



CITY OF ST. ALBERT ADMINISTRATIVE BACKGROUNDER

TITLE: ELECTION POLICY

On October 19, 2017 Mayor Crouse provided notice in accordance with Section 23 of Procedure Bylaw 22/2016 that he intended to bring forward the proposed motion below:

“That Administration review the operational, communications and governance processes for municipal election day and propose to Council a Policy in this regard in 2020.”

In order for Council to debate the motion, the motion must be formally moved.

BACKGROUND:

As part of a cycle of continuous improvement, the Election Office reviews each election event and makes recommendations for improvements to the respective General Manager and City Manager. Subsequently, depending on the nature of the recommendations, they may then need to be reviewed through the budget process and/or through policy or bylaw amendments.

The City of St. Albert enacted the Municipal Elections Bylaw 20/2017 on March 6, 2017. As well, Council also approved Policy C-CC-14 Votes of Electors on March 6, 2017.

The Municipal Elections Bylaw 20/2017 provides for such matters as the time for receipt of nominations, procedures for the use of automated voting machines, advance votes, voting hours on election day, voting procedures, post voting procedure on election day, and counting center procedures.

The City Council Policy C-CC-14 Votes of Electors was created to appoint and establish the responsibilities of the Returning Officer and establish standards for how votes are conducted in the City of St. Albert.

It is standard practice for the Legislative Services Department to review the text of the above documents in the year prior to the next general election (in other words in 2020 prior to the 2021 general election).

Report Date: November 27, 2017
Author(s): Mary Nordvedt, Deputy City Clerk
Committee/Department: Legislative Services
General Manager: Michelle Bonnici, GM of Corporate Services
City Manager: Kevin Scoble