

**Attachment 1**  
**Proposed Amendments to the Municipal Naming Policy**

<b>Subject</b>	<b>Current Policy</b>	<b>Proposed Amendment</b>	<b>Rationale</b>
Definitions	The definition of park is a neighbourhood, community, or regional park. A neighbourhood park is a local park meeting the recreational needs of the immediate neighbourhood. A community park serves at least two neighbourhoods or the broader community within the City. A regional park is a large-scale urban park that serves the needs of both the entire city and the region.	The proposed definition of park is a tract of land designated and used by the public for active and passive recreation.	<p>The proposed definition is consistent with the Land Use Bylaw.</p> <p>The Recreation and Parks Department has also developed new park classifications that not only consist of neighbourhood, community, or regional park.</p>
	N/A	Add “Area Structure Plan” definition.	“Area Structure Plan” is referred to in the “Stormwater Management Facility” section.
	N/A	Add “Asset” definition.	Municipally-Owned Buildings, Significant Infrastructure, Arterial Roads, City Parks, and Neighbourhoods, will each be known as an Asset, and collectively as “the Assets”. Naming of an Asset is to be approved by Council.
	N/A	Add “City Park” definition.	City Parks will include all other parks that are not considered as neighbourhood parks. A neighbourhood park is referred to as “Park” under the current policy and will remain the same in the amended policy.
	N/A	Add “Recreational Facility” definition.	The policy is currently unclear in identifying the naming process for outdoor recreational spaces such as sports fields, skate parks,

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			<p>etc. "Recreational Facility" will include both indoor and outdoor recreational spaces. "Recreational Facility" will be excluded from the definition of "Municipally-Owned Building".</p> <p>The naming process of a Recreational Facility, which is being added to the policy, is consistent with the naming process for recreational facilities in the past.</p>
	N/A	Add "Sponsor" definition.	<p>The policy is currently unclear as to which City department is responsible for administering a naming process. Under the amended policy, this responsibility will be determined by the operational mandate the subject Asset falls under. The policy and associated Administrative Directive will provide clear procedures to ensure consistency across naming processes. Responsibilities of that City department may also include the implementation plans for naming, such as, changes to signages, providing/requesting appropriate funding, etc.</p>
	N/A	Add "Stormwater Management Facility" definition.	<p>The definition of "Stormwater Management Facility" is consistent with Alberta Environment. Stormwater Management Facilities in St. Albert currently have a naming process as identified in Area Structure Plans (ASPs). This naming process and approval is under the responsibility of the Planning Branch.</p>
Potential Significant	Council shall approve updates to the Potential	The Naming Committee shall approve updates to	Allowing the Naming Committee to approve names will be more time efficient and require

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Names List	Significant Names List.	the Significant Names List. Council will be provided the updates via Council Advisories.	less administrative staffing hours.
Overall Policy	The name of the committee responsible for reviewing names is called the Technical Naming Review Panel.	The proposed name for the committee is "Naming Committee".	Simplicity.
	The list of historic or significant individual's names used for naming is called the Potential Significant Names List.	The proposed name for this list is "Significant Names List".	Simplicity.
	The policy will be reviewed every five years.	Remove statement.	The Municipal Naming Policy and associated Administrative Directive should be reviewed and updated as necessary. This has been stated in the Administrative Directive.