



## POSTPONED MOTIONS: ADMINISTRATIVE BACKGROUNDER

**NUMBER:** PM 40-2018

<b>REQUESTED BY:</b>	Councillor Sheena Hughes
<b>ORIGIN OF REQUEST:</b>	Email
<b>DATE OF REQUEST:</b>	November 23, 2017

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<b>DEPARTMENT:</b>	Legislative Services
<b>DATE RESPONSE DUE:</b>	November 23, 2017

**MOTION:**

That the completion of the required council chambers upgrades is completed for \$xxx, funded through the capital reserve.

**RESPONSE (one page max.):**

**Administration's Understanding of Intent Motion:**

Passage of the motion would authorize funding for continuation of the planned renovations to Council Chambers.

**Operational or Organizational Impacts if Motion is Approved:**

Depending on construction schedules, there may be some disruption to use of Council Chambers.

**Financial Implications of Motions:**

Based on conceptual design, funding of \$601,000 would be adequate for completion of the project, as long as actual costs do not exceed current estimates. If additional funding is required, Council authorization would be required.

**Stakeholder Consultations:**

N/A

**Background:**

Currently there is approximately \$179,000 approved funding still available for this project. Approximately \$30,000 is committed for work already initiated, leaving approximately \$149,000 available.

Current estimated total costs for current project scope is \$750,000, therefore approximately \$601,000 would be required to complete the entire project as per the conceptual design. This includes new millwork for the Council desk and catering service counter, new furniture for the Administrative seating area, and installation of guardrails along the ramp and gallery seating area. Actual tender results, once the project RFP has been issued, will result in more accurate project costs, which may be either higher or lower than current estimates.