



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Monday, April 20, 2020

12:00 PM Council Chambers

1. Attendance (at start of meeting)

The meeting was conducted electronically via ZOOM

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director, Legal and Legislative Services/Chief
Legislative Officer
C. Wong, Deputy City Clerk
J. Pelechytik, FOIP & Legislative Coordinator
T. Dallimore, Legislative Officer

2. Adoption of Agenda

- 2.1** **AR-20-116** Adoption of Agenda
 Moved by Councillor MacKay

That the April 20, 2020 Agenda be adopted as amended, with the deletion of item 12.2 - Standing Committee Review.

CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

The Mayor stated that National Volunteer week is April 19-25, 2020.

5. Consent Agenda

- 5.1 CA-20-005 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Brodhead
That the recommendations in the following agenda reports be approved:

6.1 - That the Regular Council Minutes of March 2, 2020, Special Council Minutes of March 13, 2020, Regular Council Minutes of March 16, 2020 and Special Council Minutes of March 23, 2020 be adopted as presented.
7.2 - Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from April 14, 2020
7.3 - CGISC Rec - Policy C-CAO-19 Flag Display Policy Amendments
7.4 - CGISC Rec - Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates
8.4 - Time Extension Request - Erin Ridge North ASP/LUB Redesignation / Redistricting
8.6 - Poundmaker Letter
9.5 - Transportation System Bylaw Update
CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-20-012 Regular Council Minutes of March 2, 2020, Special Council

Minutes of March 13, 2020, Regular Council Minutes of March 16, 2020 and Special Council Minutes of March 23, 2020

The following motion was approved on Consent Agenda:

That the Special Council Minutes of March 13 and March 23, 2020 and the Regular Council Meeting Minutes of March 2 and March 16, 2020 be adopted as presented.

7. Committee Business

- 7.1 CB-20-026 CLSC Rec - Capital Project Scope Change - Pickleball Court Development
Presented by: Councillor MacKay

Moved by Councillor Brodhead
That the budget for Project #418308, Pickleball Court Developments, be increased by \$98,000, funded from the Community Facility Enhancement Program grant, to install noise abatement screening.
DEFEATED UNANIMOUSLY

- 7.2 CB-20-038 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from April 14, 2020
Presented by: Councillor Watkins

The following motion was approved on Consent Agenda:

That the Draft (unadopted) Minutes of the April 14, 2020 Community Growth & Infrastructure Standing Committee meeting be received as information.

- 7.3 CB-20-039 CGISC Rec - Policy C-CAO-19 Flag Display Policy Amendments
Presented by: Councillor Watkins

The following motion was approved on Consent Agenda:

That the changes to C-CAO-19 Flag Display Policy, as outlined in the April 14, 2020 report to the Community Growth and Infrastructure Standing Committee, entitled Flag Display Policy Amendments, be approved.

- 7.4 CB-20-040** CGISC Rec - Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates
Presented by: Councillor Watkins

The following motion was approved on Consent Agenda:

That \$5.13M in current off-site levy receipts held by the City be allocated and administered as indicated in the table entitled "Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates Consistent with Approved Council Policy C-P&E-08", attached at the end of the April 14, 2020 report to the Community Growth and Infrastructure Standing Committee entitled "Allocation of Additional Off-Site Levy Receipts Collected Under 2019 Off-Site Levy Rates".

8. Business Items

- 8.3 AR-19-489** Update and Suggestions for BLESS Platform Enhancements
Presented by: Donna Hinchey, Acting Manager,
Community Recreation, Recreation and Parks Department

Tony Druett, BLESS Board Member, spoke to Council regarding "Update and Suggestions for BLESS Platform Enhancements".

Moved by Councillor Joly

In light of the challenging economic situation resulting from St. Albert's COVID-19 response, that consideration of a scope change to Capital Project #418459 BLESS Lookout be deferred to the 2021 budget discussions unless the scope change is under 10% then it be deferred to the Chief

Administrative Officer.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly,
and MacKay

Against: 1 - Watkins

- 8.4** AR-20-113 Time Extension Request - Erin Ridge North ASP/LUB
Redesignation / Redistricting
Presented by: Kevin Scoble, Chief Administrative Officer
The following motion was approved on Consent Agenda:
- That a deadline extension for the following item be
approved:
Time Extension Request - Erin Ridge North ASP/LUB
Redesignation / Redistricting be extended to June 1, 2020.

- 8.5** AR-20-108 Capital Projects 2020
Presented by: Dawny George, Director, Engineering
Services
- Moved by Councillor Joly
That Council approve the continuation of 130 Municipal
capital projects with a total budget of \$175,702,900 and 45
Utility capital projects with a total budget of \$71,065,200 as
noted in the attachment "Continued Capital Projects".
- That Council approve the deferral of 21 Municipal capital
projects with a total budget of \$39,655,700 and 4 Utility
capital projects with a total budget of \$785,500 to June 30,
at which time they will be re-assessed for continuance, as
noted in the attachment "Deferred Capital Projects".
- That Council approve the deferral of 8 Municipal capital
projects with a total budget of \$7,153,500 to September 30,
at which time they will be re-assessed for continuance, as
noted in the attachment "Deferred Capital Projects".

That Council approve the deferral of 7 Municipal capital projects with a total budget of \$6,244,900 and 10 Utility capital projects with a total budget of \$11,548,800 to 2021 as noted in the attachment "Deferred Capital Projects"
CARRIED UNANIMOUSLY

8.6 AR-20-152

Poundmaker Letter

Presented by: Kevin Scoble, Chief Administrative Officer

The following motion was approved on Consent Agenda:

That the Mayor send a letter of support to Poundmaker for its application for Urban Reserve Status.

Council recessed at 1:31 p.m.

Council reconvened at 1:42 p.m.

8.7 AR-20-144

COVID-19 Financial Scenarios

Presented by: Diane McMordie, Director, Finance & Assessment/CFO

Moved by Councillor Broadhead

That the April 20, 2020 agenda report titled "COVID-19 Financial Scenarios" be received as information.

That Administration provide monthly financial updates as more revenue and expense data becomes available and modeling is refined to inform any further financial management decisions required of Council.

That Council continue to implement the budget approved on December 16, 2019, subject to Administration's recommended amendments being presented on May 4, 2020.

CARRIED UNANIMOUSLY

- 8.1** AR-20-034 Auditor's Year End Communication
Presented by: John Stelter CPA, CA Partner KPMG

John Stelter and Caitlyn Cox, KPMG, provided an overview of the Auditor's Year End Communication.

Moved by Councillor Hansen
That the report titled "2019 City of St. Albert - Audit Findings Report", provided as an attachment to the April 20, 2020 agenda report titled "Auditors Year End Communication", be received as information.

That Administration provide a status update on the Audit Recommendation's as outlined in the report entitled "2019 City of St. Albert - Audit Findings Report" at the Community Growth & Infrastructure Standing Committee on October 13, 2020.
CARRIED UNANIMOUSLY
- 8.2** AR-20-032 2019 Audited Financial Statements and Annual Report
Presented by: Kevin Scoble and Brenda Barclay

Moved by Councillor Watkins
That the City's 2019 Annual Report, including the audited Consolidated Financial Statements for the fiscal year ended December 31, 2019, be approved.
CARRIED UNANIMOUSLY
- 8.8** AR-20-134 St. Albert COVID-19 Recovery Concept Plan
Presented by: Kerry Hilts, Deputy Chief Administrative Officer

Moved by Councillor MacKay
That Council approve the COVID-19 Recovery Concept Plan set out in the report dated April 20, 2020 entitled "St. Albert COVID-19 Recovery Concept Plan" with the yellow highlighted amendments as proposed by Administration.
CARRIED UNANIMOUSLY

9. Bylaws

- 9.1 BL-20-024 St. Albert COVID-19 Recovery Task Force Bylaw
Presented by: David Leflar, Director of Legal and
Legislative Services
- Moved by Councillor Joly
That Bylaw 24/2020, the St. Albert COVID-19 Recovery
Task Force Bylaw, be read a first time.
CARRIED UNANIMOUSLY
- Moved by Councillor Joly
That Bylaw 24/2020 be read a second time.
CARRIED UNANIMOUSLY
- Moved by Councillor MacKay
That unanimous consent be given for third reading of
Bylaw 24/2020.
CARRIED UNANIMOUSLY
- Moved by Councillor Joly
That Bylaw 24/2020 be read a third time.
CARRIED UNANIMOUSLY
- Council recessed at 3:46 p.m.
- Council Reconvened at 3:55 p.m.
- 9.2 BL-20-020 Assessment Review Board Bylaw 15/2020 (1st, 2nd and
3rd reading)
Presented by: Councillor Watkins
- Moved by Councillor Watkins
That Bylaw 15/2020 be read a first time.
CARRIED UNANIMOUSLY
- Moved by Councillor Watkins
That Bylaw 15/2020 be read a second time.
CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

- That Bylaw 18/2020, being amendment 178 to the Land Use Bylaw Schedule A,
be read a first time.

CARRIED

Against: 1 - Hughes

- CARRIED UNANIMOUSLY

That Bylaw 14/2020 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That unanimous consent be given for consideration of third and final reading of Bylaw 14/2020.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Bylaw 14/2020 be read a third and final time.

CARRIED UNANIMOUSLY

- 9.5** BL-20-013 Transportation System Bylaw Update
Presented by: Faizal Kanji, Acting Manager, Transportation Branch

The following motions were approved on Consent Agenda:

That Bylaw 19/2020, being Amendment 5 to Transportation System Bylaw 10/2008, be read a first time.

That a Public Hearing date for Bylaw 19/2020 be scheduled for May 19, 2020.

- 9.6** BL-20-014 Library Board Bylaw Amendment (1st, 2nd and 3rd reading)
Presented by: David Leflar, Director, Legal & Legislative Services

Moved by Councillor MacKay

That Bylaw 23/2020, being amendment 2 to the Library Board Bylaw 8/2016, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 23/2020 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

THAT Section 2 be amended by striking out the number 16 in the proposed new clause 2(a)(iii) in Bylaw 8/2016 and

substituting in its place the number 18.

CARRIED

For: 4 - Brodhead, Hansen, Hughes, and MacKay

Against: 3 - Heron, Joly, and Watkins

Moved by Councillor MacKay

That Bylaw 23/2020 be read a second time, as amended.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That unanimous consent be given for consideration of third reading of Bylaw 23/2020.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Bylaw 23/2020 be read a third and final time.

CARRIED UNANIMOUSLY

11. Civic and External Agencies - Councillors' Updates

11.1 AR-20-105 Civic and External Agency - Councillors' Updates

The following item was approved on Consent Agenda.

12. Council Motions

12.1 CM-20-011 Standing Committee Bylaw - Bylaw 39 & 40

Notice given by: Councillor Brodhead

Moved by Councillor Brodhead

That on or before May 19, 2020, the Standing Committee Bylaws, being bylaws 39/2019 and 40/2019 are amended to list the Mayor as a voting member of a committee if or when they choose to attend a committee in their ex officio capacity.

Moved by Councillor Hughes

That the main motion be amended to add, "and any councillor " after the words "the Mayor" and delete the words "in their ex-officio capacity" after the words "the

Mayor".
DEFEATED

For: 2 - Brodhead, and Hughes

Against: 5 - Heron, Hansen, Joly, MacKay, and
Watkins

Moved by Councillor Brodhead
That on or before May 19, 2020, the Standing Committee
Bylaws, being bylaws 39/2019 and 40/2019 are amended
to list the Mayor as a voting member of a committee if or
when they choose to attend a committee in their ex officio
capacity.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly,
and Watkins

Against: 1 - MacKay

14. In Camera

14.1 INC-20-029 Villeneuve Landing Network Discussion with Administration

Also in attendance:

K. Scoble, Chief Administrative Officer (Advice and
Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and
Information)

D. Leflar, Director, Legal and Legislative Services/ Chief
Legislative Officer (Advice and Information)

S. McRitchie, Director, Economic Development (Advice
and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant
to Sections 16(1), 21(1)(b), 23(1)(a) and 25(1)(c)(iii) of the
Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council moved in camera at 5:09 p.m.

Moved by Councillor MacKay

That Council reconvene in public

CARRIED UNANIMOUSLY

Council reconvened in public at 6:19 p.m.

Moved by Councillor Watkins

That the City of St. Albert execute a non-binding Memorandum of Understanding with Sturgeon County and contribute a maximum of \$10,000 to be allocated from the Stabilization Reserve to commission a consultant's report to identify investment opportunities for the Villeneuve Airport.

CARRIED UNANIMOUSLY

14.2 INC-20-016

Process Re Facility Naming

Presented by: Anthony Lake, Director, Public Works and Transit

Also in attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

A. Lake, Director, Public Works and Transit (Advice and Information)

S. Patrick, Transit Marketing & Customer Service Supervisor (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (Advice, proposals, recommendations, analyses or policy options developed by or for a public body)

CARRIED UNANIMOUSLY

Council went in camera at 6:22 p.m.

Moved by Councillor Watkins

That Council reconvene in Public

CARRIED UNANIMOUSLY

Council reconvened in public at 6:35 p.m.

Moved by Councillor Joly

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.3** INC-20-023 Council / Chief Administrative Officer Dialogue
Presented by: Kevin Scoble, Chief Administrative Officer

Also in attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 6:36 p.m.

Moved by Councillor Watkins

That Council reconvene in Public

CARRIED UNANIMOUSLY

Council reconvened in public at 7:14 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 14.4** INC-20-024 Council Dialogue
Presented by: Mayor Heron

Moved by Councillor Joly
That Council move in camera to have a confidential
dialogue in accordance with the provisions of s. 19 -
Confidential Evaluations of the Freedom of Information and
Protection of Privacy Act.
CARRIED UNANIMOUSLY

Council went in camera at 7:15 p.m.

Moved by Councillor Watkins
That Council reconvene in public.
CARRIED UNANIMOUSLY

Council reconvened in public at 7:20 p.m.

Moved by Council MacKay
That the details of the in camera discussion remain
confidential pursuant to s. 153(e) of the Municipal
Government Act.
CARRIED UNANIMOUSLY

15. Adjournment

The Mayor adjourned the meeting at 7:21 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER