



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Monday, April 1, 2019

3:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF**

K. Scoble, Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services /  
Chief Legislative Officer  
L. O'Mara, Acting Deputy City Clerk  
J. Vollrath, Legislative Officer

**2. Adoption of Agenda**

**2.1 AR-19-177 Adoption of Agenda**

Moved by Councillor MacKay  
That the April 1, 2019 Agenda be adopted as amended.  
CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Gil Jouan from the St. Albert Curling Club spoke to Council about the Community Capital Grant Program.

Kristopher Wells, Policing Committee Chair, spoke to Council regarding Bylaw 13/2019 - Policing Committee.

Richard Plain requested clarification regarding Bylaw 14/2019 - Area Structure Plan Amendment - South Riel.

## **5. Consent Agenda**

- 5.1**     CA-19-009     Consent Agenda  
Presented by: Kevin Scoble, Chief Administrative Officer  
Moved by Councillor Hughes  
That the recommendation in the following agenda reports be approved:  
6.1 Community Capital Program Grant Application  
CARRIED UNANIMOUSLY

## **6. Business Items**

- 6.1**     AR-19-198     Community Capital Program Grant Application  
Presented by: Daniele Podlubny, Manager, Community Recreation  
The following motion was approved on Consent Agenda:  
  
That a one-time exemption to Council Policy C-CS-06 - Community Capital Program Grant be approved to allow the St. Albert Curling Club to apply for 2019 funding through the Community Capital Program Grant.
- 6.2**     AR-19-197     Cancellation of April 15, 2019 Council Meeting  
Presented by: David Leflar, Director of Legal and Legislative Services

Moved by Councillor Hughes

That the Regular Council meeting scheduled for April 15, 2019 be cancelled.

CARRIED UNANIMOUSLY

**6.3     AR-19-040**

Utility Corporation Considerations

Presented by: Kate Polkovsky, Director, Utilities and Environment

Mike Killick, resident, spoke to Council regarding the Utility Corporation Considerations presentation.

Moved by Councillor Joly

That a Request for Proposals to complete a comprehensive Business Plan and Market Analysis be issued and a contract awarded by the end of May 2019, contingent of funding approval by Council. The Business Plan and Market Analysis would be provided to Council by the end of Q3, 2019 for review and contemplated next steps.

That Administration commence partnership discussions with sub-regional partners on a waste-to-energy pilot scale operation commencing in Q3, 2019 and that a Request for Proposals for a pilot scale waste-to-energy plant, consisting of one-year operation and associated reporting, be issued and a contract awarded for end of June 2019 conditional of any required funding approval to support the program.

That Administration continue to evaluate broader alternative servicing technologies, consistent with the Corporate Business Plan, and prepare any required business cases for Council's investment consideration.

That Administration prepare a Municipal Utility Services Bylaw for Council's consideration no later than end of Q3,

2019.  
CARRIED UNANIMOUSLY

Council recessed from 4:30 p.m. to 5:00 p.m.

## 8. Public Hearing

- 8.1 PH-19-005 PH-Bylaw 6/2019 - Municipal Development Plan Amendment (2nd & 3rd Reading) Bylaw 7/2019 - Erin Ridge North Area Structure Plan Amendment - Possible Development Area (2nd & 3rd Reading) Bylaw 8/2019 - Land Use Bylaw Schedule A Amendment (2nd & 3rd Reading)  
Presented by: Lenore Mitchell, Senior Planner, Planning & Development Department

Chuck McNutt, Consultant with WSP, spoke to Council regarding Bylaw 6/2019, Bylaw 7/2019 and Bylaw 8/2019.

Richard Plain, St. Albert Planning Committee, spoke to Council regarding Bylaw 6/2019, Bylaw 7/2019 and Bylaw 8/2019.

Ken Crutchfield, resident, spoke to Council regarding Bylaw 6/2019, Bylaw 7/2019 and Bylaw 8/2019.

Moved by Councillor Joly  
That the public hearing on Bylaw 6/2019, Bylaw 7/2019, and Bylaw 8/2019 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor Watkins  
That Bylaw 6/2019 be read a second time.  
CARRIED

For: 4 - Brodhead, Hughes, MacKay, and Watkins

Against: 3 - Heron, Hansen, and Joly

Moved by Councillor Watkins

That Bylaw 6/2019 be read a third and final time.

CARRIED

For: 4 - Brodhead, Hughes, MacKay, and Watkins

Against: 3 - Heron, Hansen, and Joly

Moved by Councillor Watkins

That Bylaw 7/2019 be read a second time.

CARRIED

For: 5 - Heron, Brodhead, Hughes, MacKay, and  
Watkins

Against: 2 - Hansen, and Joly

Moved by Councillor Watkins

That Bylaw 7/2019 be read a third and final time.

CARRIED

For: 5 - Heron, Brodhead, Hughes, MacKay, and  
Watkins

Against: 2 - Hansen, and Joly

Moved by Councillor Watkins

That Bylaw 8/2019 be read a second time.

CARRIED

For: 5 - Heron, Brodhead, Hughes, MacKay, and  
Watkins

Against: 2 - Hansen, and Joly

Moved by Councillor Watkins

That Bylaw 8/2019 be read a third and final time.

CARRIED

For: 5 - Heron, Brodhead, Hughes, MacKay, and  
Watkins

Against: 2 - Hansen, and Joly

## 7. Bylaws

- 7.1 BL-19-006 Bylaw 12/2019 - Land Use Bylaw Amendment - Supportive Housing (1st Reading)  
Presented by: Kathleen Short, Architectural Development Officer II

Moved by Councillor Joly  
That Bylaw 12/2019, being Amendment 167 to Land Use Bylaw 9/2005, be read a first time.

That a public hearing on Bylaw 12/2019, be held at the regularly scheduled Council meeting on April 23, 2019.  
CARRIED UNANIMOUSLY

- 7.2 BL-19-007 Bylaw 17/2019 - Riel Road Closure Bylaw (1st Reading), Bylaw 14/2019 - Area Structure Plan Amendment - South Riel (1st Reading), Bylaw 15/2019 - Land Use Bylaw Text Amendment - South Riel (1st Reading), Bylaw 16/2019 - Land Use Bylaw Amendment - Redistricting in South Riel (1st Reading)  
Presented by: Lyndsay Francis, Planner

Moved by Councillor MacKay  
Bylaw 17/2019 Road Closure Bylaw

That Bylaw 17/2019, be read a first time.

That a non-statutory public hearing on Bylaw 17/2019, be held at the regularly scheduled Council meeting on April 23, 2019.

Bylaw 14/2019 South Riel Area Structure Plan Amendment

That Bylaw 14/2019, being amendment 2 to the South Riel Area Structure Plan 29/2015, be read a first time.

That a public hearing on Bylaw 14/2019, be held at the regularly scheduled Council meeting on April 23, 2019.

Bylaw 15/2019 Land Use Bylaw, Text Amendment

That Bylaw 15/2019, being amendment 168 to the Land Use Bylaw 9/2005, be read a first time.

That a public hearing on Bylaw 15/2019, be held at the regularly scheduled Council meeting on April 23, 2019.

Bylaw 16/2019 Land Use Bylaw, Schedule A Amendment

That Bylaw 16/2019, being amendment 169 to the Land Use Bylaw 9/2005, be read a first time.

That a public hearing on Bylaw 16/2019, be held at the regularly scheduled Council meeting on April 23, 2019.  
CARRIED UNANIMOUSLY

- 7.3**    BL-19-010    Borrowing Bylaw - North St. Albert Trail Corridor (2nd & 3rd Reading)  
Presented by: Diane McMordie, Director, Finance & Assessment Department  
Moved by Councillor MacKay  
That Bylaw 9/2019, being a Borrowing Bylaw to finance the design and construction of the North St. Albert Trail Corridor Management Implementation, be read a second time.  
CARRIED UNANIMOUSLY  
Moved by Councillor MacKay  
That Bylaw 9/2019 be read a third and final time  
CARRIED UNANIMOUSLY

- 7.4**    BL-19-015    Bylaw 13/2019 - Policing Committee (1st, 2nd & 3rd

Reading)

Presented by: David Leflar, Director, Legal & Legislative Services Department

Moved by Councillor Watkins

That Bylaw 13/2019, the Policing Committee Bylaw, be read a first time.

CARRIED UNANIMOUSLY

Councillor MacKay requested a friendly amendment which was adopted by unanimous consent, that Bylaw 13/2019 be amended by striking out the word "not" in Section 7.

Moved by Councillor Watkins

That Bylaw 13/2019 be read a second time as amended.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That unanimous consent be given to proceed immediately to third reading of Bylaw 13/2019 as amended.

CARRIED UNANIMOUSLY

Moved by Councillor Watkins

That Bylaw 13/2019 as amended be read a third time.

CARRIED UNANIMOUSLY

## 11. Council Motions

### 11.1 CM-19-013 Advertisement and Promotion of Vaping Products

Notice given by: Councillor Hansen

Moved by Councillor Hansen

That Council authorize the Mayor to submit a letter to the Government of Canada, supporting regulations under the Tobacco and Vaping Products Act to ban the advertisement and promotion of vaping products to youth; and

That Council direct Administration to draft a resolution for submission to the 2019 AUMA Convention, requesting that



the Provincial Government establish regulations complementary to any federal regulations that may be enacted to ban the advertisement and promotion of vaping products to youth.

CARRIED UNANIMOUSLY

**11.2**    CM-19-014    Front to Back Residential Combined Units

Notice given by: Councillor Joly

Courtney Jensen, St. Albert Committee Chair with the Urban Development Institute (UDI), spoke to Council regarding Front to Back Residential Combined Units and the Land Use Bylaw.

Moved by Councillor Joly

That by the June 2020, Governance, Priorities and Finance Committee Meeting, Administration present changes to the Land Use Bylaw to allow front-back combined residential units.

CARRIED UNANIMOUSLY

Councillor Hughes declared a pecuniary interest relating to agenda item 11.3 due to having her own home based business, and recused herself from the meeting at 7:06 p.m.

Council recessed from 7:16 p.m. to 7:23 p.m.

**11.3**    CM-19-015    Home Based Business

Notice given by: Councillor Joly

Moved by Councillor Joly

That by the June, 2020, Governance, Priorities and Finance Committee Meeting, Administration present

changes to the land use, business, and any other applicable bylaws to:

Allow a home occupation business to employ not more than one person who does not live at the residence, regardless of whether that person works in the residence or elsewhere;

DEFEATED

For: 2 - Hansen, and Joly

Against: 4 - Heron, Brodhead, MacKay, and Watkins

Moved by Councillor Joly

That by the June, 2020, Governance, Priorities and Finance Committee Meeting, Administration present changes to the land use, business, and any other applicable bylaws to:

Allow an exterior sign/plaque that is a maximum of 20X30cm on the residence to advertise the business.

DEFEATED

For: 2 - Hansen, and Joly

Against: 4 - Heron, Brodhead, MacKay, and Watkins

Moved by Councillor Joly

That by the June, 2020, Governance, Priorities and Finance Committee Meeting, Administration present changes to the land use, business, and any other applicable bylaws to:

Reduce or waive the business license fee for home office businesses.

DEFEATED

For: 2 - Brodhead, and Joly

Against: 4 - Heron, Hansen, MacKay, and Watkins

Councillor Hughes returned to the meeting at 7:49 p.m.

Moved by Councillor MacKay

That the April 1, 2019 Council Meeting be extended past 7:30 p.m.

CARRIED UNANIMOUSLY

## 12. Information Requests / Notices of Motion / Announcements

### Notice of Motion - Councillor Hughes

That Administration bring to Council recommended amendments to the water bylaw that include an automated or smart water meter opt-out program, with an opt out fee that does not exceed the actual cost to provide this service.

### Notice of Motion - Councillor Hughes

That the CAO authorize the Internal Auditor to conduct the Strategic Risk Assessment at a cost of \$22,850, funded from the Internal Auditor budget in the capital reserve.

## 15. In Camera

### 15.2 INC-19-036 Land Acquisition Matter

Presented by: Adryan Slaght, Director of Planning and Development

#### **Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

A. Slaght, Director, Planning and Development (Advice and Information)

D. Leflar, Director, Legislative Services / Chief  
Legislative Officer (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a land acquisition matter pursuant to Sections 24(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) and 27(1) (legally privileged communications) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:55 p.m.

Moved by Councillor Hansen

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 8:10 p.m.

Moved by Councillor Hansen

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by Councillor Watkins

That the Chief Administrative Officer take the required internal and external steps to commence and continue a process to expropriate lands contained within Block E, Plan 8521925 as depicted on the surveyed drawing that is Attachment "A" to the Council Report dated April 1, 2019 entitled "Expropriation of Kingswood Lands".

CARRIED UNANIMOUSLY

- 15.1**    **INC-19-012**    Naming of Campbell Park & Ride  
Presented by: Tracy Tsui, Planner

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

T. Tsui, Planner, Planning and Development (Advice and Information)

K. Peters, Manager Planning, Planning and Development (Advice and Information)

A. Slaght, Director, Planning and Development (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to consider a municipal naming matter in accordance with the provisions of Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council)

CARRIED UNANIMOUSLY

Council went in camera at 8:16 p.m.

Moved by Councillor Hughes

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 8:34 p.m.

Moved by Councillor Brodhead

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**15.3**    INC-19-050    Land Matter

Presented by: Robin Beukens, Planner

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

R. Beukens, Senior Planner, Planning and Development

(Advice and Information)

A. Slaght, Director, Planning and Development (Advice and Information)

K. Peters, Manager Planning, Planning and Development (Advice and Information)

Moved by Councillor Joly

That Council move in camera to discuss a land matter pursuant to Sections 24(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 8:35 p.m.

Moved by Councillor Mackay

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 8:51 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

- 15.4**    INC-19-027    Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**Also in Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to have a confidential

dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 8:52 p.m.

Moved by Councillor Watkins  
That Council reconvene in public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 9:40 p.m.

Moved by Councillor Hughes  
That the details of the in camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.  
CARRIED UNANIMOUSLY

## 16. Adjournment

The Mayor adjourned the meeting at 9:40 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER