



CITY OF ST. ALBERT ADMINISTRATIVE BACKGROUNDER

TITLE: MEMORANDUM OF UNDERSTANDING ACTIVE COMMUNITIES

PURPOSE OF REPORT

The purpose of this report is to present a motion for which Councillor Joly gave notice on June 10, 2020.

PROPOSED MOTION(S):

That the 21 day advance notice period for a notice of motion be waived in accordance with Section 23.8 of Procedure Bylaw 3/2018.

1. That, in light of the original funding not being carried forward to the 2020 budget, a maximum of \$10,000 be allocated from the Stabilization Fund to execute the directions of CM-18-045.

(June 25, 2018: CM-18-045 "That a Memorandum of Understanding (MOU) be executed with Active Communities by a mutually agreed date with Administration that will serve to support the concept of a Sport and Wellness Campus. Further, that the MOU contain therein a statement that the City of St. Albert has interest in providing up to \$20 million towards the project, conditional on \$10 million in federal funding and \$10 million in provincial government funding being secured for the project and further that the project is contingent upon a value for money assessment by an outside consultant to a maximum of \$10,000 from the Stabilization Fund... [and] that the facility is built on land within the City of St. Albert.")

If the first motion fails, then it is recommended that Council pass the following motion which requires a 2/3 majority of the Councillors present and voting:

2. That CM-18-045 be rescinded.

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

COUNCIL STRATEGIC PRIORITY #1: Growth Policy Framework: Develop a robust policy framework to guide growth. Revise the Municipal Development Plan framework to provide direction to growth needs, annexation positioning, and our role in regional government.

CORPROATE BUSINESS PLAN: Identify and recommend high value projects and programs to capture emergent growth opportunities.

COUNCIL STRATEGIC PRIORITY #2: Economic Development: Enhance business/commercial growth. St. Albert will work towards an innovative, investment-positive environment that will support and encourage the development of new, existing, and emerging sectors.

COUNCIL STRATEGIC PRIORITY #4: Infrastructure Investment: Identify, build and/or enhance needed critical or strategic infrastructure and identify and implement associated optimal business and operating models and lifecycle strategies.

CORPORATE BUSINESS PLAN: Identify and recommend opportunities for investment in long-term revenue generating infrastructure.

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

- SERVICE AREA - Community Granting and Support for Delivery of Services
 - SERVICE - Management of Partnerships for the Provision of Recreational Programs - *The provision of infrastructure support to community organizations to deliver recreation programs to the community*
 - SERVICE COMPONENT - City Owned, Community Operated Facilities and Parks Partnerships

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

(November 6, 2017) Moved by Councillor Hughes

That the Mayor draft a letter of support for the Active Communities proposal.
CARRIED

(June 25, 2018) Moved by Councillor Hansen

That a Memorandum of Understanding (MOU) be executed with Active Communities by a mutually agreed date with Administration that will serve to support the concept of a Sport and Wellness Campus. Further, that the MOU contain therein a statement that the City of St. Albert has interest in providing up to \$20 million towards the project, conditional on \$10 million in federal funding and \$10 million in provincial government funding being secured for the project and further that the project is contingent upon a value for money assessment by an outside consultant to a maximum of \$10,000 from the Stabilization Fund and that the facility is built on land within the City of St. Albert. **CARRIED**

(December 17, 2018) CM-10-077 - Amendment CM-18-045 Memorandum of Understanding - Active Communities - Notice given by: Councillor Hansen CM-18-077 Moved by Councillor Hansen - That a Memorandum of Understanding (MOU) be executed with Active Communities by a mutually agreed date with Administration that will serve to support the concept of a Sport and Wellness Campus. Further, that the MOU contain therein a statement that the City of St. Albert has interest in providing up to \$20 million towards the project, conditional on \$10 million in federal funding and \$10 million in provincial government funding being secured for the project and further that the project is contingent upon a value for money assessment by an outside consultant to a maximum of \$10,000 from the Stabilization Fund and that the facility is built on land within the City of St. Albert which may include proposed annexed lands. CARRIED UNANIMOUSLY

BACKGROUND:

Active Communities Alberta (ACA) is an organization founded in early 2017 with the following vision:

To be viewed as the leader in delivering recreation facilities and healthy living activities for the benefit of all Albertans.

In June 2018, a motion was passed directing administration to enter into a Memorandum of Understanding with ACA (June 25, 2018: CM-18-045).

The motion included \$10,000 be drawn from the stabilization reserve to fund the value for money assessment. These funds were identified in 2018 carried over into 2019 however were not carried over into 2020, therefore, a Council motion is required to draw funds from the stabilization reserve to complete the value for money assessment in 2020.

To meet the requirements of the Council motion to complete a Value for Money Assessment (VFM) on the ACA business case, Administration invited qualified consultants from the Edmonton region to submit a request for quotation (RFQ) on June 8, 2020. At the June 18, 2020 close, the City received three (3) bids ranging in price from \$27,500 to \$75,000. All three (3) bids were compliant to the RFQ outcomes and would be able to complete the work by late summer or early fall 2020.

Highlights of the Value for Money process are as follows:

1. Assess the strengths, weaknesses, opportunities and constraints of the business case;
2. Assesses the facility business/operating model for strengths, weaknesses and value for money invested – including ownership; and
3. Ensures the project risks, rewards and responsibilities are identified, shared and managed appropriately throughout the life of the amenity;
4. Ensures the project risks, including construction, financing, schedule, maintenance and operation, are identified and appropriately allocated through a cost-effective risk mitigation strategy.

5. Reviews availability of funding from other levels of government, and qualification of project to assess funding; and
6. Assesses City funding and tax impacts (capital and potential operating).

If Council desires to move forward with the Value for Money Assessment on the Active Communities Alberta proposal a sum of \$30,000 is required. This includes the sum of \$27,500 plus \$2,500 contingency. Administration therefore recommends that if the Motion is to be passed, it first be amended to change the stated sum of \$10,000 to \$30,000.

Report Date: June 29, 2020

Author: Diane Enger

Department: Recreation and Parks

Deputy Chief Administrative Officer: Kerry Hilts

Chief Administrative Officer: Kevin Scoble