



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Monday, March 15, 2021

2:00 PM electronically via ZOOM

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor MacKay
Councillor Watkins

VIA ZOOM:

Councillor Hughes
Councillor Joly

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer
R. McDonald, Legislative Officer

STAFF VIA ZOOM:

D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
D. McMordie, Director, Finance & Information
Technology/Chief Financial Officer

2. Adoption of Agenda

2.1 AR-21-051 Adoption of Agenda

Moved by Councillor Mackay
That the March 15, 2021 City Council Meeting Agenda be

adopted as presented.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Mayor Heron declared March 21, 2021 International Day for the Elimination of Racial Discrimination.

Poetry Reading to commence one year anniversary of COVID-19 Lockdown - Julia Sorenson, Poet Laureate

Janet Bertsch and Rhonda Metszie, Residents, spoke regarding Coal Mine Development in the Foothills.
Dale Thronson, Club President, St. Albert Curling Club, spoke regarding St Albert Curling Club - Additional Funding for Ammonia Project.

Jackie Rae Greening, St. Albert Curling Club former President, spoke regarding St Albert Curling Club - Additional Funding for Ammonia Project.

Heidi and Alexandra Taphorn, Residents, spoke regarding Backyard Hens.

Joe Becigneul and Serena Shaw, Trustees, Greater St. Albert Catholic School Division, spoke regarding Withdrawal from School Site Allocation.

4. Business Arising from Presentations, Delegations Announcements and Public Appointments

Notice of Motion - Councillor Hansen

That Administration present for Council's consideration amendments to the Hen Bylaw to allow the Licensing Authority to permit keeping up to six hens on a licensed property, together with such other amendments as

Administration may recommend to protect the health of the hens and minimize their impact on adjacent properties.

5. Consent Agenda

- 5.1 CA-21-007 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Watkins
That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of March 1, 2021
7.1 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from March 8, 2021
7.2 CLSC Recommendation Arising From Arts Development Advisory Committee
7.3 CLSC Recommendation: Municipal Historic Conservation Program Policy Updates
7.4 CLSC Recommendation Arising From Environmental Advisory Committee
8.1 Off-Site Levy Bylaw and Annual Review
8.3 Letters of Support - Red Willow Park Meadowview Phase 1 & Ray Gibbon Drive Phase 2 Trail System
9.1 Bylaw 12/2021 Land Use Bylaw Riverside 31 Redistricting (1st Reading)
12.1 Civic and External Agency - Councillors' Updates
CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-21-011 Regular Council Meeting Minutes of March 1, 2021
The following motion was approved on Consent Agenda:
That the Regular Council Minutes of March 1, 2021, be adopted as presented.

7. Committee Business

- 7.1 CB-21-012 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from March 8, 2021

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:
That the Draft (unadopted) Minutes of the March 8, 2021 Community Living Standing Committee meeting be received as information.

- 7.2 CB-21-013 CLSC Recommendation Arising From Arts Development Advisory Committee

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:
That the Young Artist Legacy Grant proceed for 2021;

That the changes to Council Policy C-CS-10 (Lieutenant Governor Distinguished Young Artists Legacy Program) shown on the marked-up version of the Policy attached to the March 15/2021 Report entitled "CLSC Recommendation Arising from Arts Development Advisory Committee" be approved; and

That the Policy be reviewed again prior to 2022.

- 7.3 CB-21-015 CLSC Recommendation: Municipal Historic Conservation Program Policy Updates

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:
That the revisions to Council Policy C-CS-21 Municipal Historic Conservation, shown on the marked up copy of the Policy attached to the March 15, 2021 agenda report entitled "CLSC Recommendation: Municipal Historic Conservation Program Policy Updates", be approved.

That the CAO be directed to make further revisions to Council Policy C-CS-21 to incorporate the following funding model:

(a) If the Municipal Historic Conservation Program reserve has a balance of \$100,000 or greater as of June 30 of a calendar year, the annual funding contribution available for the program for that calendar year is allocated at \$0 per capita.

(b) If the Municipal Historic Conservation Program reserve has a balance of less than \$100,000 but not less than \$60,000 as of June 30 of a calendar year, the annual funding contribution available for the program for that calendar year is determined by multiplying the city's population, as determined by the most recent census, by \$0.50.

(c) If the Municipal Historic Conservation Program reserve has a balance of less than \$60,000 as of June 30 of a calendar year, the Municipal Historic Conservation Program policy and annual funding contribution for the program for that calendar year is brought before council for review.

7.4 CB-21-014 CLSC Recommendation Arising From Environmental Advisory Committee

Presented by: Councillor Joly

The following motion was approved on Consent Agenda:
That Administration be directed to prepare for Council's consideration:

(a) A Clean Energy Improvement Tax Bylaw under Part 10, Division 6.1 of the Municipal Government Act; and

(b) A motion to authorize the CAO to take the necessary steps to establish a Clean Energy Improvement Program, in order to give interested and qualifying St. Albert property owners the opportunity to make clean energy improvements to their properties (thereby reducing St. Albert's carbon footprint) for which the costs initially fronted by the City are paid or reimbursed over time through an annual special purpose property tax levy.

8. Business Items

- 8.1** AR-21-019 Off-Site Levies Annual Report and 2021 Bylaw Update
Presented by: Tanya Hynes, Supervisor of Long Term Engineering, Engineering Services

The following motion was approved on Consent Agenda:
That Bylaw 13/2021, being Amendment 8 to Off-Site Levy Bylaw 30/2013, be read a first time.

That \$2.5M in the current off-site levy receipts held by the City be allocated and administered as indicated in "2020 OSL Receipt Reconciliation Consistent with Approved Council Policy C-P&E-08", provided as an attachment to the March 15, 2021 agenda report entitled "Off-Site Levies Annual Report and 2021 Bylaw Update".

- 8.2** AR-21-084 Pandemic Response and Recovery
Presented by: Diane McMordie, Director, Financial Services & Information Technology/CFO

Moved by Councillor Hughes

(a) That the City maintain a commitment of \$1 million for COVID-19 related costs, within the Stabilization Reserve;
and

(b) That the Chief Administrative Officer has authority to utilize the said funds for expenditures the CAO deems appropriate in relation to ongoing COVID-19 response and

recovery without further or specific Council approval, including expenditures for organizational, as well as any supports that may be required for a vaccination program.

(c) That a grant of \$50K be made to the St. Albert Curling Club for the purpose of assisting the Club with paying unanticipated costs of upgrading the ammonia plant at the Club building, subject to execution of a grant agreement satisfactory to the CAO, with the source of funding being the \$1 million COVID-19 Recovery Fund established by Council in 2020.

Moved by Councillor Joly

That “community and business supports” be added after “including expenditures for organizational” in b).

CARRIED

For: 4 - Heron, Brodhead, Hansen, and Joly

Against: 3 - Hughes, MacKay, and Watkins

Councillor Hansen requested that the motion be split.

Moved by Councillor Hughes

(a) That the City maintain a commitment of \$1 million for COVID-19 related costs, within the Stabilization Reserve; and

(b) That the Chief Administrative Officer has authority to utilize the said funds for expenditures the CAO deems appropriate in relation to ongoing COVID-19 response and recovery without further or specific Council approval, including expenditures for organizational, community and business supports, as well as any supports that may be required for a vaccination program.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

(c) That a grant of \$50K be made to the St. Albert Curling Club for the purpose of assisting the Club with paying

unanticipated costs of upgrading the ammonia plant at the Club building, subject to execution of a grant agreement satisfactory to the CAO, with the source of funding being the \$1 million approved by Council to remain committed in the Stabilization Reserve for COVID-19 related costs.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes,
MacKay, and Watkins

Against: 1 - Joly

Council recessed at 4:38 p.m.

Council reconvened at 5:00 p.m.

10. Public Hearing - 5:00 P.M

10.1 PH-21-001 Bylaw 20/2020 MDP Public Hearing and 2d & 3d readings
Presented by: Katie Mahoney, Senior Long Range
Planner, Planning & Development

The Mayor declared the Public Hearing open.

Tony Druett and Dave Burkhart, Big Lake Environmental Support Society (BLESS), spoke regarding Bylaw 20/2020 Municipal Development Plan.

Brian Watters, Canadian Home Builders' Association (CHBA), spoke regarding Bylaw 20/2020.

Susan Keating, Vice President, Urban Development Institute - Edmonton Region (UDI), spoke regarding Bylaw 20/2020 Municipal Development Plan.

Ken Crutchfield, spoke regarding Bylaw 20/2020 Municipal Development Plan.

Council recessed at 7:00 p.m.

Council reconvened at 7:10 p.m.

Council recessed at 7:45 p.m.

Council reconvened at 7:52 p.m.

Moved by Councillor Watkins

That the Public Hearing on Bylaw 20/2020 be adjourned to April 19, 2021.

CARRIED UNANIMOUSLY

- 8.3** AR-21-095 Letters of Support Request - Red Willow Park West Meadowview Construction & Ray Gibbon Drive Expansion
Presented by: Dawny George, Director, Engineering Services

The following motion was approved on Consent Agenda:
That Council supports Administration's applications for Water Act approvals in support of construction of Phase 1 of Red Willow Park West Meadowview and Phase 2 of Ray Gibbon Drive.

That the Mayor provide a letter to Alberta Environment and Parks confirming Council's support for Administration's application for Water Act approval in support of the construction of Phase 1 of Red Willow Park West Meadowview.

That the Mayor provide a second letter to Alberta Environment and Parks confirming Council's support for Administration's application for Water Act approval in support of the construction of Ray Gibbon Drive Phase 2.

9. Bylaws

- 9.1** BL-21-006 Bylaw 12/2021 - Land Use Bylaw Riverside 31 Redistricting (1st reading)
Presented by: Suzanne Bennett, Planner, Planning &

Development Department

The following motion was approved on Consent Agenda:
That Bylaw 12/2021, being amendment 185 to the Land Use Bylaw, be read a first time.

That the Public Hearing on Bylaw 12/2021 be scheduled for April 6, 2021.

12. Civic and External Agencies - Councillors' Updates

12.1 AR-21-005 Civic and External Agency - Councillors' Updates

The following item was approved on Consent Agenda:
Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

13. Council Motions

13.1 CM-21-005 Withdrawing from School Site Allocation Agreement Notice given by: Mayor Heron

The Mayor relinquished the Chair to Deputy Mayor Brodhead.

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

A. Slaght, Director, Planning & Development (Advice and Information)

Moved by Councillor Joly

That Council go in camera to discuss this matter pursuant to Section 27(1)(a) of the Freedom of Information and

Protection of Privacy Act – information subject to
solicitor/client privilege
CARRIED UNANIMOUSLY

Council went in camera at 8:05 p.m.

Moved by Councillor Hansen
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 8:39 p.m.

Moved by Councillor Watkins
That the Confidential Administrative Report and details of
the in camera discussion remain confidential pursuant to s.
153(e) of the Municipal Government Act.
CARRIED UNANIMOUSLY

Moved by Mayor Heron
That the 21 day advance notice period for a notice of
motion be waived in accordance with Section 23.8 of
Procedure Bylaw 3/2018.
CARRIED UNANIMOUSLY

Moved by Mayor Heron
That the Chief Administrative Officer be directed to give
notice to the School Site Allocation Committee of the City's
intent to withdraw from the School Site Allocation
Agreement.
CARRIED UNANIMOUSLY

The Mayor resumed the Chair.

17. In Camera

The following In Camera items were postponed to a future date to be determined:

17.1 - Business incubation Supports

17.3 - Human Resources Annual Report

17.4 - CAO Performance Review Finalization

17.5 - Council/Chief Administrative Officer Dialogue

17.6 - Council Dialogue

- 17.2** INC-21-027 Corporate Business Plan Matter
Presented by: Kevin Scoble, Chief Administrative Officer

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter, the disclosure of which could reasonably be expected to prejudice the competitive position of, and/or interfere with contractual or other negotiations of, the City of St. Albert, pursuant to clauses 25(1)(c)(ii) and (iii) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 8:54 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 9:14 p.m.

Moved by Councillor Hughes

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That \$300,000 be approved from the Stabilization fund to enable the City to pursue opportunities in alignment with Council Strategic Priority #4 Infrastructure Investment.

CARRIED UNANIMOUSLY

18. Adjournment

The Mayor adjourned the meeting at 9:16 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER