



File #: CB-21-066, **Version:** 1

TAMRMS#: B06

7.2

Request for Standing Committee Motion from Community Services Advisory Committee (Community Capital Grants)

Presented by: Lorraine Gerling, Chair, Community Services Advisory Committee

REQUESTED MOTION

That the Community Living Standing Committee recommend to Council that the following applications for Community Capital Grants be awarded as follows:

Organization: St. Albert Minor Hockey Association
Project: Automatic Video Streaming Cameras
Amount: \$15, 030

Organization: St. Albert Bicycle Motorcross Association
Project: Upgrades to the existing track and expansion project
Amount: \$0

Total: \$15, 030

PURPOSE OF REPORT

The purpose of this report is to bring to the Community Living Standing Committee a recommendation arising from an item on the Agenda of the October 28, 2021 meeting of the Community Services Advisory Committee.

Report Date: November 22, 2021
Committee: Community Living Standing Committee

The CSAC reviewed two additional funding requests for the 2021 Community Capital Program Grant and has recommended the following:

Application #1 – St. Albert Minor Hockey Association

- Project: Installation of Automatic Video Streaming Cameras
- Funding Request: \$15,030
- CSAC Recommended Funding: **\$15,030**
- The St. Albert Minor Hockey Association is requesting funding to offset costs associated with installing automatic video streaming cameras into each of the city's five arenas. The cameras will provide all arena sport user groups wishing to participate, to access live video streaming services for their games or competitions at little to no cost for the user group. The streaming service will provide increased accessibility to those wishing to watch the activities from the comfort of their homes. Total project budget is \$112,180

Application #2 – St. Albert Bicycle Motorcross Association (BMX)

- Project: St. Albert BMX Supercross Track
- Funding Request: \$187,701
- CSAC Recommended Funding: **\$0**
- The St. Albert BMX Association is requesting funds to assist with the design and construction of a BMX Supercross track which would include two new start hills (8m and 5m) which would replace the existing 6m hill. Improvements to the straights/corners is also included. Total project budget is \$619,476.
- The CSAC is recommending not funding this project as presented but encourage the St. Albert BMX to develop their strategy related to St. Albert community use and apply again when their project has undergone additional planning. CSAC noted concern as the current membership is minimal with 39, with only 50% St. Albert residents. The organization presented plans for regional and elite competition training and use, but as this grant program is for projects accessible to St. Albert residents and for broad community use, the CSAC are looking for a plan on how the new facility will be managed, funded, programmed, and accessed by residents.

COMMUNITY CAPITAL GRANT PROGRAM

Summary To Date (as of October, 2021) Grant Allocations

	Community Group	Year	Total Project Cost	Council Approved Grant
1	Friends of Ecole Father Jan	2009	\$422,204	\$100,000
2	Friends of Bertha Kennedy	2009	\$298,955	\$84,645
3	The Society Enriching Education at Albert Lacombe School	2009	\$370,965	\$26,624
4	Ronald Harvey School Development Society	2009	\$221,099	\$45,333
5	St. Albert Track & Field Foundation	2009	\$349,863	\$83,087
6	St. Albert Food Bank Society	2009	\$128,651	\$42,000
7	The Rotary Club of St. Albert	2009	\$300,000	\$100,000
8	Arts & Heritage Foundation of St. Albert	2009	\$497,150	\$127,129
9	Society of Friends of the St. Albert Public Gardens	2009	\$270,000	\$60,000
10	Transitions Rehabilitation Association of St. Albert & District	2009	\$2,840,000	\$150,000
11	St. Albert Youth Centre	2010	\$76,076	\$25,400
12	SIGIS Child Care Society	2010	\$37,152	\$12,384
13	Star of the North Retreat House	2010	\$139,000	\$40,000
14	St. Albert Potters Guild	2010	\$5,160	\$1,720
15	St. Albert & District Community League	2010	\$31,500	\$10,000
16	St. Albert Lions Club	2010	\$171,168	\$57,100
17	St. Albert Quilters Guild	2010	\$5,717	\$1,906
18	Friends of Vital Grandin	2010	\$139,700	\$40,000
19	St. Albert Rugby Football Club	2010	\$34,226	\$10,000
20	Charles Gale Centre Society	2010	\$24,600	\$8,200
21	St. Albert Historical Society	2011	\$187,500	\$12,500
22	St. Albert Minor Football Association	2011	\$70,242	\$23,414
23	Heritage Lakes Community Association	2011	\$57,929	\$19,310
24	Robert Rundle Parents Society	2011	\$120,615	\$39,000
25	Paul Kane Alumni Society	2011	\$58,414	\$19,471
26	St. Albert Senior's Club	2011	\$150,000	\$50,000
27.	Visual Arts Studio Association of St. Albert	2012	\$54,000	\$18,000
28.	St. Albert Curling Club	2012	\$125,657	\$38,000
29.	The Friends of the Northern Alberta International Children's Festival Society	2012	\$140,000	\$46,667

	Community Group	Year	Total Project Cost	Council Approved Grant
30.	Ronald Harvey School Development Society	2012	\$40,261	\$13,286
31.	St. Albert Minor Baseball Association	2012	\$34,110	\$11,256
32.	St. Albert Legion	2012	\$160,000	\$53,333
33.	St. Albert Food Bank & Community Village	2012	\$327,611	\$72,212
34.	St. Albert & District Community League	2012	\$246,300	\$40,550
35.	The Society of Friends for the St. Albert Botanic Park	2012	\$35,299	\$11,766
36.	The Lions Club	2012	\$60,000	\$20,000
37.	St. Albert 50+ Club	2013	\$24,800	\$4,466
38.	St. Albert Rugby Football Club	2013	\$36,290	\$10,000
39.	Fraternal Order of Eagles	2013	\$15,000	\$5,000
40.	Rotary Club	2013	\$85,159	\$28,000
41.	St. Albert BMX	2013	\$114,604	\$38,201
42.	ES Gish Parent Association	2013	\$164,290	\$54,763
43.	J.J. Nearing Parent Association	2013	\$184,553	\$60,000
44.	St. Albert Soccer Association	2013	\$164,566	\$49,570
45.	Society of Friends for the SA Botanic Park	2014	\$49,271	\$11,924
46.	Star of the North	2014	\$32,000	\$10,667
47.	St. Albert Day Care Society	2014	\$131,322	\$43,774
48.	St. Albert Curling Club	2014	\$92,534	\$30,845
49.	St. Albert Gymnastics Club	2014	\$37,012	\$12,338
50.	S.A.M. Fundraising Society	2014	\$216,849	\$60,000
51.	Kinsmen Club	2014	\$108,036	\$30,452
52.	Wild Rose Parent's Society	2015	\$250,000	\$60,000
53.	Muriel Martin Fundraising Society	2015	\$300,000	\$60,000
54.	Heritage Hills Housing Co-op	2015	\$252,450	\$73,850
55.	BLESS	2015	\$41,232	\$13,730
56.	SAMHA	2015	\$9,240	\$3,079
57.	Slo Pitch	2015	\$180,320	\$39,341
58.	Star of the North	2016	\$12,800	\$4,100
59.	St. Albert Gymnastics Club	2016	\$83,241	\$27,747
60.	St. Albert Curling Club	2016	\$33,811	\$11,270
61.	Fraternal Order of Eagles	2016	\$45,000	\$15,000
62.	Sir Alexander MacKenzie Fundraising Society	2016	\$227,500	\$60,000
63.	Society of Friends for the SA Botanic Park	2016	\$50,665	\$16,885
64.	St. Albert & District Community League	2016	\$30,200	\$10,000

	Community Group	Year	Total Project Cost	Council Approved Grant
65	St. Albert Seniors Association	2016	\$106,788	\$35,240
66.	Dynamyx Gymnastics Club	2016	\$15,150	\$5,050
67	Kinsmen Club of St. Albert	2016	\$346,276	\$64,708
68.	BMX	2017	\$140,381	\$36,326
69.	Rugby Club	2017	\$21,768	\$7,256
70.	SIGIS Child Care	2017	\$22,318	\$7,439
71	SA Curling Club	2018	\$54,038	\$18,013
72	SA Minor Baseball	2018	\$148,770	\$49,590
73	SA Nordic Ski Club	2018	\$23,773	\$7,924
74	SA Soccer Association	2018	\$96,408	\$32,136
75	Visual Arts Studio Assoc	2018	\$27,200	\$9,067
76	Fraternal Order of Eagles	2018	\$57,932	\$19,118
77	St. Albert Gymnastics Club	2018	\$18,298	\$6,099
78	Covenant Foundation	2018	\$1,000,000	\$108,053
79	Leo Nickerson School Enhancement Society	2019	\$300,000	\$60,000
80	Neil M Ross School Parent Society	2019	\$250,000	\$60,000
81	Lo-Se-Ca Foundation	2019	\$716,753	\$85,000
82	Friends of Botanic Park	2019	\$67,682	\$6,000
83	SA & District Community League	2019	\$300,000	\$38,000
84	SA Curling Club	2019	\$272,367	\$90,789
85	Dynamyx Gymnastics Club	2020	\$978,474	\$65,000
86	Keenooshayo Parents' Fundraising Assoc.	2020	\$197,000	\$65,000
87	Sir Alexander McKenzie Fundraising Society	2020	\$57,013	\$19,000
88	St. Albert & District Further Education Assoc.	2020	\$8,619	\$2,873
89	St. Albert Men's Slowpitch Association	2020	\$95,663	\$31,888
90	St. Albert Nordic Ski Club	2020	\$11,320	\$3,773
91	St. Albert Tennis Club	2020	\$8,383	\$2,096
92	Star of the North Retreat House	2020	\$91,665	\$30,555
93.	Kinsmen Club of St. Albert	2021	\$125,001	\$41,250
94.	Muriel Martin Fundraising Society	2021	\$7,984	\$2,661
95.	St. Albert Soccer Association	2021	\$83,541	\$27,847
96.	Wild Rose Parent's Society	2021	\$7,984	\$2,661
	TOTAL		\$16,234,916	\$3,556,251



CITY OF ST. ALBERT CITY COUNCIL POLICY

NUMBER	TITLE
C-CS-06	Community Capital Program Grant
ORIGINAL APPROVAL DATE	DATE LAST REVISED
March 23, 2009	October 7, 2019

Purpose

To provide a source of funds for eligible capital projects to be undertaken by eligible not-for-profit community groups that provide broad and inclusive recreational, cultural, social, or community services with the City of St. Albert.

Policy Statement

The City may offer financial assistance on a matching-grant basis for eligible St. Albert not-for-profit community groups that submit applications for eligible capital projects.

Applications are reviewed by the Community Services Advisory Committee and recommended to Council for approval. The annual application intake date will be set for the spring of each year. In the event that there are unallocated funds remaining after the Council review of the spring intake, additional grant applications will be reviewed on a continuously basis by the Community Services Advisory Committee until the current year grant funding is depleted.

Definitions

“Capital Project”: means a new construction, expansion, renovation, or replacement project for an existing facility or facilities.

“Eligible Capital Project”: means those capital projects which meet the following criteria:

- a) capital facility projects for recreation, cultural, social or community services;
- b) capital facility projects that enhance services through either new development or through significant renovations to an existing facility;
- c) serve the citizens of St. Albert;
- d) accessible, affordable, and inclusive, providing broad opportunities for community members;
- e) sustainability for the facility and the not-for-profit group is clearly demonstrated;
- f) demonstrate a partnership where the City of St. Albert is one of a number of sources of funding; and
- g) involve a strong volunteer base supporting the facility project while sustaining ongoing operations.
- h) playground development and replacement projects are eligible to receive a maximum grant of \$100,000 per project. There is no maximum grant limit for any other type of project.
- i) projects must not have commenced prior to application for funding under this grant program.

“Eligible Not-For-Profit Organizations”: means a St. Albert based not-for-profit society or charitable organization registered federally or provincially for a period of five consecutive years where the primary mandate is to provide sports, recreation, arts, cultural, family or community services. Organizations are eligible to receive one Community Capital Program grant every two years.

“Eligible Facilities” shall include:

- a. indoor and outdoor facilities used for sport, recreational, cultural, or social services;
- b. facilities and/or areas must be located within the City of St. Albert boundaries;
- c. facilities under the organization’s jurisdiction or that have written approval from the owner for accessibility to the general public through land ownership, long-term lease or another instrument of occupation.

“Matching-grant”: means a City grant that cannot exceed 1/3 of the complete project budget; and that excludes City operating or capital budget funds.

Responsibilities

1. Council approves grants under the Community Capital Program Grant.

2. On a yearly basis, the Community Services Advisory Committee considers applications received under the program according to merit, eligibility and available funding and makes recommendations to Council.
3. Administration reviews the Grant Guidelines and Application form on an annual basis and may undertake minor administration updates.
4. Eligible applicants must ensure the eligibility of their project in accordance with the criteria noted above. The organization must arrange for a pre-consultation meeting with the Community Capital Program Grant Coordinator prior to submitting their grant applications.
5. If successful, applicants must:
 - a. Prior to receiving funding, provide proof of receipt of matching grants and/or other matching funds within twelve months of receiving approval for the grant.
 - b. Enter into a "Terms and Conditions of Grant Agreement" with the City of St. Albert prior to receiving any portion of the grant. The Chief Administrative Officer is delegated the authority to approve the terms of the agreement.
 - c. Expend funds as specified in the application.
 - d. Submit quarterly reports during the course of the construction of the project to the City of St. Albert, which will include a detailed project update and a current project financial statement.
 - e. Submit a signed financial statement and project summary within 60 days of completion of the project, verifying that funds were used for the purpose awarded.
 - f. Acknowledge receipt of the Community Capital Program Grant from the City of St. Albert in project promotion and advertising.
 - g. For grants of \$100,000 or more, provide a commemorative plaque to be displayed at the facility, acknowledging the support from the City of St. Albert.

Service Standards / Expectations

1. Matching grants shall be awarded for up to 1/3 of the project capital budget. The remaining 2/3 funding is the responsibility of the organization. If actual costs are less than the original project estimate, the amount of the grant will be revised accordingly.

2. Financial statements showing all sources of funding and all costs of the project shall be forwarded to the City within 60 days of project completion. This report shall include:
 - a. Summary of the project including outcomes and community impact.
 - b. Signed financial statement of all income and expenses connected with the project, including receipts.
3. If an eligible project is cancelled or is not completed within two years of the approval of the grant funding, any unexpended funds shall be returned to the City unless Council provides otherwise.
4. Unallocated funds and/or unused allocated funds shall remain in the Community Capital Program Grant fund for future grant allocations. The cumulative amounts carried forward into future budget years shall not exceed the equivalent of the current years approved budget amount.

Conflict of Interest

Community Services Advisory Committee members and Council members shall disclose their financial affiliations or interest with an eligible applicant that may affect their decision-making on applications received under the Community Capital Program Grant.

DATE REVIEWED	NEXT REVIEW DATE	REVISIONS
June 2019 – Community Services	2023 – Community Services	August 31, 2009 – C487-2009 June 18, 2012 – C323-2012 January 21, 2019 – AR-19-003 October 7, 2019 – AR-19-369