



CITY OF ST. ALBERT

**COMMUNITY GROWTH &  
INFRASTRUCTURE STANDING  
COMMITTEE  
MEETING MINUTES - UNADOPTED**

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Tuesday, November 12, 2019

1:30 PM Douglas Cardinal Boardroom

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**1. Attendance (at start of meeting)**

**PRESENT:**

Wes Brodhead  
Jacquie Hansen  
Ray Watkins

Councillor Brodhead attended by telephone.

**OTHER COUNCIL MEMBERS PRESENT:**

Cathy Heron  
Natalie Joly  
Ken MacKay

**STAFF:**

K. Scoble, Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services/Chief  
Legislative Officer

**2. Call to Order**

D. Leflar, Chief Legislative Officer, assumed the Chair  
and called the meeting to order.

### 3. Adoption of Agenda

- 3.1 AR-19-456 Adoption of Agenda  
Moved by Councillor Hansen  
That the November 12, 2019 Community Growth & Infrastructure Standing Committee agenda be adopted as presented.  
CARRIED UNANIMOUSLY

### 5. New Business

- 5.1 AR-19-461 Election of the Chair and Vice Chair  
Presented by: David Leflar, City Solicitor and Chief Legislative Officer  
  
D. Leflar asked for nominations to the Chair position. Councillor Hansen nominated Councillor Watkins and as no other nominations were received, Councillor Watkins was appointed by acclamation as the Chair of the Community Growth and Infrastructure Committee.  
  
D. Leflar relinquished the Chair to Councillor Watkins.  
  
Councillor Watkins asked for nominations to the Vice Chair position. Councillor Brodhead nominated Councillor Hansen and as no other nominations were received, Councillor Hansen was appointed by acclamation as the Vice Chair of the Community Growth and Infrastructure Committee.
- 5.2 AR-19-462 Terms of Reference Discussion  
Presented by: David Leflar, City Solicitor and Chief Legislative Officer  
  
Moved by Councillor Hansen

That the terms of reference be drafted taking into account feedback at the November 12, 2019 meeting and return to the December 9, 2019 Committee meeting.

CARRIED UNANIMOUSLY

**5.3     AR-19-424**

Inclusive Hiring

Presented by: Ryan Stovall, Director, Human Resources & Safety Department

Moved by Councillor Hansen

That the attachment to the October 28, 2019 agenda report entitled "Inclusive Hiring" be received as information.

CARRIED UNANIMOUSLY

**4.     Appointments**

Jeff Harris, addressed the Committee with regard to Inclusive Hiring

**5.4     AR-19-425**

Bylaw 35/2019 Non-Standard Meter Reading

Presented by: Kate Polkovsky, Director, Sustainability Initiatives

Moved by Councillor Hansen

That the Community Growth & Infrastructure Standing Committee recommend to Council that Bylaw 35/2019 be given all three readings.

CARRIED UNANIMOUSLY

## 6. Adjournment

The Chair adjourned the meeting at 2:25 p.m.

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER