



CITY OF ST. ALBERT  
**ADMINISTRATIVE BACKGROUNDER**

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**TITLE: ASP APPROVAL PROCESS**

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On June 13, 2017 Councillor Hughes provided notice in accordance with Section 23 of Procedure Bylaw 22/2016 that she intended to bring forward the proposed motion below.

*In order for Council to debate the motion, the motion must be formally moved.*

**PROPOSED MOTION(S):**

That the applicable polices and procedures are amended to require that new ASP developments and/or major ASP revisions are presented to council at the beginning of the development approval process for council discussion of whether the city would want to purchase land within the ASP discussion lands for city purposes, such as larger school sites, additional park space or city facility needs.

**BACKGROUND:**

Administration understands the intent of the Proposed Motion to be for Administration to conduct a review of the current Area Structure Plan (ASP) process, identify the most suitable opportunity for Council to review the application and provide input to the applicant and Administration prior to seeing the item presented at a public hearing, and recommend amendments to the current ASP process to achieve the earlier review and input.

Given current workload and projects, Administration anticipates being able to return to Council with recommendations regarding the ASP application process within Q1, 2018.

Report Date: June 26, 2017  
Author(s): Adryan Slaght  
Committee/Department: Infrastructure and Development Services  
General Manager: Glenn Tompolski  
City Manager: Kevin Scoble