



CITY OF ST. ALBERT
ADMINISTRATIVE BACKGROUNDER

TITLE: UNANIMOUS CONSENT FOR SETTING MEETING DATES

PURPOSE OF REPORT

On October 28, 2019 Councillor Hughes provided notice in accordance with Section 23 of Procedure Bylaw 3/2018 that she intended to bring forward the proposed motion below.

In order for Council to debate the motion, the motion must be formally moved.

PROPOSED MOTION(S):

That the Procedural Bylaw and any other relevant documents are amended to require that unanimous consent is required at each term's original Organizational Meeting when determining the time, date and/or frequency of the regular scheduled Council Meetings and Council sub-committees.

That unanimous consent is required for any changes to previously agreed upon times, dates or frequencies of the regularly scheduled Council Meetings or Council sub-committees.

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

N/A

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

N/A

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

N/A

DISCUSSION:

If the Motion passes, Administration will prepare amendments to the *Procedure Bylaw*, for Council's consideration, to ensure that both the initial adoption of a calendar of regularly scheduled Council meetings and Council Committee meetings at the initial Organizational Meeting of a Council term, and any subsequent changes to the calendar, require unanimous approval of all Councillors.

If such amendments to the *Procedure Bylaw* are made, then in the absence of unanimity of Council members there could be no calendar of regularly scheduled Council meetings or Committee meetings. Council and the Committees would accordingly have to pass a motion at the end of each meeting, to set the date and time for the next meeting.

Report Date: November 18, 2019

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Chief Administrative Officer: Kevin Scoble