



CITY OF ST. ALBERT  
**ADMINISTRATIVE BACKGROUNDER**

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**TITLE: CEMETERY INFRASTRUCTURE ASSESSMENT**

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**PURPOSE OF REPORT**

On November 19, 2018 Councillor Hughes provided notice in accordance with Section 23 of Procedure Bylaw 3/2018 that she intended to bring forward the proposed motion below.

*In order for Council to debate the motion, the motion must be formally moved.*

**PROPOSED MOTION(S):**

That administration assess the St. Albert Cemetery infrastructure, including but not limited to the entrance, road surface, and benches, compare it to the St. Albert Cemetery master plan, and provide recommendations to council for Cemetery maintenance and Improvements by April 30, 2019.

**ALIGNMENT TO PRIORITIES IN COUNCIL'S STRATEGIC PLAN**

N/A

**ALIGNMENT TO LEVELS OF SERVICE DELIVERY**

Assets Management

Park Furniture and Assets Maintenance

Maintenance, upgrade and replacement of park furniture and assets to ensure safe, well-maintained, well-functioning facilities for participants' enjoyment. Inspection and repair/replace.

Regular inspections and maintenance as required.

**ALIGNMENT TO COUNCIL DIRECTION OR MANDATORY STATUTORY PROVISION**

N/A

**BACKGROUND:**

The 2014 Cemetery Long Term Plan will be referenced to confirm current state with elements proposed in the plan and provide recommendation to Council for improvements that are confirmed as outstanding by April 30<sup>th</sup>, 2019.

Recent update: Gate is removed, benches are ordered and expected prior to end of year.

Report Date: December 17, 2018

Author(s): Anthony Lake, Director of Public Works & Transit

Committee/Department: Public Works & Transit

Deputy Chief Administrative Officer/Chief People Officer: Michelle Bonnici

Chief Administrative Officer: Kevin Scoble