



CITY OF ST. ALBERT ADMINISTRATIVE BACKGROUNDER

TITLE: AMENDMENTS TO POLICY C-FS-05 BUDGET GUIDING PRINCIPLES

PURPOSE OF REPORT

On January 14, 2019 Mayor Heron provided notice in accordance with Section 23 of Procedure Bylaw 3/2018 of her intention to make the proposed motion below.

In order for Council to debate the motion, it must be formally moved.

PROPOSED MOTION(S):

That administration bring forward amendments to C-FS-05 Budget Guiding Principles that clarifies a council motion is required to add or remove a capital project charter from the 10 year plan.

ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN

Strategic Priority #4: Infrastructure Investment: Identify and build needed capital assets.

4.2 Update Capital Plan on project prioritization, criteria, and weightings.

ALIGNMENT TO LEVELS OF SERVICE DELIVERY

Service Name: Financial Planning

Definition: Stewardship of development of annual operating and capital budgets for Municipal and Utility operations.

The approved operating and capital budgets shall serve as the financial plan for the City and provide Administration with the direction and resources necessary to accomplish Council's strategic direction and Council approved services and service levels in accordance with the Services and Service Levels Inventory

Service Component: Municipal Capital Budget Development

Service Level:

- Budget is prepared and approved by Council for a rolling ten (10) year period with the approval to execute one year of the plan.
- The annual approval of the capital budgets is complete by December 31 of each year.
- Available capital dollars are used towards the repair, maintenance and replacement of existing assets prior to consideration of new capital growth projects and assets.

ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION

N/A

BACKGROUND:

Administrations understanding of this motion is that Council would like to put in policy a statement that clarifies that Council approval is required to add/remove/change scope a capital charter from the **Growth** Capital 10 Year Plan and that Administration would retain the responsibility for updating costing information and proposed timing of projects on the growth plan. Administration would also retain the responsibility of presenting Council with any required capital charters/plans related to RMR (repair, maintain, replace) including cost and timing.

If passed, as part of the policy amendment, Administration would also provide recommendations to Council related to the mechanism and timing for approval to add/remove/re-scope growth capital charters from the plan.

Report Date: February 19, 2019

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Committee/Department: Finance & Assessment Department

Chief Administrative Officer: Kevin Scoble