



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Monday, February 25, 2019

3:00 PM Council Chambers

1 Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor MacKay
Councillor Watkins

STAFF PRESENT:

K. Scoble, Chief Administrative Officer
D. Leflar, Director, Legal and Legislative Services /
Chief Legislative Officer
L. O'Mara, Acting Deputy City Clerk
J. Vollrath, Legislative Officer
S. Wywal, Legislative Officer

2. Adoption of Agenda

2.1 AR-19-138 Adoption of Agenda

Moved by Councillor MacKay
That the February 25, 2019 Agenda be adopted as
amended as follows:

(a) addition of "9.1 – Award of Contract for CAO Evaluation
Services" under Section 9 – Emergent Items, that Item to

read as follows:

Recommended Motion: That Council approve an award of contract to Optimum Talent Inc. for CAO Evaluation Services, in the amount of \$12,500 to be funded from Council Contingency;

(b) addition of “9.1 – Award of Contract for CAO Evaluation Services” to the Consent Agenda;

(c) addition of “9.2 - Approval of Cost Sharing Arrangement with the Government of Alberta for Ray Gibbon Drive Upgrading” under Section 9 - Emergent Items.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Noreen Hoskins, Executive Director, Northern Alberta Business Incubator Society (NABI), spoke to Council regarding NABI’s new branding and new direction.

Ian Harris spoke to Council regarding Governance, Priorities and Finance Committee meetings being held in the Douglas Cardinal Boardroom.

5. Consent Agenda

- 5.1** CA-19-003 Consent Agenda
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor Hughes
That the recommendation(s) in the following agenda reports be approved:

7.3 Noise Attenuation Data Collection Capital Carry

Forward

9.1 Award of Contract for Chief Administrative Officer

Evaluation Services

CARRIED UNANIMOUSLY

Item 9.2 was moved to this area of the Agenda.

- 9.2 AR-19-160** Approval of Cost Sharing Arrangement with the
Government of Alberta for Ray Gibbon Drive Upgrading
- Moved by Councillor Brodhead
- That Council approve a cost sharing arrangement with the
Government of Alberta for the upgrading of Ray Gibbon
Drive from the City's south boundary to the intersection of
Fowler Road, to a 4 lane City arterial standard, on the
terms and conditions set out in an agreement effective
February 15, 2019 between Her Majesty the Queen in
Right of Alberta and the City of St. Albert, and that Council
hereby ratifies and approves the execution of the said
agreement by the Mayor and the Chief Administrative
Officer.
- CARRIED UNANIMOUSLY

7. Business Items

- 7.1 AR-19-096** Preliminary Year End Surplus Recommendations
Presented by: Brenda Barclay, Manager of Financial
Operations
- Moved by Councillor Hughes
- That the February 25, 2019 agenda report titled
"Preliminary Year End Surplus Recommendations" be
received as information.
- CARRIED UNANIMOUSLY
- 7.2 AR-19-111** Styrofoam Recycling at the Depot
Presented by: Brian Brost, Acting Director, Utilities &

Environment

Moved by Councillor Hughes

That the February 25, 2019 Agenda Report titled "Styrofoam Recycling at the Depot" be received as information;

That the City of St. Albert implement a one year pilot program for the recycling of expanded polystyrene at the Mike Mitchell Recycling Center with project funding of \$12,000 from the Stabilization Fund; and

That Administration report the findings of the of the pilot back to Council by Q2 2020.

CARRIED UNANIMOUSLY

- 7.3** **AR-19-155** Noise Attenuation Data Collection Capital Carry Forward
Presented by: Diane McMordie, Director of Financial Services

The following motion was approved on Consent Agenda:

That capital project 416418 Noise Attenuation Data Collection, which was initially approved to be closed through AR-19-110 on February 19, 2019, be carried forward in the amount of \$200,000.

9. Emergent Items

- 9.1** **AR-19-161** 9.1 Award of Contract for CAO Evaluation Services

The following Motion was approved on Consent Agenda:

That Council approve an award of contract to Optimum Talent Inc. for CAO Evaluation Services, in the amount of \$12,500 to be funded from Council Contingency.

10. Council Information Items

- 10.1 II-19-001 Council Information Items: 2018 Q4 Corporate Quarterly Report
Presented by: Kevin Scoble, Chief Administrative Officer
Moved by Councillor MacKay
That the attachment to the February 25, 2019 agenda report entitled "Information Items" be received as information.
CARRIED UNANIMOUSLY

11. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

12. Council Motions

- 12.1 CM-19-009 Location of Governance, Priorities and Finance Committee Meetings
Notice given by: Councillor Hughes
Moved by Councillor Hughes
That effective March 2019, the Governance, Priorities and Finance Committee meetings are held in Council Chambers.
CARRIED
- For: 6 - Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins
Against: 1 - Heron

Council recessed from 4:34 p.m. to 5:00 p.m.

8. Public Hearing - 5:00 P.M

Item 8. was moved to this area of the Agenda.

- 8.1 PH-19-002 Bylaw 16/2018 - Erin Ridge North Area Structure Plan
Amendment (2nd and 3rd Reading)
Bylaw 41/2018 - 130 Element Drive North Redistricting
(2nd and 3rd Reading)
Presented by: Tracy Tsui, Planner

Moved by Councillor Joly
That the public hearing on Bylaws 16/2018 and 41/2018 be
closed.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 16/2018 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 16/2018 be read a third and final time.
CARRIED UNANIMOUSLY

- 8.1 PH-19-002 Bylaw 16/2018 - Erin Ridge North Area Structure Plan
Amendment (2nd and 3rd Reading)
Bylaw 41/2018 - 130 Element Drive North Redistricting
(2nd and 3rd Reading)
Presented by: Tracy Tsui, Planner

Moved by Councillor Joly
That Bylaw 41/2018 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 41/2018 be read a third and final time.
CARRIED UNANIMOUSLY

12.2 CM-19-004 Annual Human Resources Report
Notice given by: Mayor Heron

The Mayor relinquished the Chair to Deputy Mayor Watkins.

Moved by Mayor Heron
That the Chief Administrative Officer shall provide to Council an annual confidential report on Human Resources Matters covering the following topics:

- Statistics on staff turnover rates and employee absenteeism rates, with commentary on our goals or targets in these areas and with benchmarking (where data is available) to other comparable Alberta municipalities and to the private sector;
- Information on the cost to the City of staff turnover (e.g., costs of recruitment and training, lost productivity, increased overtime costs, salary scale adjustments, and other relevant costs);
- Exit interviews (reason for leaving - give choices and an 'other' option which we would want to see this reason, opinion on safety, would you recommend City of St. Albert as a place to work? Department etc) with the understanding that names would not be provided;
- Disciplines and Grievances;
- Information on Succession Planning and Training, City Manager included;
- Summary of severance payouts;
- A report on the status of Human Resources projects.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly,
and MacKay
Against: 1 - Watkins

The Mayor resumed the Chair.

13. Information Requests / Notices of Motion / Announcements

Notice of Motion (Councillor Hansen)

That Council direct Administration to install a second door in the Douglas Cardinal Boardroom and provide us with timelines as to when it can be done.

Information Request (Councillor Brodhead)

Could the Arts and Heritage Foundation or the Heritage Advisory Committee provide written rationale as to recommendation to consider the current plywood Council desk of historical significance?

16. In Camera

16.1 INC-19-011 Vendor Performance
Presented by: Tony Lake, Director, Public Works & Transit

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legislative Services / Chief Legislative Officer (Advice and Information)

T. Lake, Director, Public Works & Transit (Advice and

Information)

W. Steblyk, Transit Planning & Customer Service
Manager (Advice and Information)

K. Koropeski, City of Edmonton (Advice and
Information)

A. Swain, City of Edmonton (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter in
accordance with the provisions of Section 21 - Disclosure
harmful to intergovernmental relations and Section 24 -
Advice from officials of the Freedom of Information and
Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as
amended.

CARRIED UNANIMOUSLY

Council went in camera at 5:22 p.m.

Councillor Joly left the meeting at 6:05 p.m.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Absent - Joly

Council reconvened in Public at 6:06 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain
confidential pursuant to Section 153(e) of the Municipal
Government Act, R.S.A., 2000, M-26.

CARRIED UNANIMOUSLY

Absent - Joly

- 16.2** INC-19-003 Sturgeon County Intermunicipal Affairs Committee Briefing
Presented by: Trevor Duley, Manager, Government Relations

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legislative Services / Chief Legislative Officer (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

A. Slaght, Director, Planning & Development (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to discuss an Intergovernmental matter in accordance with the provisions of Section 21 (Disclosure harmful to intergovernmental relations) of the Freedom of Information and Protection of Privacy Act

CARRIED UNANIMOUSLY

Absent - Joly

Council went in camera at 6:06 p.m.

Councillor Joly returned to the meeting at 6:08 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in Public at 6:31 p.m.

Moved by Councillor Watkins

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to

Section 153(e) of the Municipal Government Act.
CARRIED UNANIMOUSLY

16.3 INC-19-020 Land Procurement

Presented by: Adryan Slaght, Director, Planning & Development

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legislative Services / Chief Legislative Officer (Advice and Information)

K. Polkovsky, Manager, Growth Engineering (Advice and Information)

D. George, Director, Engineering (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

D. Enger, Director, Recreation and Parks (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a land matter in accordance with the provisions of Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 6:33 p.m.

Moved by Councillor Joly

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in Public at 7:25 p.m.

Moved by Councillor Hansen

That the recommendations and details of the in camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by Councillor Watkins

That the Chief Administrative Officer (CAO) be directed to provide to Council by June 24, 2019 a recommendation as to whether the City should purchase up to 35 acres of land or utilize a similar area within lands already owned by the City for construction of one or more campus style Community amenities.

That the CAO be further directed to ensure that the said recommendation is supported by a local development plan including: a concept plan, estimates of both initial servicing costs and total (life cycle) cost of ownership, details of required updates to Area Structure Plans and other planning documents, and overall development timelines.

That the CAO is authorized to include without prejudice conversations with landowners as part of the research and due diligence activities leading to the said recommendation.

CARRIED UNANIMOUSLY

16.4 INC-19-024 Land Matter

Presented by: Adryan Slaght, Director, Planning & Development

Also in Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legislative Services / Chief Legislative Officer (Advice and Information)

A. Slaght, Director, Planning and Development (Advice

and Information)

D. Enger, Director, Recreation and Parks (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a Land matter in accordance with the provisions of Section 24(1)(a) of the Freedom of Information and Protection of Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council)

CARRIED UNANIMOUSLY

Council went in camera at 7:27 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Concil reconvened in Public at 7:46 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to Section 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

17. Adjournment

The Mayor adjourned the meeting at 7:47 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER