

## **POSTPONED MOTIONS: ADMINISTRATIVE BACKGROUNDER**

**NUMBER:** PM19-036

<b>REQUESTED BY:</b>	Mayor Cathy Heron
<b>ORIGIN OF REQUEST:</b>	Committee of the Whole
<b>DATE OF REQUEST:</b>	November 19, 2018

<b>AUTHOR:</b>	Diane McMordie
<b>DEPARTMENT:</b>	Financial Services
<b>DATE RESPONSE DUE:</b>	November 22, 2018

### **MOTION:**

That Administration adjust the 2019 Municipal and Utility operating and capital budgets based on all late-breaking changes or discovered discrepancies including the following:

- a. That the municipal operating budget be amended by adding a revenue and expense budget of \$150,000 related to the City Managers authority to approve proposed projects related to Safety Enhancement. Funding to be transferred from the Safety Enhancement reserve.
- b. That the 2019 utilities revenue operating budget be increased by \$20,000 related to new fire hydrant inspection fee.
- c. ....
- d. ....
- e. ....

### **RESPONSE (one page max.):**

#### **Administration's Understanding of Intent Motion:**

The motion above, typically referred to as an Omnibus motion, allows Council to update the proposed budget to incorporate new information/direction and or to correct any minor discrepancies that have been identified.

#### **Operational or Organizational Impacts if Motion is Approved:**

None

#### **Financial Implications of Motions:**

Detailed within each line item of the motion

#### **Stakeholder Consultations:**

None

**Background:**

a. On October 22, 2018 Council passed the following resolution:

CB-18-025

“That the following Council Policies, as amended, and provided as attachments to the October 22, 2018 Agenda Report titled “Annual Review of Financial Policies”, be approved:

C-FS-01 Financial Reserves (version 1)

C-FS-05 Budget and Taxation Guiding Principles

C-FS-16 Municipal Fees and Charges, Schedule 02 Transit Fares and Schedule 11 Cemetery Fees”

The amendments to the Financial Reserve policy included a revised process for the Safety Reserve where the annual maximum for the Safety Enhancement Program of \$150,000 would be included in the annual operating budget (both revenue & expense) to be approved by Council. As this decision was made after the proposed budget was prepared, this motion will ensure that Council’s direction is incorporated into the 2019 budget.

b. On October 9, 2018 the Governance Priorities and Finance Committee passed the following motion:

AR-18-387

That the Governance, Priorities & Finance Committee recommend to Council that Schedule “A” of the Water Bylaw 5/2001 be amended to include a Private Hydrant Inspection and Maintenance Fee of \$105 for 2019 and be presented to Council in conjunction with the Utilities Amending Bylaw as part of the 2019 budget process and that;

The following postponed motion be approved:  
(PM-19-008)

That the 2019 utilities revenue operating budget be increased by \$20,000.

Instead of bringing this motion to a regular council meeting for approval it was determined that the postponed motion should instead be brought directly to the budget process. Given that the Committee has already discussed this item thoroughly and recommended approval of the postponed motion, it has been

included as part of the omnibus motion instead of being presented as an individual postponed motion.