



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Monday, May 31, 2021

2:00 PM conducted electronically via Zoom

1. Attendance (at start of meeting)

This meeting was conducted Electronically via ZOOM.

VIA ZOOM:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF VIA ZOOM:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
M. Caufield, Deputy City Solicitor
D. McMordie, Director, Financial Services & Information
Technology/Chief Financial Officer
T. Dallimore, Legislative Officer
R. McDonald, Legislative Officer

2. Adoption of Agenda

2.1 AR-21-230 Adoption of Agenda

Moved by Councillor MacKay
That the May 31, 2021 Agenda be adopted as presented.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Mayor Heron Proclaimed June Parks and Recreation month.

Meighan Sommer, spoke regarding the Give for Good Foundation.

5. Consent Agenda

- 5.1 CA-21-015 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Watkins
That the recommendations in the following agenda report be approved:
- 6.1 Regular Council Meeting Minutes of May 17, 2021
 - 9.1 Bylaws 24/2021 & Bylaw 25/2021 Erin Ridge North - Redistributing Density Area Structure Plan & Land Use Bylaw (1st reading)
 - 9.2 Bylaws 10/2021 & 11/2021 Proposed Redistricting - Schedule A update, Land Use Bylaw Amendment & Development Permit for 32 Akins Drive (1st reading)
 - 9.3 Bylaw 38/2021 Land Use Bylaw - Downtown District (1st Reading)
- CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-21-028 Regular Council Meeting Minutes of May 17, 2021
The following motion was approved on Consent Agenda:
That the Regular Council Minutes of May 17, 2021, be adopted as presented.

7. Committee Business

- 7.1 CB-21-036 Appointment to the Seniors' Advisory Committee (SAC)
Presented by: Mayor Heron

Moved by Councillor Watkins
That BK Bakhshish Kang be appointed as a member of the
City of St. Albert Seniors' Advisory Committee for the term
ending December 31, 2022.
CARRIED UNANIMOUSLY

8. **Business Items**

- 8.1 POL-21-003 Amendments to Council Policy C-CC-03 Council
Remuneration and Expense Reimbursement
Presented by: Diane McMordie, Director, Financial
Services and Information Technology/CFO

Moved by Councillor Watkins
That item 8.1 – Amendments to Council Policy C-CC-03
Council Remuneration and Expense Reimbursement be
tabled to the next Council meeting.
CARRIED UNANIMOUSLY

9. **Bylaws**

- 9.1 BL-21-031 Bylaws 24/2021 & Bylaw 25/2021 Erin Ridge North -
Redistributing Density Area Structure Plan & Land Use
Bylaw (1st reading)
Presented by: Eric Schultz, Planner, Planning &
Development

The following motion was approved on Consent Agenda:
That Bylaw 24/2021, being amendment 11 to the Erin
Ridge North Area Structure Plan, be read a first time.

That Bylaw 25/2021, being amendment 195 to the Land
Use Bylaw Schedule A, be read a first time.

That the Public Hearing on Bylaw 24/2021 be scheduled

for June 21, 2021.

That the Public Hearing on Bylaw 25/2021 be scheduled for June 21, 2021

- 9.2** **BL-21-040** Bylaw 10/2021 Proposed Redistricting - 32 Akins Drive (1st Reading)
Presented by: Colin Krywiak, Manager, Planning & Development

The following motion was approved on Consent Agenda:
That Bylaw 10/2021, being amendment 188 to the Land Use Bylaw, be read a first time.

That the Public Hearing on Bylaw 10/2021 be scheduled for June 21, 2021.

- 9.3** **BL-21-034** Bylaw 38/2021 Land Use Bylaw - Downtown District (1st Reading)
Presented by: Colin Krywiak, Manager, Planning and Development

The following motion was approved on Consent Agenda:
That Bylaw 38/2021, being amendment 200 to the Land Use Bylaw 9/2005, be read a first time.

That a Public Hearing for Bylaw 38/2021 be scheduled on June 21, 2021.

- 9.4** **BL-21-033** Bylaw 21/2021 Amendment to Hen Bylaw (1st, 2nd & 3rd Readings)
Presented by: Tracy Tsui, Planner, Planning & Development

Moved by Councillor Hansen

That Bylaw 21/2021, being amendment 2 to the Hen Bylaw 32/2018, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen
That Bylaw 21/2021 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Watkins
That unanimous consent be given for consideration of third
reading of Bylaw 21/2021.
CARRIED UNANIMOUSLY

Moved by Councillor Hansen
That Bylaw 21/2021 be read a third and final time.
CARRIED UNANIMOUSLY

- 9.5** BL-21-044 Bylaw 40/2021 Procedure Bylaw Amendments (1st, 2nd
and 3rd readings)
Presented by: Marta Caufield, Deputy City Solicitor, Legal
& Legislative Services

Council recessed at 3:17 p.m.

Council reconvened at 3:30 p.m.

Moved by Councillor Mackay
That Bylaw 40/2021, being amendment 3 to Bylaw 3/2018,
be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 40/2021 be read a second time.

Moved by Councillor MacKay
That Bylaw 40/2021 be amended by deleting the definition
of "New Information" and replacing it with the following:
"New Information" includes statements of a factual nature
made by another speaker during the course of their
presentation at a Public Hearing, but does not include
expressions of opinion made by another speaker."
CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 40/2021 be amended by adding the following to the end of section 29.9(a): "It is open to members of the public who have missed the written submission deadline to register to speak at a Public Hearing."

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 40/2021 be read a second time, as amended.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That unanimous consent be given for consideration of third reading of Bylaw 40/2021.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 40/2021 be read a third and final time.

CARRIED UNANIMOUSLY

- 9.6** BL-21-045 Bylaw 39/2021 - Guarantee Bylaw - EMTSC (1st Reading)
Presented by: Diane McMordie, Director, Financial
Services and Information Technology/CFO

Moved by Councillor Brodhead

That Bylaw 39/2021, being a Bylaw to guarantee repayment of a loan to the EMTSC, be read a first time;

That Council affirms that the money obtained by the EMTSC under the loan to be guaranteed by the City pursuant to Bylaw 39/2021 will be used for a purpose that benefits the City of St. Albert;

That the CAO be directed to cause the City of St. Albert to provide to the EMTSC an interim advance on levies in the amount of \$1,700,000, drawn from the Stabilization Fund, pursuant to an agreement that provides for return of the advance to the City upon the EMTSC being approved for the loan and upon such other terms as are acceptable to the CAO.

CARRIED UNANIMOUSLY

12. Council Motions

12.1 CM-21-015 Additional Growth Assessment Revenue

Notice given by: Councillor Hughes

Based on information received by Administration Councillor Hughes chose not to bring forward the following Notice of Motion:

That the \$69,000 2021 additional Growth Assessment Revenue be transferred from the Growth Stabilization Reserve to increase the Annual Lifecycle Capital Funding contribution and that the planned 1.5% increase for RMR in 2022 be reduced by that same amount as of 2022.

12.2 CM-21-013 Map 3 of MDP Amendment

Notice given by: Councillor Hansen

Moved by Councillor Hansen

That Map 3 of the MDP (Flourish) be amended south of Meadowview Drive from Employment Areas to Major Open Spaces and brought back to Council before Q3, 2022.

CARRIED UNANIMOUSLY

12.3 CM-21-017 Household Pool Bookings

Notice given by: Councillor MacKay

Councillor MacKay brought forward the following motion, which was subsequently withdrawn:

That the hourly fee for one-hour booking for household family swimming be set at yet to be determined hour. That the hourly difference be subsidized out of the previously approved COVID-19 supports.

12.4 CM-21-019 Driveway Fire Pit Pilot Program

Notice given by: Mayor Heron

The Mayor relinquished the Chair to Deputy Mayor Joly.

Moved by Mayor Heron
That the driveway fire pit pilot program becomes a
permanent program in St. Albert.
CARRIED UNANIMOUSLY

The Mayor resumed the Chair.

Council recessed at 4:57 p.m.

Council reconvened at 5:00 p.m.

10. Public Hearing - 5:00 P.M

10.1 PH-21-014 Bylaw 17/2021 Jensen Lakes 11th Redistricting Land Use
Bylaw Schedule A Amendment (2nd & 3rd Readings)
Presented by: Eric Schultz, Planner, Planning &
Development

The Mayor declared the Public Hearing on Bylaw
17/2021 open.

Moved by Councillor Watkins
That the Public Hearing on Bylaw 17/2021 be closed.
CARRIED UNANIMOUSLY

Moved by Councillor Watkins
That Bylaw 17/2021, being amendment 192 to the Land
Use Bylaw Schedule A, be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Watkins
That Bylaw 17/2021, being amendment 192 to the Land
Use Bylaw Schedule A, be read a third time.
CARRIED UNANIMOUSLY

10.2 PH-21-016 Bylaw 29/2021 Land Use Bylaw Amendment - Schedule C
- Sign (2nd & 3rd reading)
Bylaw 30/2021 Master Rates Bylaw Amendment
Presented by: Colin Krywiak, Manager, Planning &

Development

The Mayor declared the Public Hearing on Bylaw 29/2021 open.

Greg Pawlechko, spoke regarding Bylaw 29/2021 Amendment to City of St. Albert Land Use Bylaw 9/2005, Scheduled C, Sign Regulations.

Moved by Councillor Joly
That the Public Hearing on Bylaw 29/2021 be closed.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 29/2021, being amendment 196 to the Land Use Bylaw, be read a second time.

Moved by Councillor Hughes
That Bylaw 29/2021 be amended to add a 90 day and annual portable sign permit options.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 29/2021, being amendment 196 to the Land Use Bylaw, be read a second time, as amended.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 29/2021, being amendment 196 to the Land Use Bylaw, be read a third time.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 30/2021, being a bylaw to amend the Master Rates and Bylaw Fees, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 30/2021 be read a second time.

Moved by Councillor Hughes
That Bylaw 30/2021 be amended to add a fee of \$161 for a

90-day portable sign permit and \$460 for an annual portable sign permit.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Bylaw 30/2021 be read a second time, as amended

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That unanimous consent be given for consideration of third reading of Bylaw 30/2021.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Bylaw 30/2021 be read a third time.

CARRIED UNANIMOUSLY

13. Information Requests / Notices of Motion / Announcements

Notice of Motion - Councillor MacKay

That the City of St. Albert second the City of Lethbridge's proposed 2021 AUMA resolution, requesting the Government of Alberta to make appropriate legislative changes to enable electronic voting for the 2025 Alberta municipal elections.

Notice of Motion - Councillor Joly

That through the 2022 budget process, Administration propose a 2022 Business Case to undertake revisions or a rewrite of the Municipal Naming Policy and Significant Names List that include consideration of St. Albert's commitments to the Payhonin Reconciliation Report, Truth and Reconciliation Commission of Canada, and the St. Albert Diversity and Inclusion Declaration.

Notice of Motion - Councillor Joly

That through the 2022 budget process, Administration

include in the 2022 Playground Replacement Business Case a plan that will result in the planned Fountain Park Playground replacement being fully accessible, using the Burlington Accessibility Design Standards (2016) or any other standards recommended by Administration.

Information Request - Councillor Hughes

Please provide how the City of St. Albert could implement a non-resident user fee on recreation, art, and cultural services (i.e., drop-in, registered and user groups/sport partners) for communities without Recreation Agreements (i.e., ICFs/MOUs) with the City, and the potential amount of user fee required to fully cover the City's costs (direct and indirect) to administer and provide these amenities and services.

Notice of Motion - Councillor Watkins

That the three-storey podium requirement for buildings in the Downtown (DT) District be reduced to two storey's.

Notice of Motion - Councillor Watkins

That Administration re-district all Downtown Residential (DR) District Parcels to Downtown (DT) District, remove the DR District from the Land Use Bylaw, and make any necessary cleanups.

Notice of Motion - Councillor Watkins

That Administration re-district all Mixed Commercial (MC) District parcels to Downtown (DT) District, and remove the MC District from the Land Use Bylaw, and make any necessary cleanups.

16. In Camera

16.1 INC-21-050 Regional Economic Recovery Matter

Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Erickson, Manager, Investment Attraction & Growth, Economic Development (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

Moved by Councillor Hansen

That Council move in camera to discuss a matter pursuant to subsections 24(1)(a),(c) and (g) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 5:54 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:32 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

16.2 INC-21-043 Council/Chief Administrative Officer Dialogue
Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Erickson, Manager, Investment Attraction & Growth, Economic Development (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:32 p.m.

Councillor Brodhead left the meeting at 7:33 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:47 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

16.3 INC-21-033 Council Dialogue

Presented by: Mayor Heron

Moved by Councillor Joly

That Council move in camera to have a confidential dialogue in accordance with the provisions of s. 19 - Confidential Evaluations of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:48 p.m.

Moved by Councillor Hughes
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 8:01 p.m.

Moved by Councillor Hansen
That the details of the in camera discussion remain
confidential pursuant to s.153(e) of the Municipal
Government Act.
CARRIED UNANIMOUSLY

17. Adjournment

The adjournment occurred on a ZOOM platform that
was not accessible to the public.

The Mayor adjourned the meeting at 8:01 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER