



CITY OF ST. ALBERT

**COMMUNITY GROWTH &  
INFRASTRUCTURE STANDING  
COMMITTEE  
MEETING MINUTES - UNADOPTED**

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Tuesday, April 14, 2020

1:30 PM Douglas Cardinal Boardroom

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**1. Attendance (at start of meeting)**

**The meeting was conducted electronically via ZOOM**

**PRESENT:**

Councillor Brodhead  
Councillor Hansen  
Councillor Watkins

**OTHER COUNCIL MEMBERS PRESENT:**

Mayor Heron

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Chief Legislative Officer  
C. Wong, Deputy City Clerk  
J. Pelechytik, FOIP & Legislative Coordinator

**3. Adoption of Agenda**

**3.1 AR-20-114 Adoption of Agenda**

Moved by Councillor Hansen  
That the April 14, 2020 Community Growth and  
Infrastructure Standing Committee Meeting Agenda be  
adopted as presented.  
CARRIED UNANIMOUSLY

## 5. Approval of Minutes

### 5.1 MIN-20-010

**Community Growth & Infrastructure Standing Committee  
Minutes of March 9, 2020**

Moved by Councillor Brodhead  
That the Community Growth & Infrastructure Standing  
Committee Minutes of March 9, 2020 be adopted as  
presented.  
CARRIED UNANIMOUSLY

## 6. New Business

### 6.1 AR-20-067

**Policy C-CAO-19 Flag Display Policy Amendments**

Presented by: Cory Sinclair, Manager, Corporate Communications  
& Design

Moved by Councillor Hansen  
That the Community Growth and Infrastructure Standing  
Committee recommend to Council that the changes to  
C-CAO-19 Flag Display Policy, as outlined in the April 14  
Report entitled Flag Display Policy Amendments, be  
approved.  
CARRIED UNANIMOUSLY

#### Information Request -

1. Can we please get a list of occasions that the  
provincial and federal governments have listed in their  
policies as automatic days to lower flags to half mast

2. Can we get an opinion that includes the indigenous  
community (possibly Mr. Scoble's advisory committee)  
views on using the fourth community flag pole in front of  
Sat. Albert Place to fly the Treaty 6 flag when it is  
otherwise not occupied. I realize the Payhonin report  
recommended purchasing a 5th flag pole, but in the

absence of this additional pole I would still like to fly the Treaty 6 flag when we can.

**6.2     AR-20-142**

**Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates**

Presented by: Tanya Hynes, Supervisor of Long Term Engineering

Moved by Councillor Brodhead

That Community Growth & Infrastructure Standing Committee recommend to Council that \$5.13M in the current off-site levy receipts held by the City be allocated and administered as indicated in "Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates Consistent with Approved Council Policy C-P&E-08", provided as an attachment to the April 14, 2020 agenda report entitled "Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates".

CARRIED UNANIMOUSLY

**6.3     AR-20-106**

**Assessment Review Board Bylaw (1st, 2nd and 3rd reading)**

Presented by: David Leflar, Director, Legal & Legislative Services

Moved by Councillor Hansen

That the Community Growth and Infrastructure Standing Committee recommend to Council that Bylaw 15/2020 be passed.

CARRIED UNANIMOUSLY

**7.     Adjournment**

The Chair adjourned the meeting at 2:10 p.m.

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER