In Progress	Negotiations will be a primary initiative as well as a primary focus for Human Resources throughout 2016. For the first time Administration is bargaining with all three unions concurrently. Negotiations with the two CUPE unions is in progress. Negotiations with IAFF is ongoing.
Compensation Review	Design, evaluate and establish a total compensation strategy. Incorporate compensation methodology and analysis, and a comprehensive benchmarking survey in order to build competitive pay structures and evaluation methodology.	Dec-17	Dec-17	Pre-Planning Phase	On Time	The Compensation Review project is a multi-layered and complex project that will necessitate a phased approach. The first phase of the Compensation Review has been initiated. This phase will establish competencies for senior level staff within the organization (City Manager and leaders). This phase is anticipated to be complete in Quarter Four 2016. Competencies will then be integrated to other HR processes including employee assessment, development plan, recruitment, classification and compensation in 2017. The phases of the project that follow are currently being scoped and an implementation plan is under development.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Corporate Policy and Bylaw Review	Develop a work plan to review and update as necessary to 81 Council policies.	Ongoing	Ongoing		On Time	Policies and bylaws continue to be developed and are being reviewed as per schedule.
E-Purchasing Cards	Implement e-purchasing card to streamline the payment process and tighten controls in expenditures.	Sep-17	September 2017	Planning/Implementation	Delayed	The workflow and purchase card modules were purchased in Quarter One 2016. A project plan has been developed with Agresso to implement these modules in Quarter Two/Quarter Three of 2017. As well our current Procurement Card Provider, BMO, has launched a new web portal and we will be going 'live' with this in Quarter Four of 2016. This new web portal will streamline some of our current manual processes.
Facility Safety and Security	Draft Administrative Policy and facilitate safety and security initiatives including enhanced facility access controls, staff training and internal/external communication measures.	Dec-17	Dec-17	75% Complete	On Time	Access control security equipment installation is largely complete at St. Albert Place, St. Albert Business Centre, The Collective and the new IT location. The operational and monitoring contract for the access control system is in place. The issuing of individual access cards (door keys) has begun and the system is expected to go live within a few weeks. Servus Place and Fountain Park equipment changes and card issuance will begin once the new system is fully functional. Building entrance security improvements at the Public Works facility (Jack Kraft) have been completed. 2017 budget submissions include a proposed charter for a number of remaining upgrades and enhancements not anticipated at the outset of this project.
Fiscal Responsibility and Accountability	Explore options to increase fiscal responsibility and accountability within government.	Jun-18	June 2018	Planning	On Time	The financial system has been upgraded and the application upgrade will be done once every year to stay current. Administration has completed demos and has purchased modules for implementation. A project plan has been developed for phasing in each of the modules commencing October with completion in Quarter Two 2018.
Government Relations Program - Development of an Advocacy Strategy	To identify priorities and ensure efforts are maximized in order to have an impact and to influence decisions with other governments and stakeholders.	n/a	n/a		On Time	A strategic advocacy plan was presented to Council on June 13, 2016 and approved by Council. The updated plan has been circulated to stakeholders and placed on the website for public access. Work on each of the priorities is well under way and an update will be provided to staff and council by end of 2016.
HR Organizational Restructure and Philosophy Alignment	Building a foundation - develop an HR model and structure that can support the success of the organization. Introduce a Business Partnership Model and introduce a strategic human resource business partnership model that is aligned to the organization.	Dec-16	Dec-16	75% Complete	On Time	A minor organizational alignment was commenced in Quarter Three to streamline reporting along functional areas. The alignment will be completed in Quarter Four.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Talent Management Strategy	Develop a Talent Management Strategic Plan	Dec-17	Dec-17	Pre-Planning Phase	On Time	Development of the various phases of the talent management strategy are underway and a strategic plan was initiated. Implementation of a phased approach will continue throughout 2016 and 2017 and will be linked to the Compensation Review. The hiring of the Talent Manager, currently underway, will assist in the development and implementation of all the primary areas concerning talent management.
SERVICE DELIVERY STRATEGY						
Community Sustainability Framework	Develop a Community Sustainability Plan and related policies to engage the public in better defining a long-term vision for the community.	Jan-17	Jan-17	75% Complete	On Time	Administration is continuing to embed the Community Vision and Pillars of Sustainability across all major planning, budgeting and reporting elements within the strategic framework. A Coffee Table Book celebrating the Community Vision, including photos submitted by residents and comments collected through the public engagement process, is planned to be completed by November. The final celebration will be on Founder's Day in January 2017 with the placement of a time capsule in St. Albert Place that will be opened in 50 years. The time capsule is being created as a public art project.
Continuous Improvement Project 2016 Public Engagement Phase 3	To obtain community feedback on draft Community Engagement Policy, recommend changes to the Council policy and develop principles to propose for inclusion into the Community Engagement Management Plan.	Dec-16	Dec-16	75% Complete	Delayed	The committee provided update to Council on August 21 and requested extension to complete the required work. The request for extension is due to late start of the committee and to delay public engagement to September, instead of summer months, in order to increase participation. The Public Engagement Committee continued review information related to public engagement and planning for public engagement activities that took place in September. The online survey took place from September 6 to 23 and in person engagement took place on September 14 with the Chamber of Commerce members, on September 17 and 18 with residents at two different locations (St. Albert Place/Farmers Market and Servus Place) and September 18 with Building Assets and Memories, youth leadership group. Participants were asked about their current level of engagement and preferences for the future. The committee will consider findings in development of their advice to Council on the Public Engagement Policy and input into Management Plan that Administration will be developing. The committee is scheduled to present to Council on December 12, 2016.
Continuous Improvement Project 2016 Purchasing Process Review	The objective of this project is to review various streams used for the purchase of goods and services to identify opportunities for improvements. Review will encompass entire process from need identification to vendor payment and financial coding as well as review and analysis of current and possible new corporate structure as it relates to purchasing.	Dec-18	Dec-18	Planning	On Time	A three-year project plan has been developed and the initial review has begun to analyse and document current practices and processes. The scope of this project is currently being redefined to align with resources available. A revised scope and project plan will be completed by November 2016.

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Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Progress Update
Continuous Improvement Project 2016 Service Levels Benchmarking Phase 1	Year 1 objective is to develop an inventory of external services, associated service levels and benchmarked service levels with progress report to Council by Quarter Four of 2014. Year 2 project plan and objectives will be based on the findings from year 1.	Sep-17	Sep-17	75% Complete	On Time	On August 29, 2016, Administration presented to Council a Services and Service Levels Inventory, along with recommendations for implementation. Council input was requested by September 30, 2016 and Council approved the principles as the basis for updating two policies to ensure proper alignment and implementation. The updated Services and Service Levels Inventory and policies are due back to Council on November 28, 2016.
Election 2017	Prepare for and conduct 2017 Election	Oct-17	Oct-17	Pre-Planning Phase	On Time	Initial planning started.
Service Standards for Benches, Garbage Cans and Other Amenities.	Develop a service standards policy for benches, garbage cans and other amenities.	Dec-16	Dec-16		On Time	The inventory of recreation amenities including benches, garbage cans and other amenities has been completed through a partnership between Recreation and Parks and Public Works. Public Work will compile this information into a database.