



**CITY OF ST. ALBERT**  
**CITY COUNCIL**  
**MEETING MINUTES - DRAFT**

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**Monday, August 21, 2017**

**2:00 PM Council Chambers**

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**Attendance (at start of meeting)**

**PRESENT:**

Mayor Crouse  
Councillor Brodhead  
Councillor Heron  
Councillor Hughes  
Councillor MacKay  
Councillor Osborne  
Councillor Russell

**STAFF**

K. Scoble, City Manager  
D. Bendfeld, General Manager, Community and  
Protective Services  
M. Bonnici, General Manager, Corporate Services  
G. Tompolski, General Manager, Infrastructure and  
Development Services  
C. Belke Chief Legislative Officer  
C. Wong, Legislative Officer

**Adoption of Agenda**

The Mayor declared the agenda adopted, as amended,  
with the addition of item 17.1 City Manager/Council  
Dialogue.

## Consent Agenda

AR-17-366

### Consent Agenda

Presented by: Kevin Scoble, City Manager

Moved by Councillor Brodhead

That the recommendations in the following agenda reports be approved:

8.1 Appointment of Auditors

8.4 Application for Federation of Canadian Municipalities  
Asset Management Grant

8.5 Amendment to Previously Approved Motion - FTE

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

## Adoption of Minutes

MIN-17-018

**Regular Council Minutes of June 26, 2017**

**Regular Council Minutes of July 4, 2017**

The Mayor declared the Regular Council Minutes of  
June 26, 2017 and July 4, 2017 adopted as presented.

## Presentations, Delegations, Announcements and Public Appointments

Natalie Joly, resident, spoke regarding the disposal of  
medical waste and requested Council to consider  
providing an exemption to affected families.

## **Business Arising from Presentations, Delegations Announcements and Public Appointments**

### Information Request

That administration provide information to Council in regard to the disposal of medical waste products and a possible exemption to affected residents.

### Notice of Motion - Councillor Hughes

That the relevant policies and procedures are amended for council's approval by the end of Q4 2017, to provide a medical exception to garbage collection maximums, with the requirements, limitations and any other considerations for this exemption.

## **Business Items**

### AR-17-344

#### **Appointment of Auditors**

Presented by: Brenda Barclay, Manager of Financial Operations & Reporting

The following motion was approved on Consent  
Agenda:

“That KPMG be appointed as the City's auditor for the 2017 - 2021 fiscal year ends (5 year term).”

That KPMG be appointed as the City's auditor for the 2017 - 2021 fiscal year ends (5 year term).

AR-17-069

**Presentation of 2018 Fees & Charges**

Presented by: Anne Victoor, Financial Services Manager

Moved by Councillor Osborne

That the proposed new rates as indicated in the attachment titled "City Council Policy C-FS-16, Municipal Fees and Charges, Schedule 12, Master Rates and Bylaws Fees and Charges" to the Council Agenda Report dated August 21, 2017, be incorporated into the appropriate amending bylaws for fees, charges and fines and presented to Council on September 5, 2017 for consideration.

That Council provide notices of motion by August 25, 2017 for any proposed changes to fees and/or fines contained in bylaw or governed by Council Policy C-IS-02 Wastewater Service Line Disruptions and Maintenance to be debated at the September 5, 2017 Council meeting.

That the rates governed by Council Policy C-FS-16 Municipal Fees and Charges, Council Policy C-IS-02 Wastewater Service Line Disruptions and Maintenance and contained in bylaws, be used in the development of the 2018-20 Municipal Operating Budget and the 2018 Utility Operating Budget.

CARRIED UNANIMOUSLY

For:            7 - Crouse, Brodhead, Heron, Hughes,  
                         MacKay, Osborne, and Russell

AR-17-116

**Employment Lands Appraisal**

Presented by: Joan Barber, Interim Director Economic Development Services

Moved by Councillor Hughes

That the confidential appraisal for City-owned lands, 57

City Annex West (79.83 acres) and 58 City Annex (90.43 acres) located within the Lakeview Business District, (formerly known as the Employment Lands) as outlined in the confidential attachment entitled “Confidential Land Appraisal, Bourgeois Chin Associates” to the report entitled “Employment Lands Appraisal” be received for information.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**AR-17-374 Application for Federation of Canadian Municipalities Asset Management Grant**

Presented by: Dean Schick, Manager of Transportation

The following motions were approved on Consent  
Agenda:

“That Council direct Administration to apply for a grant funding opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the 2017-2019 Road (Pavement) Data Collection Programs.

That the City of St. Albert commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Detailed Pavement Condition Assessment and Monitoring
- Pavement Management Software System Upgrades
- Staff Training”

That the City of St. Albert commits up to a maximum

\$12,500.00 from its approved Engineering budget towards 20% of the costs of this initiative.”

AR-17-378     **Amendment to Previously Approved Motion - FTE Approval**

Presented by: Chris Belke, Chief Legislative Officer

The following motions was approved on Consent Agenda:

“That Council Motion AR-17-356 be amended by deleting “\$87,000” and inserting “\$112,000” in its place.”

That Council Motion AR-17-356 be amended by deleting “\$87,000” and inserting “\$112,000” in its place.

## **Bylaws**

BL-17-046     **Bylaw 38/2017 Council Code of Conduct**

Presented by: Kevin Scoble, City Manager

Moved by Councillor Brodhead

That Bylaw 38/2017 be amended by replacing it in its entirety with the version provided as an attachment to the August 21, 2017 agenda report titled "Bylaw 38/2017 - A bylaw to establish the code of conduct for members of Council.

CARRIED UNANIMOUSLY

For:                7 - Crouse, Brodhead, Heron, Hughes,  
                              MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That Bylaw 38/2017, as amended, be read a second time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councilor Brodhead  
That Bylaw 38/2017 be read a third and final time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
The City Council Policy C-CG-08 Council Members Code  
of Conduct be rescinded upon the date that Bylaw 38/2017  
comes into force.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
That Administration review the Council Code of Conduct  
six months after it comes into effect and report to Council  
on its implementation.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
That Administration investigate the options available to  
provide for the Office of the Integrity Commissioner,  
prepare a bylaw to establish the Office of the Integrity  
Commissioner, and provide budget estimates for  
implementation of the Office of the Integrity Commissioner  
by December 2017.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That up to \$10,000 be committed from the 2017 Council Contingency budget to fund research and preparation of an Integrity Commissioner Bylaw.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That the following postponed motion be approved:  
PM07-2018

"That up to \$40,000 be committed from the 2018 Council Contingency budget to provide initial funding for an Integrity Commissioner."

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

**BL-17-045**

**Bylaw 23/2017 - Transit Bylaw**

Presented by: Kevin Bamber, Director, Transit

Moved by Councillor Brodhead

That Bylaw 23/2017 be amended by deleting the word "molest" in section 15(a) and replacing it with the word "menace", and by deleting the word "molestation" in Schedule A and replacing it with the word "menacing".

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That Bylaw 23/ 2017, Transit Bylaw, as amended, be read



a third and final time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

## **Council Information Items**

II-17-009

### **Information Items**

Presented by: K. Scoble, City Manager

### Information Request

What standards have been in place for the past 5 years to determine the length of Agreements.

Moved by Councillor Hughes

That the attachment to the August 21, 2017 agenda report entitled "Information Items" be received as information.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

## **Council Motions**

CM-17-072

### **Homeland Foundation's Proposed St. Albert Contract**

Presented by: Councillor Brodhead

Moved by Councillor Brodhead

That the Mayor, on behalf of Council, write the Minister of Seniors and Housing, stating our community's support for the Homeland Foundation's proposed St. Albert project for a seniors lodge, seniors continuing care and seniors affordable housing.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

CM-17-078    **Idling Bylaw**

Presented by: Councillor Russell

Councillor Russell did not bring forward the following motion:

"That Administration create an amendment to the existing Bylaw governing limits on idling to delete any reference to exemptions re: temperature."

Moved by Councillor Russell

That the question of idling vehicles be referred to Administration and information be brought back to Council in Q2 2018.

CARRIED UNANIMOUSLY

For:                7 - Crouse, Brodhead, Heron, Hughes,  
                              MacKay, Osborne, and Russell

**In camera**

INC-17-059    **Council/City Manager Dialogue**

Presented by: K. Scoble, City Manager

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the City Manager in accordance with the provisions of Section 24 - Advice from officials, of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For:                7 - Crouse, Brodhead, Heron, Hughes,  
                              MacKay, Osborne, and Russell

Council went in camera at 3:21 p.m.

Moved by Councillor Hughes  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council reconvened in public at 5:00 p.m.

Moved by Councillor Brodhead  
That a Special Meeting of Council to receive the Municipal  
Inspection Report will tentatively take place at 3:00 p.m. on  
Tuesday August 29, 2017 subject to confirmation with the  
Government.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Public Hearing - 5:00 P.M**

#### **CM-17-077 Land Use Bylaw Schedule C - Lawn Signs**

Presented by: Councillor MacKay

Councillor MacKay presented the following motion:

"That Bylaw 33/2017, being amendment 152 to Land  
Use Bylaw 9/2005 and amendment 95 to Master Rates  
Bylaw 1/82, be read a first time."

The Mayor declared the Public Hearing open.

Tara Seeger, resident, spoke in regard to political lawn  
signs.

Moved by Councillor MacKay  
That the proposed Schedule C.6(16), Sign Regulations of  
Bylaw 9/2005 be amended by deleting Section 16(d).  
CARRIED

For: 5 - Brodhead, Hughes, MacKay, Osborne,  
and Russell

Against: 2 - Crouse, and Heron

PH-17-022 **Bylaw 33/2017 - Land Use Bylaw Schedule C-Sign  
Regulations**

Presented by: Chelsea Thompson, Development Officer

Councillor Hughes presented the following motion:

“That Schedule C.6(12), Sections 12(a)(i) and 12(a)(ii)  
of Bylaw 9/2005 be amended by replacing “24” with  
“48”.”

Council recessed from 5:54 p.m. to 5:55 p.m.

Moved by Councillor Hughes  
That Schedule C.6(12), Sections 12(a)(i) and 12(a)(ii) of  
Bylaw 9/2005 be amended by replacing "24" with "48".  
CARRIED

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Against: 1 - Crouse

Moved by Councillor MacKay  
That Bylaw 33/2017, as amended, being amendment 152  
to Land Use Bylaw 9/2005 and amendment 95 to Master  
Rates Bylaw 1/82, be read a first time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
That the Public Hearing on Bylaw 33/2017 be adjourned to  
September 5, 2017.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Adjournment**

The Mayor declared the meeting adjourned at 6:04 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER