



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Tuesday, June 8, 2021

2:00 PM conducted electronically via zoom

1. Attendance (at start of meeting)

The meeting was conducted Electronically via ZOOM

VIA ZOOM:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF VIA ZOOM:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
M. Caufield, Deputy City Solicitor
D. McMordie, Director, Financial Services and
Information Technology/Chief Financial Officer
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer
R. McDonald, Legislative Officer

2. Adoption of Agenda

2.1 AR-21-231 Adoption of Agenda

Moved by Councillor MacKay
That the June 8, 2021 Agenda be adopted as amended
with item 14.1 being moved in public to item 7.1 (1).
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Mayor Heron Proclaimed June 7-13, 2021 Seniors' week and recognized June 15, 2021 as Elder Abuse Awareness day.

5. Consent Agenda

- 5.1 CA-21-016 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Hughes
That the recommendations in the following agenda report be approved:
- 6.1 10 Year Municipal RMR Capital Plan
 - 6.2 10 Year Utility RMR Capital Plan
 - 7.2 Amendments to Council Policy C-CAO-22 Borrowing Bylaw Advertising
 - 7.5 Time Extension Request - Single Use Items Workplan
 - 7.6 Time Extension Request - Front - Back Residential Combines Units & Other Planning Topics
 - 7.7 Time Extension Request - Non-St. Albert based community group funding recommendations (formerly 2021 WILDNorth Funding Request)
 - 7.8 Resolution For Removal of Designation as Reserve at 53 & 81 Salisbury Avenue
 - 8.1 Bylaw 14/2021 North Ridge Phase II - 2nd Redistricting (1st Reading)
 - 8.2 Bylaw 31/2021 & 32/2021 South Riel Area Structure Plan - Quadreal & Land Use Bylaw South Riel - Quadreal (1st reading)
 - 8.3 Bylaw 28/2021 Cherot Area Structure Plan Amendment (1st reading)
- CARRIED UNANIMOUSLY

6. Committee Business

- 6.1 PM-22-001 10 Year Municipal RMR Capital Plan
Presented by: Anne Victoor, Financial Services Manager,
Finance & Assessment Department

The following motion was approved on Consent Agenda:
That the 10 Year Municipal RMR Capital plan provided as
an attachment to the June 8, 2021 agenda report be
approved.

That the following postponed motion be approved:
(PM-22-001)

"That the 2022 Municipal RMR Capital Budget of 29
projects be funded in the amount of \$23,371,000."

- 6.2 PM-22-002 10 Year Utility RMR Capital Plan
Presented by: Anne Victoor, Financial Services Manager,
Finance and Assessment Department

The following motion was approved on Consent Agenda:
That the 10 Year Utility RMR Capital plan provided as an
attachment to the June 8, 2021 agenda report be
approved.

That the following postponed motion be approved:
(PM-22-002)

"That the 2022 Utility RMR Capital Budget of 10 projects
be funded in the amount of \$16,655,000."

7. Business Items

- 7.1 AR-21-247 Capital Funding Alternatives
Presented by: Stephen Graham, Senior Business Analyst,
Financial Services

Moved by Councillor Brodhead

That Policy C-FS-05 Budget and Taxation Guiding
Principles (Section 14.b.ii) be amended to distribute new
assessment growth as follows:

- a. 25% to offset the base budget
- b. 10% to increase contributions to life cycle reserves
- c. 65% to fund new initiatives

That Policy C-FS-05 Budget and Taxation Guiding Principles (last paragraph of Section 14.a) be replaced as follows:

"As part of the annual budget the equivalent of a 1.50% property tax increase, less the amount calculated in Section 14.b.ii, be included in the municipal tax requirement and specifically targeted to capital reserves to support the repair, maintenance and replacement of existing capital assets."

That this planned increase remain in effect at the stated levels until the earlier of 2040 or the point in time that more robust data from the asset management plan suggests that an alternate plan or schedule is warranted with the first reassessment scheduled no later than 2027.
CARRIED UNANIMOUSLY

7.2 POL-21-004 Amendments to Council Policy C-CAO-22 Borrowing Bylaw Advertising

Presented by: Diane McMordie, Director, Financial Services and Information Technology/CFO

The following motion was approved on Consent Agenda:
That the amended version of Council Policy C-CAO-22 Borrowing Bylaw Advertising, provided as an attachment to the June 8, 2021 agenda report, be approved.

7.3 POL-21-005 Amendments to Council Policy C-CC-03 Council Remuneration and Expense Reimbursement

Presented by: Diane McMordie, Director, Financial Services and Information Technology/CFO

Moved by Councillor Watkins

That revised Policy C-CC-03 Council Remuneration and

Expense Reimbursement, provided as an attachment to the June 8, 2021 agenda report titled, "Amendments to Council Policy C-CC-03", be approved.

That Administration draft a Council Remuneration Review Committee Bylaw for presentation to the Community Growth and Infrastructure Standing Committee on July 12, 2021.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly,
and MacKay

Against: 1 - Watkins

- 7.4** AR-21-238 Time Extension Request - Bylaw re Opt-Out Flyers
Presented by: Mike Erickson, Acting Director, Economic Development

Moved by Councillor Hughes

That the following motion be withdrawn:

That motion CM-19-028, being the motion for the Opt-Out Flyer Bylaw, be rescinded.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That a deadline extension for the following item be approved:

Time Extension Request - Bylaw re Opt-Out Flyers be extended to Q1 2022.

CARRIED UNANIMOUSLY

- 7.1** INC-21-052 Regional Economic Recovery Matter - TIME SPECIFIC
(1) 3:30 P.M.
Presented by: Kevin Scoble, Chief Administrative Officer
Traci Bednard, Tom Ruth, Malcolm Bruce and Myron Keehn, Edmonton International Airport, provided a presentation to Council.

Council recessed at 4:25 p.m.

Council reconvened at 4:40 p.m.

- 7.5** AR-21-239 Time Extension Request - Single Use Items Workplan
Presented by: Olivia Kwok, Supervisor, Waste & Diversion Programs

The following motion was approved on Consent Agenda:
That a deadline extension for the following item be approved:
Time Extension Request - Single Use Items Workplan be extended to Q2 in 2022.

- 7.6** AR-21-278 Time Extension Request - Front - Back Residential Combined Units & Other Planning Topics
Presented by: Adryan Slaght, Director, Planning and Development

The following motion was approved on Consent Agenda:
That a deadline extension for the following item be approved:
Time Extension Request - Front - Back Residential Combined Units & Other Planning Topics
be extended to Quarter 4 of 2022 and incorporated into the Land Use Bylaw review project.

- 7.7** AR-21-282 Time Extension Request - Non-St. Albert based community group funding recommendations (formerly 2021 WILDNorth Funding Request)
Presented by: Diane Enger, Director, Recreation and Parks

The following motion was approved on Consent Agenda:
That a deadline extension for the following item be approved: Time Extension Request - Non-St. Albert based community group funding recommendations agenda item be extended to September 30, 2021 and addressed within the Corporate Grant Review.

- 7.8 AR-21-229 Resolution For Removal of Designation as Reserve at 53 & 81 Salisbury Avenue
Presented by: Barb Dupuis, Planner, Planning & Development
- The following motion was approved on Consent Agenda:
That the Public Hearing for the Reserve Designation Removal be scheduled for July 5, 2021.

- 7.9 PM-22-003 Utility Relief Grant
Presented by: Terra Shmyr, Financial Operations Controller - Revenue Services & Utilities, Financial Services and Information Technology
- Moved by Councillor Joly
That the following postponed motion be approved:
(PM-22-003)
That the Utility Relief Grant program become a permanent service level effective January 1, 2022 with a base budget to be set at \$24,000 and to be funded through utility rates.
- That any unused funds from the initial \$200,000 approved by Council be uncommitted within the Stabilization fund at the end of 2021.
CARRIED UNANIMOUSLY

- 7.10 AR-21-261 Insurance Renewal - Request for Budget from Financial Reserve - Risk Management
Presented by: Darija Slokar, Manager, Strategic Services
- Moved by Councillor MacKay
That Council approve the withdrawal of up to \$200,000 from the Financial Reserve - Risk Management to cover increase in property insurance premiums to ensure proper insurance coverage for 2021 and 2022.
CARRIED UNANIMOUSLY

9. Public Hearing - 5:00 P.M

- 9.1** PH-21-020 Bylaw 36/2021 Land Use Bylaw Amendment (Direct Control District) - 23B Akins Drive (2nd and 3rd readings)
Presented by: Adryan Slaght, Director, Planning & Development

The Mayor declared the Public Hearing open.

Council recessed at 5:18 p.m.

Council reconvened at 5:23 p.m.

Moved by Councillor Brodhead
That the Public Hearing on Bylaw 36/2021 be closed.
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead
That Bylaw 36/2021 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead
That Bylaw 36/2021 be amended by striking out sections 1, 2 and 3, and substituting in their place the following:

The Land Use Bylaw is hereby amended.

That portion of the lands legally described as Plan 8220558, Block 7 Lot 37B excepting thereout all mines and minerals, and municipally described as 23B Akins Drive, that is currently occupied by the business known as LB's Pub, is redistricted to Direct Control.

Schedule "A", the Land Use District Map, is amended to show the lands described in Section 2 of this Bylaw as a Direct Control district.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That Bylaw 36/2021 as amended be read a third time.
CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That upon passage of Bylaw 36/2021, and upon receipt of an application by an authorized person for expansion of the business premises of LB's pub to include an outdoor patio where patrons may consume alcoholic beverages subject to all other City requirements and provincial approvals, the Development Authority is instructed to issue such a development permit valid until the end of 2021 stipulating that the outdoor patio area shall be no larger than 10.5m x 6m in dimension. Any application to renew the patio development permit after 2021 shall be brought back to Council for direction at that time.

CARRIED UNANIMOUSLY

8. Bylaws

- 8.1 BL-21-016 Bylaw 14/2021 North Ridge Phase II - 2nd Redistricting (1st Reading)
Presented by: Barb Dupuis, Planner, Planning & Development

The following motion was approved on Consent Agenda:
That Bylaw 14/2021, being amendment 190 to the Land Use Bylaw, be read a first time.
That the Public Hearing on Bylaw 14/2021 be scheduled for July 5, 2021.

- 8.2 BL-21-042 Bylaw 31/2021 & 32/2021 South Riel Area Structure Plan - Quadreal & Land Use Bylaw South Riel - Quadreal (1st reading)
Presented by: Eric Schultz, Planner, Planning and Development

The following motion was approved on Consent Agenda:
That Bylaw 31/2021, being amendment 3 to the South Riel Area Structure Plan, be read a first time

That Bylaw 32/2021, being amendment 197 to the Land Use Bylaw Schedule A, be read a first time.

That the Public Hearing on Bylaw 31/2021 be scheduled for July 5, 2021.

That the Public Hearing on Bylaw 32/2021 be scheduled for July 5, 2021.

- 8.3** BL-21-043 Bylaw 28/2021 Cherot Area Structure Plan Amendment (1st reading)
Presented by: Sajid Sifat, Planner, Planning & Development
- The following motion was approved on Consent Agenda:
That Bylaw 28/2021, being amendment 4 to the Cherot Area Structure Plan 23/2014, be read a first time.
That the Public Hearing on Bylaw 28/2021 be scheduled for July 5, 2021.

- 8.4** BL-21-046 Bylaw 41/2021 - Amendment to Face Coverings Bylaw (1st, 2nd and 3rd Readings)
Presented by: Percy Janke, Director of Emergency Management, EOC
- Moved by Councillor Hughes
That Bylaw 41/2021, being amendment 3 to Bylaw 32/2020, be read a first time.
CARRIED UNANIMOUSLY
- Moved by Councillor Hughes
That Bylaw 41/2021 be read a second time.
CARRIED UNANIMOUSLY
- Moved by Councillor MacKay
That unanimous consent be given for consideration of third reading of Bylaw 41/2021.
CARRIED UNANIMOUSLY
- Moved by Councillor Hughes
That Bylaw 41/2021 be read a third time.
CARRIED UNANIMOUSLY

11. Information Requests / Notices of Motion / Announcements

Information Request - Councillor Joly

Are there any issues with allowing under-18 applicants from accessing the Utility Relief Program? Background: I know at least two persons who were on their own prior to 18 without any Provincial support Are there any issues with allowing under-18 applicants from accessing the Utility Relief Program? Background: I know at least two persons who were on their own prior to 18 without any Provincial support

Information Request - Councillor Hansen

Can we get some information on the tax increases in other municipalities around the region for the past 10 years, what their RMR gaps are and if and how these municipalities are tackling their RMR gap?

Notice of Motion - Councillor Hughes

That motions CM-19-028, being the motion for the Opt-Out Flyer Bylaw, and motion AR 21-238, being an motion to extend the deadline for CM-19-28, be rescinded.

14. In Camera

- 14.2** INC-21-014 Edmonton Metropolitan Region Board Briefing
Presented by: Trevor Duley, Manager, Government Relations

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Caufield. Deputy City Solicitor (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a matter pursuant to Section 21 - Disclosure harmful to intergovernmental relations of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:02 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:11 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.3** INC-21-047 Council/Chief Administrative Officer Dialogue
Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Caufield. Deputy City Solicitor (Advice and Information)

Moved by Councillor Hughes

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:12 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:01 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

15. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.

The Mayor adjourned the meeting at 7:01 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER