



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Monday, October 19, 2020

2:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor MacKay  
Councillor Watkins

**VIA ZOOM:**

Councillor Hughes  
Councillor Joly

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal & Legislative Services/Chief  
Legislative Officer  
C. Wong, Deputy City Clerk  
T. Dallimore, Legislative Officer

**VIA ZOOM:**

D. McMordie, Director of Finance & Assessment/Chief  
Financial Officer

**2. Adoption of Agenda**

**2.1**    AR-20-344    Adoption of Agenda

Moved by Councillor MacKay

That the October 19, 2020 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

### **3. Presentations, Delegations, and Announcements**

Jennifer Cote, spoke in opposition of Bylaw 38/2020 Face Coverings Bylaw Update.

Joyce, spoke in opposition of Bylaw 38/2020 Face Coverings Bylaw Update.

Mike Killick, spoke regarding Council Code of Conduct Bylaw Amendments.

### **5. Consent Agenda**

#### **5.1 CA-20-019 Consent Agenda**

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Hansen

That the recommendations in the following agenda report be approved:

6.1 Regular Council Meeting Minutes of October 5, 2020

7.1 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from October 13, 2020

7.2 CLSC Rec - Amplify Festival Funding

7.3 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from October 13, 2020

7.4 CGISC Rec - Fees, Rates & Charges for 2021

7.5 CGISC Rec - Audit Management Recommendations

7.6 CGISC Rec - Temporary Reductions of Transit Service Levels - Update

8.3 Integrity Commissioner Annual Report

11.1 Civic and External Agency - Councillors' Updates

CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

- 6.1 MIN-20-041 Regular Council Meeting Minutes of October 5, 2020

The following motion was approved on Consent Agenda:  
That the Regular Council Minutes of October 5, 2020 be adopted as presented.

## 7. Committee Business

- 7.1 CB-20-065 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from October 13, 2020

Presented by: Councillor MacKay

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the October 13, 2020 Community Living Standing Committee meeting be received as information.

- 7.2 CB-20-068 CLSC Rec - Amplify Festival Funding

Presented by: Councillor MacKay

The following motions were approved on Consent Agenda:  
That the St. Albert Amplify Creative Youth Development Program be transitioned into Community Services' regular cultural development work within the purview of the Community Cultural Coordinators and;

That Budget Motion PM-20-084, approving separate project funding for the St. Albert Amplify Festival in the 2021 and 2022 budget years, be rescinded.

- 7.3 CB-20-066 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from October 13, 2020

Presented by: Councillor Hansen

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the October 13, 2020 Community Growth & Infrastructure Standing Committee meeting be received as information.

**7.4     CB-20-067**     CGISC Rec - Fees, Rates and Charges for 2021  
Presented by: Diane McMordie, Director, Finance & Assessment

The following motions were approved on Consent Agenda:  
That the proposed fees, rates and charges shown in the attachments entitled “Fees, Rates and Charges Established by Bylaw”, “Council Policy C-IS-02 Fees” and “Council Policy C-FS-16 Fees and Charges” to the October 13, 2020 agenda report titled “Fees, Rates and Charges for 2021”, be received for information.

That a deadline of 12:00 noon on October 23, 2020 be set for Council members to submit requests to the Director of Finance and Assessment for amendments to the proposed fees, rates and charges, and that all such requests be expressed in the form of proposed Motions brought to Council for consideration on November 2, 2020.

That a bylaw to amend the Master Rates Bylaw and the bylaws referenced in Schedule 12 to Council Policy C-FS-16, reflecting any motions passed on November 2, 2020, be presented to Council for consideration of three readings on November 16, 2020.

**7.5     CB-20-069**     CGISC Rec - Audit Management Recommendations  
Presented by: Brenda Barclay, Manager, Financial Operations & Reporting

The following motion was approved on Consent Agenda:  
That the Audit Management Recommendations Report, dated October 13, 2020 be received as information.

**7.6     CB-20-070     CGISC Rec - Temporary Reductions of Transit Service Levels - Update**

Presented by: Anthony Lake, Director, Public Works & Transit

The following motion was approved on Consent Agenda:  
That Council defer the decision on this matter until the overall proposed 2021 budget is presented and reviewed by Council.

**8.     Business Items**

**8.1     AR-20-310     Online Platform**

Presented by: Cindy de Bruijn, Senior Manager, Community Relations

Moved by Councillor MacKay

That Council accept as information the PowerPoint presentation on the features and capabilities of the online public engagement platform called "Bang the Table" - called Cultivate the Conversation.

CARRIED UNANIMOUSLY

**8.2     AR-20-283     COVID-19 Financial Scenarios**

Presented by: Diane McMordie, Director, Finance & Assessment/CFO

Moved by Councillor Brodhead

That the report titled "COVID-19 Financial Scenarios" be received for information.

That the portion of Council Motion AR-20-144 that reads "That Administration provide monthly financial updates as more revenue and expense data becomes available and modeling is refined to inform any further financial management decisions required of Council", be rescinded and that the City revert back to regular quarterly financial reporting as required under Council Policy C-CAO-01

Section 5 (b)(iii).

CARRIED UNANIMOUSLY

- 8.3**     AR-20-298     Integrity Commissioner Annual Report  
Presented by: David Leflar, Director, Legal & Legislative Services

The following motion was approved on Consent Agenda:  
That the Annual Report of the St. Albert Integrity Commissioner, provided as an attachment to the report from Administration dated October 19, 2020 entitled "Integrity Commissioner Annual Report", be received for information.

- 8.4**     AR-20-333     Council Code of Conduct Bylaw Amendments  
Presented by: David Leflar, Director, Legal & Legislative Service

Moved by Councillor Hansen  
That Bylaw 39/2020, a bylaw to amend the Integrity Commissioner Bylaw and the Council Code of Conduct Bylaw, be read a first time.  
CARRIED

For:                    6 - Heron, Brodhead, Hansen, Hughes, Joly, and Watkins

Against:            1 - MacKay

Moved by Councillor Hansen  
That Bylaw 39/2020 be read a second time.  
CARRIED

For:                    6 - Heron, Brodhead, Hansen, Hughes, Joly, and Watkins

Against:            1 - MacKay

Moved by Councillor Brodhead  
That unanimous consent be given for consideration of third reading of Bylaw 39/2020.  
CARRIED UNANIMOUSLY

Moved by Councillor Hansen  
That Bylaw 39/2020 be read a third time.  
CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly,  
and Watkins

Against: 1 - MacKay

Moved by Councillor Hansen  
That the process for dealing with Formal Complaints  
against a Council member under the Council Code of  
Conduct, be discussed at the first annual strategic planning  
meeting of the Council to be elected in October 2021.  
CARRIED UNANIMOUSLY

Council recessed at 3:38 p.m.

Council reconvened at 3:48 p.m.

**8.5**     AR-20-335

Edmonton Global - Investment Plan Proposal  
Presented by: Sean McRitchie, Director, Economic  
Development

Traci Bednard, spoke regarding Edmonton Global -  
Investment Plan Proposal.

Mustafa Sahin, spoke regarding Edmonton Global -  
Investment Plan Proposal.

Moved by Councillor Hansen  
That Council recommend Edmonton Global Shareholder  
representatives from the City of St. Albert to  
commit to support Option C of the proposed Investment  
Plan Proposal and associated Top Up Cost  
Allocations for a one (1) year period, at the October 22nd,  
2020 Edmonton Global Extraordinary  
Shareholder meeting.  
CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Council direct Administration to bring back a report by Q3 2021 on the effectiveness of the one (1) year investment.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That any top up amount the City is required to pay be allocated from the Stabilization reserve for the 2020 fiscal year.

CARRIED UNANIMOUSLY

Council recessed at 5:10 p.m.

Council reconvened at 5:20 p.m.

## 9. Bylaws

9.1 BL-20-048 Bylaw 38/2020 - Face Coverings Bylaw Update (3rd reading)

Presented by: Percy Janke, Director of Emergency Management, EOC

JD Lavender, spoke in opposition of Bylaw 38/2020 Face Coverings Bylaw Update.

Brandy Dominelli, spoke in opposition of Bylaw 38/2020 Face Coverings Bylaw Update.

Louis Berezowsky, spoke in opposition of Bylaw 38/2020 Face Coverings Bylaw Update.

Moved by Councillor Joly

That Bylaw 38/2020 be read a third time.

Moved by Councillor Hughes

That Bylaw 38/2020, section 2 is amended to change the words "but does not include" to "and includes".

CARRIED



For: 6 - Heron, Brodhead, Hansen, Hughes,  
MacKay, and Watkins

Against: 1 - Joly

The main motion as amended was presented.  
That Bylaw 38/2020 be read a third time, as amended.  
CARRIED UNANIMOUSLY

## **11. Civic and External Agencies - Councillors' Updates**

### **11.1 AR-20-336 Civic and External Agency - Councillors' Updates**

The following item was approved on Consent Agenda:  
Councillors' provided updates on the work and activities of  
the civic and external agencies on which they serve as  
Council's representatives.

## **12. Information Requests / Notices of Motion / Announcements**

### Notice of Motion - Councillor Hughes

That Stop Abuse in Families (SAIF) is provided  
additional one-time funding of \$75,000 to provide elder  
abuse and additional counselling services for  
2020-2021 as a result of the increased demand due to  
COVID-19, to be funded from the stabilization reserve.

### Notice of Motion - Councillor Joly

That the CAO be authorized and instructed to take the  
necessary steps to enroll and maintain the City as a  
member of the Green Burial Society of Canada and to  
cause Green Burials, conducted in accordance with the  
standards set out by the Green Burial Society of  
Canada, to be offered to the public at the St. Albert  
Municipal Cemetery on a cost-recovery basis, by March  
31, 2021 or as soon thereafter as all regulatory  
requirements for this service can be complied with.

**15. In Camera**

- 15.1**    INC-20-059    Sturgeon County Intermunicipal Affairs Committee Briefing  
Presented by: Trevor Duley, Manager, Government Relations

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 21 (Disclosure harmful to intergovernmental relations) and Section 24(1)(a) (Advice, proposals, recommendations, analyses or policy options developed by or for a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:15 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:52 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**15.2** INC-20-063

Land Matter

Presented by: Dawny George, Director, Engineering Services

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

D. George, Director, Engineering Services (Advice and Information)

A. Slaght, Director, Planning & Development (Advice and Information)

T. Hynes, Supervisor, Long Range Engineering (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to discuss a matter pursuant to sections 24(1)(a) and 24(1)(c) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:52 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:20 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 15.3**    INC-20-060    Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:21 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:36 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain

confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

## 16. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.

The Mayor adjourned the meeting at 7:36 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER