



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Tuesday, May 22, 2018

3:00 PM Council Chambers

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**Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF**

K. Scoble, City Manager  
M. Bonnici, General Manager, Corporate Strategic Services  
I. McKay, General Manager, Infrastructure & Development Services  
D. McMordie, Director, Financial Services  
G. Klenke, Solicitor and Chief Legislative Officer  
M. Nordvedt, Deputy City Clerk  
C. Wong, Legislative Officer

**Adoption of Agenda**

AR-18-231

**Adoption of the Agenda**

Moved by Councillor Brodhead  
That the May 22, 2018 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

## **Consent Agenda**

### CA-18-014 Consent Agenda

Presented by: Kevin Scoble, City Manager

Moved by Councillor Brodhead

That the recommendation(s) in the following agenda reports be approved:

4.1 Regular Council Minutes of May 7, 2018

7.1 Lt. Governor Distinguished Young Artists Legacy Program

7.2 Reciprocal Use Agreement

10.1 Council Information Item

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

## **Adoption of Minutes**

### MIN-18-014

**Regular Council Minutes of May 7, 2018**

The following motion was approved on Consent Agenda:

“That the Regular Council Minutes of May 7, 2018 be adopted as presented.”

## **Presentations, Delegations, and Announcements**

That Mayor proclaimed the week of May 20-26, 2018 "National Public Works Week"

Matt Bachewich, Active Communities Alberta, provided

a presentation and requested the City of St. Albert to enter into a memorandum of understanding with Active Communities Alberta to construct a recreation facility in St. Albert.

### **Business Arising from Presentations, Delegations Announcements and Public Appointments**

#### Information Request

What would be the order of magnitude cost to service the land anticipated to be occupied by the Active Communities Alberta project proposal and secondly where would the servicing be sourced from? (A servicing map would be just fine)

### **In Camera**

#### INC-18-038

#### **Alternative Servicing**

Presented by: Kevin Scoble, City Manager

#### **Also in Attendance:**

K. Scoble, City Manager (Information & Advice)

M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

I. McKay, General Manager of Infrastructure and  
Development Services (Information & Advice)

K. Cole, Director of Infrastructure Services (Information  
& Advice)

Dr. K. Sturgess, Alberta Water Smart (Subject Matter  
Experts)

J. Komar, Revolve Engineering (Subject Matter Experts)

J. Lewis, South-West Regional Development  
Corporation (Subject Matter Experts)

Moved by Councillor MacKay

That Council move in camera to discuss an alternative

servicing matter in accordance with the provisions of  
Section 24 - Advice from officials and Section 25 -  
Disclosure harmful to economic and other interests of a  
public body of the Freedom of Information and Protection of  
Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council went in-camera at 3:40 p.m.

Moved by Councillor Hansen  
That Council reconvene in public  
CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council reconvened in public at 5:10 p.m.

Moved by Councillor Joly  
That the details of the in camera discussion remain  
confidential pursuant to Section 24 of FOIP.  
CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

## Business Items

AR-18-058 **Lt. Governor Distinguished Young Artists Legacy Program**  
Presented by: Andrea Gammon, Community Cultural Coordinator

The following motion was approved on Consent  
Agenda:

“That the following Lieutenant Governor Distinguished  
Young Artists Awards be awarded for 2018:

Hailey Benedict - CCMA Music Week - \$400  
Aurianna McPhail - Drama Centre London Summer School - \$400  
Kevin Yue - Summer Music Summit in Quebec - \$400  
Kelton Libich - Broadway Teacher's Workshop - \$400  
Shaney Borden - Broadway Teacher's Workshop - \$400  
Alyssa Kryger - International Summer Dance Intensive - \$400  
Total: \$2,400"

## AR-18-220 Reciprocal Use Agreement

Presented by: Marta Caufield, Solicitor

The following motion was approved on Consent Agenda:

“That the Reciprocal Use First Amending Agreement, provided as an attachment to the May 22, 2018 Agenda Report entitled “Reciprocal Use Agreement” be approved.

That the City Manager be authorized to execute the Reciprocal Use First Amending Agreement.”

## Bylaws

**BL-18-004    Bylaw 19/2018 - Tax Rate Bylaw (1st, 2nd & 3rd reading)**

Presented by: Greg Dahlen, Director of Assessment & Taxation Services

Moved by Councillor Joly

That Bylaw 19/2018, being a bylaw to authorize the rates of property taxation for 2018 be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Moved by Councillor Joly

That Bylaw 19/2018 be read a second time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Moved by Councillor MacKay

That unanimous consent be given for consideration of third  
reading of Bylaw 19/2018.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Moved by Councillor Joly

That Bylaw 19/2018 be read a third and final time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

**BL-18-009 Bylaw 18/2018 - Land Use Bylaw Amendment - Schedule C  
(1st Reading)**

Presented by: Chantelle Malo, Development Officer

Moved by Councillor MacKay

That Bylaw 18/2018 being amendment 161 to Land Use  
Bylaw 9/2005 be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Moved by Councillor Hughes

That the Public Hearing be scheduled for June 11, 2018.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

**BL-18-031 Bylaw 11/2018 - Road Closure North of Jensen Lakes**

**Boulevard (1st Reading)**

Presented by: Tracy Tsui, Planner

Moved by Councillor Hughes

That Bylaw 11/2018, being a Bylaw to close a portion of the road north of Jensen Lakes Boulevard, be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Moved by Councillor MacKay

That a non-statutory Public Hearing be scheduled for June 11, 2018.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

**BL-18-037**

**Bylaw 6/2018 Sanitary Sewer Bylaw (1st, 2nd & 3rd reading)**

Presented by: Kevin Cole, Director of Utilities

Moved by Councillor MacKay

That Bylaw 6/2018, being "The Sanitary Sewer Bylaw", be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Moved by Councillor MacKay

That Bylaw 6/2018 be read a second time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Moved by Councillor Hansen

That unanimous consent be given for consideration of third reading of Bylaw 6/2018.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Moved by Councillor MacKay

That Bylaw 6/2018 be read a third and final time.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

### **Council Information Items**

II-18-006

#### **Information Items**

Presented by: K. Scoble, City Manager

The following motion was approved on Consent  
Agenda:

“That the attachment to the May 22, 2018 agenda report  
entitled "Information Items" be received as information.”

### **Council Motions**

CM-18-031

#### **Delivering Utility Services**

Notice given by: Mayor Heron

The Mayor relinquished the Chair to Deputy Mayor  
MacKay

Moved by Mayor Heron

That Administration investigate the feasibility of delivering  
utility services including water distribution, wastewater  
collection, new wastewater treatment opportunities, solid  
waste collections and life cycle management and  
associated ancillary operation opportunities, such as heat  
and electricity generation and distribution, through a City of  
St. Albert owned municipal utility corporation and up to



\$100,000 be funded from the Stabilization Reserve.

That Administration provide recommendations to Council in a comprehensive business case for the recommended future operating model for the services described by March 4, 2019.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

Moved by Mayor Heron

That the timeline for the stormwater rate model report and recommendations be rescheduled to September 24, 2018 and;

That the ongoing rate model project incorporate an option to fund Stormwater operating and capital costs through the municipal tax base.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

**CM-18-040**    **Monthly Utility Billing**

Notice given by: Mayor Heron

Moved by Mayor Heron

That the City of St. Albert commence monthly billing of utilities by July 1, 2019.

That on January 1, 2019, 6 months notice be provided to all utility customers that their utility bill will be provided by email starting July 1, 2019. If a mailed paper copy is requested then a fee of cost recovery will be added to the bill.

Councillor Hughes requested that the motion be split.

Moved by Mayor Heron

That the City of St. Albert commence monthly billing of utilities by July 1, 2019.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Moved by Mayor Heron

That on January 1, 2019, 6 months notice be provided to all utility customers that their utility bill will be provided by email starting July 1, 2019. If a mailed paper copy is requested then a fee of cost recovery will be added to the bill.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

The Mayor resumed the Chair.

### **Information Requests / Notices of Motion / Announcements**

#### Notice of Motion - Councillor Joly

That smoking recreational cannabis is prohibited within 5m of commercial areas that are publicly accessible, excluding private residential areas.

### **In Camera**

#### INC-18-026 **Withdrawal from Public Art Reserve**

Presented by: Kelly Jerrott, Director

#### **Also in Attendance:**

K. Scoble, City Manager (Information & Advice)

M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

I. McKay, General Manager of Infrastructure and

Development Services (Information & Advice)

K. Jerrott, Director of Cultural Services (Information & Advice)

H. Alther, Project Coordinator (Information & Advice)

Moved by Councillor MacKay

That Council move in camera to discuss a matter in accordance with the provisions of Section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED

For: 5 - Heron, Brodhead, Hansen, MacKay, and Watkins

Against: 2 - Hughes, and Joly

Council went in-camera at 7:20 p.m.

Moved by Councillor Brodhead

That Council reconvene in public

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Council reconvened in public at 7:45 p.m.

Moved by Councillor Watkins

That the recommendations in the Confidential Administrative Report be approved.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, MacKay, and Watkins

Against: 1 - Joly

Moved by Councillor Watkins

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to Section 24 of FOIP.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes,  
MacKay, and Watkins

Against: 1 - Joly

Moved by Councillor Watkins

That \$19,450 be allocated from the Public Art Reserve Fund to the named project.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes,  
MacKay, and Watkins

Against: 1 - Joly

INC-18-028 **Land Matter**

Presented by: Adryan Slaght, Director

**Also in Attendance:**

K. Scoble, City Manager (Information & Advice)

M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

I. McKay, General Manager of Infrastructure and  
Development Services (Information & Advice)

G. Klenke, City Solicitor (Legal Advice)

A. Slaght, Director of Planning & Development  
(Information & Advice)

Moved by Councillor MacKay

That Council move in camera to discuss a land matter in accordance with the provisions of Section 16 - Disclosure harmful to business interests of a third party, Section 25 - Disclosure harmful to economic and other interests of a

public body and Section 27 - Privileged information of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Council went in-camera at 7:47 p.m.

Moved by Councillor Brodhead  
That Council reconvene in public  
CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Council reconvened in public at 8:10 p.m.

Moved by Councillor Watkins  
That the recommendations, as amended, contained in the Confidential Administrative Report dated May 22, 2018 be approved.  
CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

Moved by Councillor Watkins  
That the details of the in camera discussion remain confidential pursuant to Sections 16, 25 and 27 of FOIP.  
CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

**INC-18-038 Alternative Servicing**

Presented by: Kevin Scoble, City Manager

**Also in Attendance:**

K. Scoble, City Manager (Information & Advice)

M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

I. McKay, General Manager of Infrastructure and  
Development Services (Information & Advice)

K. Cole, Director of Infrastructure Services (Information  
& Advice)

Moved by Councillor Hansen

That Council move in camera to discuss an alternative  
servicing matter in accordance with the provisions of  
Section 24 - Advice from officials and Section 25 -  
Disclosure harmful to economic and other interests of a  
public body of the Freedom of Information and Protection of  
Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For:                7 - Heron, Brodhead, Hansen, Hughes, Joly,  
                              MacKay, and Watkins

Council went in-camera at 8:15 p.m.

Moved by Councillor Brodhead

That Council reconvene in public

CARRIED UNANIMOUSLY

For:                7 - Heron, Brodhead, Hansen, Hughes, Joly,  
                              MacKay, and Watkins

Council reconvened in public at 9:30 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain  
confidential pursuant to Section 24 of FOIP.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

INC-18-037 **Intergovernmental Affairs Matter**

Presented by: Kevin Scoble, City Manager

**Also in Attendance:**

K. Scoble, City Manager (Information & Advice)

M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

Moved by Councillor Joly

That Council move in camera to discuss an  
intergovernmental affairs matter in accordance with the  
provisions of Section 21 - Disclosure harmful to  
intergovernmental relations and Section 25 - Disclosure  
harmful to economic and other interests of a public body of  
the Freedom of Information and Protection of Privacy Act  
(FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council went in-camera at 9:34 p.m.

Moved by Councillor Hughes

That Council reconvene in public.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council reconvened in public at 9:40 p.m.

Moved by Councillor Joly

That the in-camera discussion remain confidential pursuant  
to Sections 21 and 25 of FOIP

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

INC-18-032 Council/City Manager Dialogue  
Presented by: K. Scoble, City Manager

**Also in Attendance:**

K. Scoble, City Manager (Information & Advice)  
M. Bonnici, General Manager of Corporate Services  
(Information & Advice)

Moved by Councillor Brodhead

That Council move in camera to have a confidential  
dialogue with the City Manager in accordance with the  
provisions of Section 24 - Advice from officials, of the  
Freedom of Information and Protection of Privacy Act  
(FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council went in camera at 9:40 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Council reconvened in public at 10:20 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain  
confidential pursuant to Section 24 of the FOIP Act.

CARRIED UNANIMOUSLY



For: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

### **Adjournment**

The Mayor adjourned the meeting at 10:20 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER