

2016

QUARTERLY REPORT EXECUTIVE SUMMARY THIRD QUARTER



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The City of St. Albert 2016 Corporate Quarterly Report– Quarter Three is provided to meet Council’s need for regular and formal communication from the City Manager. The report provides pertinent information on progress for the quarter ending September 30, 2016 related to City of St. Albert Strategic Plan approved by Council in February 2016 with Council Policy C-CG-02 City of St. Albert Strategic Plan.

The Financial Summary is also part of the Quarter Three Report and an online performance dashboard that can be accessed through the City’s website or the following link:

[StATRACKER - Performance Dashboard - City of St. Albert](#)

Quarter Three Progress Update

The following section provides an overview of progress made in Quarter Three 2016 towards City of St. Albert Strategic Plan. For a more detailed progress update, please review the 2016 Quarterly Report – City of St. Albert Strategic Plan Project Status Update – Quarter Three.

Pillar of Sustainability: Social

We are a friendly community and inclusive community of passionate equals, where everyone feels a sense of belonging. We believe that community starts with the person next door.



Quarter Three activities include:

- *City’s Emergency Plans* – The City’s Emergency Plans are being further developed and implemented. The 72 Hour Emergency Planning Guide is being adapted for a Quick Action Guide (70% complete). The Incident Command System (ICS) 300 course is completed. The Risk Communication workshop was held with 39 staff. The Municipal Emergency Plan has been revised and the Emergency Management Bylaw has been reviewed by Legislative Services.
- *Safe Journey to School Program Implementation* - Implementation of the Safe Journeys to School program will be ongoing until 2021 pending Council approval of related project charters. Sign work and line markings are completed; design work associated with pedestrian curb extensions and ramps has been completed and construction were completed prior and shortly following the start of the school year. School zone warning flashers have been placed; school traffic data is being compiled and reported on and will be used for evaluation and enforcement coordination. Pilot of rectangular rapid flashing beacon crossings (RRFB's) started.

Pillar of Sustainability: Economic

We prosper and excel through a strong and diverse economy that is supported by forward-thinking commerce, outstanding local businesses and a dynamic downtown core.



Quarter Three activities include:

- *Employment Lands Plan Framework* - Administration continues to work on marketing the lands for land assembly. Discussions took place with several land owners to determine their interest in selling or developing land. Planning & Development worked closely with Economic Development to present an early draft of the Design Principles for the Employment Lands on June 27th, 2016 which Council has directed undergo further public engagement and received feedback from Council members during the summer months. In Quarter Three 2016 – Administration engaged the public during July and August 2016. Engagement strategies included mail out surveys to landowners and developers, and online public engagement via the website and social media (with links to the online survey). Findings were recorded and incorporated into the framework in September 2016. A second draft of the project is going to Council on October 17, 2016.
- *Servicing Requirements for Growth* - Administration is currently working in conjunction with Sturgeon County to look at priority growth areas within the shared boundary region. This foundation work will provide an input into the long-term management and delineation of growth servicing requirements that will be required to support the long-term sustainable development of the region. Both Councils met on August 30 and provided feedback to the process. In September 2016, the project team met several times to prepare for the October 26, 2016 IAC meeting.

Pillar of Sustainability: Built Environment

We build our community towards the future to sustain balanced development, with a reverent eye to the past, honouring our unique settlement history and distinct identity.



Quarter Three activities include:

- *City Parks Refurbishment Plan* –The City Parks Refurbishment Plan assesses parks infrastructure in order for existing assets to be upgraded and replaced. The signage guidelines have been approved by City Manager and the signage manufacturing and installation specifications have been reviewed and approved by Public Works. Installation of signage will begin in 2017 once guideline documents are approved. Full transition of all park signage will occur over several years.
- *Founders' Walk Phase Two* – The Founders' Walk connects historical places within St. Albert through signage and story telling. The official opening ceremony for Phase Two was held on September 30th, 2016. There are still a few remaining deficiencies to address but project is substantially complete.

Pillar of Sustainability: Natural Environment

We protect, embrace and treasure our deeply-rooted connections with the natural environment through championing environmental action.



Quarter Three activities include:

- *Sedimentation and Erosion Control Project 2010-2021* – The Sedimentation and Erosion Control Project seeks to reduce the accumulation of sediments in the Sturgeon River. Work will be aligned with the major storm water rehabilitation project along Perron Street with the possibility of a new grit interceptor at Outfall 11 (Perron Street Twins). This project is expected to be done in Quarter Four. With the completion of this grit interceptor, four out of the eight high priority storm water outfalls will be completed.
- *Ray Gibbon Drive Environmental Approval Monitoring – Phase 3 Wetland* - Annual monitoring of Ray Gibbon Drive constructed wetlands were completed during July and September to ensure they are providing open water and marsh habitat as designed. This includes monitoring water levels, vegetation establishment and indicator wildlife (waterfowl, songbird and boreal choral frogs) activity. This monitoring is required for a minimum of five years (2018) or until wetland value has been met.

Pillar of Sustainability: Culture

We are proud of our storied history that has fed and nurtured our festive and culturally-rich community.



Quarter Three activities include:

- *Community Story Telling Project* – A network of signage is being created around the city to promote the story of the community. Historical research and fact verification will be completed by mid-October. Final stories to be drafted and finalized by the end of Quarter Four. Still on track for Signage Plans being developed in Quarter One of 2017.
- *6th Arena Servus Place – Design* - The Arena/Ice Surface Conceptual Plan was shared with City Council on September 19. Council accepted this report as information and the project has been officially handed off from CPS Administration to the Recreation and Parks Department.

Governance Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter Three activities include:

- *Census 2016* – The municipal census is conducted every two years in St. Albert. The census data has been analyzed and interpreted, with the final report completed at the end of September. The next municipal census will take place in 2018.
- *Capital Region Board Growth Plan Update* – In order to actively participate in the Capital Region Board's (CRB) Growth Plan update, a City representative has been attending all the Growth Plan Update Task Force meetings. The Growth Plan Update is in Phase 3 of 5 - the Policy Development stage. The Province has agreed to an extension of the project, as well as to fund the extension until September 2016. A draft of the Growth Plan Update has been presented to CRB member Chief Administrative Officers (CAOs) and staff for feedback. The plan has been received by the Board for information and will be voted on at the October 13 board meeting.

Service Delivery Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter Three activities include:

- *Community Sustainability Framework* - Administration is continuing to embed the Community Vision and Pillars of Sustainability across all major planning, budgeting and reporting elements within the strategic framework. A Coffee Table Book celebrating the Community Vision, including photos submitted by residents and comments collected through the public engagement process, is planned to be completed by November. The final celebration will be on Founder's Day in January 2017 with the placement of a time capsule in St. Albert Place that will be opened in 50 years. The time capsule is being created as a public art project.
- *Transit Bylaw Update* - As part of the Transit Long Term Department Plan, the bylaw is being updated to be consistent with the City Code of Conduct. A draft Bylaw has been circulated to various internal departments for review. In Quarter Two, Transit was compiling feedback from various departments. The Draft Bylaw is scheduled to be presented to Council in Quarter Two 2017.

Performance Indicators

The online StATRACKER Performance Dashboard (stalbert.ca/city-hall/statracker/) provides residents with a range of performance indicators as part of the City's efforts to increase transparency and inform residents of the overall performance of the City. This tool is reviewed on a regular basis and will continue to evolve as the City's performance measurement program matures.

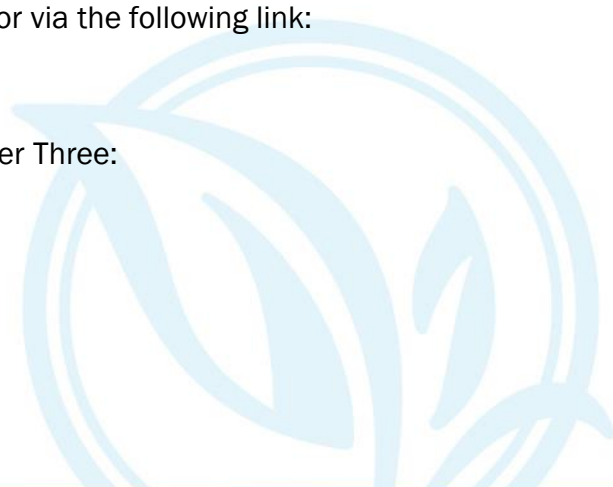
The StATracker Performance Dashboard now also includes indicators related to the City of St. Albert Strategic Plan. The purpose of these strategic indicators is to measure change over time in terms of progress toward (or away from) the Community Vision and outcomes described for each Pillar of Sustainability (Social, Economic, Built Environment, Natural Environment and Culture) within the City of St. Albert Strategic Plan. These indicators can be accessed under the "Strategic" heading on the StATracker dashboard.

The online dashboard can be accessed on the City's website or via the following link:

[StATRACKER - Performance Dashboard - City of St. Albert](#)

The following indicators were updated with new data in Quarter Three:

- Building Construction Value Per Quarter
- City Permanent Employee Retention Rate
- Criminal Code Incidents Per 1000 Capita Per Quarter
- Drop-in Program Participants Per Quarter



- Landfill Diversion Rate
- New Business Licenses Per Quarter
- Registered Participants for Cultural Programs
- Registered Program Participants Per Quarter
- Renovation Construction Value per Quarter
- Rental and Programmed Hours at Cultural Spaces
- Rental and Programmed Hours at Recreation Spaces
- St. Albert Crime Severity Index
- St. Albert Transit Commuter Passenger Utilization
- Total Emergency Response Time
- Total Number of 911 Calls Received Per Quarter
- Transit Commuter Ridership per Quarter
- Vehicle Injury Accidents per 1000 Capita per Quarter

For a more detailed progress update for Quarter Three projects and progress, access the 2016 Quarterly Report, City of St. Albert Strategic Plan Projects Status Update Report.

