



## CITY OF ST. ALBERT ADMINISTRATIVE BACKGROUNDER

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### **TITLE: Q4 CORPORATE QUARTERLY REPORT**

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#### **PURPOSE OF REPORT**

Administration is providing the attached document entitled “2018 Q4 Corporate Quarterly Report” for information at this time. The City of St. Albert Corporate Quarterly Report - Quarter Four 2018 provides Council with regular and formal communication from the City Manager about progress during the quarter ending December 31, 2018 related to Council Policy C-CG-02 City of St. Albert Strategic Plan approved by Council on March 5, 2018.

#### **PROPOSED MOTION(S):**

N/A

#### **ALIGNMENT TO PRIORITIES IN COUNCIL’S STRATEGIC PLAN**

N/A

#### **ALIGNMENT TO LEVELS OF SERVICE DELIVERY**

Corporate Quarterly Report – Corporate reports are provided to Council on a quarterly basis to meet Council’s need for regular and formal communication from the City Manager.

#### **ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION**

N/A

#### **BACKGROUND:**

The Corporate Quarterly report is produced four times a year to communicate progress made on Council’s Strategic Plan presented in the Corporate Business Plan and to present the City’s financial position.

There are two parts within this report:

- 1) Strategic Initiatives Reporting - includes progress update on projects that support Council’s Strategic Priorities.
- 2) Financial Summary - provides a quarterly update on the City’s financial position. Included in this section of the report are three charts each for municipal and utility capital projects, showing: budget vs. forecast, project progress and project schedule.

Projects related to City's core service delivery (annual/ongoing operational work) are not included in the report. This streamlined and focused approach provides clearer communication to Council on priority projects related to the Strategic Plan, while still providing highlights of services that may be of interest to Council and the community.

The online StATRACKER Performance Dashboard ([statracker.stalbert.ca](http://statracker.stalbert.ca)) provides updates on indicators for the City where quarterly data is available. This tool is reviewed on a regular basis and will continue to evolve as the City's performance measurement program matures.

Report Date: February 25, 2019

Author(s): Paul Edginton

Committee/Department: Strategic Services & Information Technology Department

Chief Administrative Officer: Kevin Scoble