

MAYORS TASK FORCE TO END HOMELESSNESS

TERMS OF REFERENCE

Governance

The Mayors Task Force to End Homelessness is an advisory task force of Council, a standing committee of St. Albert Council.

Mandate

The Mandate of the Task Force is to:

- Provide advocacy to all levels of Government and funding bodies to enable appropriate housing to be established for St. Albert residents;
- Communicate and work to address the needs of residents within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable residents to obtain and retain appropriate housing; and,
- Support the St Albert Coalition to End Homeless by providing advice, direction and resources as available to implement and accomplish their recommendations.

Objectives

The objectives of the Task Force are established to facilitate its efforts in achieving the mandate.

1. Enable the implementation of St Albert Coalition to End Homeless strategic outcomes;
2. Ensure the recommendations regarding issues relating to people who experience homelessness or who may be at risk of becoming homeless are brought forward to Council in a timely manner;
3. Devise, recommend and otherwise provide information to Council of innovative, preventative and interventive strategies and solutions to end homelessness in the community;
4. Advance advocacy efforts to secure appropriate levels of funding for the identified resources needed to address homeless and housing related issues; and,

5. Collaborate and cooperate with other St. Albert committees and community groups doing work around issues that impact homelessness and affordable housing to stay apprised of relevant initiatives and contribute information and advice as needed.

Members

The Task Force is comprised of up to 12 Council appointed members with strong experience in homelessness prevention and provision of affordable housing.

Members with backgrounds or experiences that reflect a unique or relevant perspective to any aspect of the homelessness and housing continuum will be recommended.

Membership shall include:

- The Mayor of St. Albert;
 - one other Council Member;
 - two (2) residents of St. Albert recommended by the Mayor;
- and, when possible, one senior level representative from each of the following government ministries/agencies:

- Alberta Health Services
- Human Services
- Indigenous representative
- Community Village/Food Bank
- Royal Canadian Mounted Police
- Planning & Development Department
- Community & Social Development Department
- MLA

Special guests may be invited to present or participate in specific conversations at the discretion of the Chair and request of Task Force members but those guests will not be considered members of the Task Force.

Term

The term of the Task Force will go no longer than December of 2020.

Organizational

At the first meeting Members shall designate:

1. A chair that will act as spokesperson for the Task Force;

2. One member as vice chair, to act in the chair's absence; and,
3. Establish a schedule for meetings of the Task Force.

Resources

The following resources will be made available to the Task Force:

- Administrative support from City of the St. Albert;
- Meeting facility that is suitable and accessible;
- \$2,000 for meeting supplies; and,
- Community & Social Development staff to provide background research and needs assessment/context setting information.

Agendas and Workplan

The initial agenda for the inaugural meeting shall be set and further act as the meeting to establish a workplan for the remainder of 2018, identifying any and all resources (financial and otherwise) that will be required to establish and measure clear deliverables.