



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

SPECIAL COUNCIL MEETING

Monday, March 22, 2021

2:00 PM conducted electronically via zoom

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor MacKay
Councillor Watkins

VIA ZOOM:

Councillor Joly

STAFF:

C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

STAFF VIA ZOOM:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director, Legal & Legislative Services/CLO
D. McMordie, Director, Finance & Information
Technology/CFO

2. Adoption of Agenda

2.1 AR-21-108 Adoption of Agenda

Moved by Councillor MacKay
That the March 22, 2021 Special City Council Meeting

Agenda be adopted as amended with addition of agenda item 3. Presentations, Delegations and Announcements and new agenda item 5.2 Budget Increase to ENGS-079_ RR260 - Community Amenities & Lakeview Business District Servicing, the agenda be renumbered accordingly.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

AR-21-113

Raj Jaiswal, Executive Director, NABI, spoke regarding Northern Alberta Business Incubator (NABI) programs.

4. Committee Business

4.1 CB-21-018 CGISC Recommendation: 10 Year Growth Plan Update Presented by: Councillor Hansen

Moved by Councillor Hansen
That Administration update the 2022-2031 Municipal Growth Capital Plan to remove the project charters provided as an attachment to the March 22, 2021 agenda report entitled "Growth Capital Plan Removals".

Moved by Councillor MacKay
That Servus 008 remain in the 2022-2030 Municipal Growth Capital Plan.
CARRIED

For: 4 - Heron, MacKay, Watkins, and Hughes

Against: 3 - Brodhead, Hansen, and Joly

Moved by Councillor Hansen
That Administration update the 2022-2031 Municipal Growth Capital Plan to remove the project charters provided as an attachment to the March 22, 2021 agenda report entitled "Growth Capital Plan Removals", excepting Charter SERV-008.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Administration update the 2022-2031 Municipal Growth Capital Plan to include the project briefs provided as an attachment to the March 22, 2021 agenda report title "Growth Capital Plan Additions", for the Community Amenities proposed growth charter that the investment is \$14M per year over 2023-2031"

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Council undertake a review to consider additional removals from the 2022-2030 Growth Capital Plan.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That the revised 2022-2031 Municipal Capital Plan be included in the 2022-2024 Business Plan and Budget document, to be provided to Council in the fall of 2021, along with funding recommendations guided by the Capital Prioritization Matrix.

CARRIED UNANIMOUSLY

5. In Camera

5.1 INC-21-023 **Business Incubation Supports**

Presented by: Mike Erickson, Manager, Investment Attraction & Growth, Economic Development

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/CLO (Advice and Information)

M. Erickson, Manager, Investment Attraction & Growth, Economic Development (Advice and Information)

Moved by Councillor Hughes

That Council move in camera to discuss a matter pursuant to Section 16 (Disclosure harmful to business interests of a third party) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 3:09 p.m.

Moved by Councillor Watkins

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 3:57 p.m.

Moved by Councillor Hughes

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Council recessed at 3:57 p.m.

Council reconvened at 4:05 p.m.

Councillor Joly left the meeting at 4:05 p.m.

5.2 INC-21-029 Budget Increase to ENGS-079_ RR260 - Community Amenities & Lakeview Business District Servicing

Presented by: Dawny George, Director, Engineering Services Department

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/CLO (Advice and Information)

D. McMordie, Director, Finance Services & IT / CFO (Advice and Information)

D. George, Director, Engineering Services Dept (Advice and Information)

M. Willacy, Senior Project Manager (Advice and Information)

R. Lefebvre, Manager, Infrastructure Planning & Asset Management (Advice and Information)

Moved by Councillor Watkins

That Council go in camera pursuant to sections 24(1)(a) and 25(1(c)(ii) of the Freedom of Information and Protection of Privacy Act to discuss a matter involving advice, proposals or recommendations developed for Council, including information the disclosure of which could prejudice the competitive position of the City.

CARRIED UNANIMOUSLY

Council went in camera at 4:07 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:33 p.m.

Moved by Councillor Brodhead

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That the budget for project #421420 (Based on project charter ENGS-079) be increased to a total revised budget of \$30,000,000 and that the increase in budget be funded through debt approved under borrowing bylaw 41/2020.

CARRIED UNANIMOUSLY

5.3 INC-21-007 Human Resources Annual Report

Presented by: Ryan Stovall, Director, Human Resources & Safety

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

R. Stovall, Director, Human Resources & Safety (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 19 (Confidential evaluations) and Section 24(1) (a) (Advice, proposals, recommendations, analyses or policy options developed by or for a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:37 p.m.

Councillor Joly arrived to the meeting at 4:37 pm.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 5:03 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

5.4 INC-21-010 **CAO Performance Review Finalization**

Presented by: Ryan Stovall, Director, Human Resources & Safety Department

In Attendance:

R. Stovall, Director, Human Resources & Safety Department (Advice and Information)

Moved by Councillor Hansen

That Council move in camera to discuss the Annual CAO Evaluation in pursuant to section 19 (Confidential Evaluations) and section 24(1)(a) (Advice, Proposals, Recommendations, Analyses or Policy Options Developed by or for Council) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 5:03 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 5:50 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion regarding the Annual CAO evaluation remain confidential pursuant to section 19 (Confidential Evaluations) of the Freedom of Information and Protection of Privacy Act and section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

5.5 INC-21-008 **Council/Chief Administrative Officer Dialogue**

Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 5:50 p.m.

Moved by Councillor Watkins

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:21 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

6. Adjournment

The Mayor adjourned the meeting at 6:21 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER