



PROPOSED MOTION(S):

Councillor Hansen has served Notice of her intention to make the following Motion at the October 21, 2019 Council meeting:

THAT Council implement a governance re-structuring effective November 1, 2019 in accordance with the following numbered paragraphs, and that Administration be directed to bring forward at the organizational meeting on November 4, 2019 such motions and bylaw amendments as may be required to implement the re-structuring:

1. Regular Council meetings shall occur twice per month on the first and third Mondays of each month except where a first or third Monday is a statutory holiday in which case the regular Council meeting shall be scheduled for the Tuesday of that week.
2. Regular Council meetings shall commence at 1:00 p.m. on the day they are scheduled.
3. Public hearings that appear on a regular Council Agenda shall not be scheduled or advertised for a pre-determined fixed starting time during the Council meeting.
4. The Governance, Priorities and Finance Committee shall be discontinued.
5. There shall be established two Standing Committees, each consisting of three Councillors who are voting members with the Mayor an *ex officio* voting member of both Committees.
6. One of the Standing Committees shall have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: the built and natural environments, social and cultural matters, and housing.
7. One of the Standing Committees shall have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: municipal infrastructure, economic development and growth (including land planning issues other than expropriation) and transportation/transit.
8. Standing Committees shall have the option to develop their own more detailed Terms of Reference, consistent with their broad mandates as set out in paragraphs 6 and 7 above.

9. Council shall appoint the members of the Standing Committees upon the recommendation of the Mayor, for two-year terms initially at the first Organizational Meeting following a general municipal election, then again at the Organizational Meeting that occurs at approximately the mid-point of a four-year Council term.
10. Upon their appointment the members of a Standing Committee shall choose a Chair, and a Vice Chair to carry out the duties of Chair in the Chair's absence, to serve for the two-year period of the Standing Committee's appointment.
11. Each Council member shall be appointed as either a Chair or a Vice Chair of a Standing Committee for at least one two-year period during a four-year Council term.
12. Regular meetings of the Standing Committees shall be scheduled to occur once per month, on the fourth Tuesday of a month ("Committee Day") with one Standing Committee meeting at 10:30 AM on Committee Day and the other Standing Committee meeting at 1:00 PM on Committee Day.
13. There shall also be regularly scheduled meetings of Committee of the Whole Council, as provided for in the Procedure Bylaw, on each Committee Day at 3:30 p.m. so that a matter not within the mandate of either Standing Committee may be placed on the Agenda of Committee of the Whole if in the opinion of Agenda Committee, the matter should be discussed in a Committee setting before it goes to Council.
14. The Agendas for Standing Committee meetings shall be established by the Committee Chairs in consultation with the CAO or Deputy CAO and shall be finalized and made available to the public not later than the close of business on the Thursday preceding Committee Day. Members of the public shall be entitled to, and encouraged to, make written and/or oral submissions to a Standing Committee in respect of any matter on a Standing Committee Agenda.
15. A Council member who is not a voting member of a Standing Committee is entitled to sit with the voting members and be recognized by the Chair of the Standing Committee to participate in debate and discussion on an item on the Agenda.
16. Standing Committee Chairs shall also be members of Agenda Committee in order to ensure co-ordination between Council Agendas and Standing Committee Agendas.
17. The Chair of a Standing Committee shall have the discretion to call a special meeting of the Committee at any time if the Chair is of the belief that an emergent matter requires the Committee's attention sooner than the next Committee Day.

18. Other Council Committees established under the *Municipal Government Act* whose membership consists of non-Council members ("Citizen Committees") shall each include one Council member (and one alternate Council member) appointed for a one-year term to serve as *ex officio* members of the Citizens Committees. The *ex officio* Councillors (or alternates) on Citizens Committees shall not be required or expected to attend at every meeting of their Citizens Committee, but will be available if needed to ensure quorum, and may attend a meeting at the request of the Chair to address a particular Agenda item.
19. The CAO shall ensure that a minimal base level of administrative support is provided on an equal basis to all Citizens Committees, which support shall not include City employees attending Citizens Committee meetings except where their knowledge or experience is critically needed for a particular item on a Committee Agenda.
20. The Minutes of Citizen Committee meetings shall be placed on the Agenda of a Standing Committee meeting as an information item, a reasonable time after the Minutes are finalized.
21. The Chair of each Citizen Committee (or the Vice Chair if the Chair is not available) shall present in person a written Annual Report to a Standing Committee, which report shall summarize the Citizen Committee's activities for the past year and present a work plan for the Citizen Committee for the upcoming year.
22. Meetings of Council and Committee of the Whole in respect of the budget process shall continue as per the *status quo* and shall not be affected by this governance re-structuring.
23. Written Councillor Civic Updates shall be provided to legislative services on the Tuesday prior to last meeting of the month in time to make the agenda package deadline.